

EASTHAM PARISH COUNCIL

Minutes of Parish Council Meeting of Eastham Parish Council held in Eastham Memorial Hall at 8.00pm on Tuesday 30th August 2011

**Present: Cllr Inge (Chairman), Cllr Moseley,
Cllr Adams, Cllr Norman, Cllr Horsfall, Cllr Worsley, Cllr Arnold**

In Attendance: Clerk, County Cllr Ken Pollock.

1. **Apologies:** None
2. **To Co opt new Member onto the Parish Council** – One application had been received from Cyril Norman. It was agreed by all that he be Co opted onto the Council. A Declaration of Acceptance of Office was signed.
3. **Declaration of Interests** –
 - a. Register of Interests – Cllr Norman completed a form. Clerk to action.
 - b. To declare any Personal interests – None.
 - c. To declare any Prejudicial Interests – None.
4. **Public Question Time** – No matters were raised.
5. **Minutes of last Meeting** – Minutes of Meeting held on 23rd May 2011 were agreed and signed by Chairman.
6. **District Cllrs report** – Apologies received.
County Cllrs report – A Public Meeting is to be held regarding the Teme Bridge repairs and work on updating Tenbury pavements/lighting. A separate meeting regarding Tesco plans also being held in September. A temporary bus service will be started in September. A query regarding disabled parking in Teme Street was raised. Cllr Pollock has already asked for the yellow lines to be repainted. Cllr Pollock has sent a full Report to Clerk and this will be circulated. A Newsletter is being put on the WCC website soon. Cllr Pollock left meeting.
7. **Progress Reports for information:**
 - **Memorial Hall Railings** The seat on the Millennium Green had now been added to the PC Asset Register with details of the original seat given by a local family.
 - **Data Protection** – Clerk is awaiting paperwork.
 - **Bus Review** – New Timetables have been put on noticeboards and copies given to Cllr for circulation to regular users of the service.
8. **Reports on Meeting attended by Clerk or Councillors:**
 - **Planning Meeting Great Witley 14th July** – Cllr had attended and found it informative.
9. **Finances:**
 - a. **Payments made** – Clement Keys Audit Fees = £144.00, Inkwell Printer Ink = £6.30, Eastham PCC Mowing Grant = £500.00, LM July/Aug = £460.80.
 - b. **Payments received** – VAT Refund (10-11) £399.85, WCC LM April/May = £384.00. Investment Acc. June/July/Aug 11 interest = 51p
 - c. **Bank Reconciliation** – May/June/July 11 signed. (Investment and Current Account). Balance in Lloyds Acc = £5127.55, A&L now Santander = £2009.01.
 - d. **External Auditor Report** – The Accounts have passed the Audit with no queries. Notices are on the boards for Electors to view Accounts if they wish.

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10. Planning:

- a. Plans circulated since last meeting – **None.**
- b. Decisions received since last meeting – **None.**
- a. Plans for consideration tonight –
11/01037/HOU – The Old Flatts, Eastham, WR15 8NW – Replacement of existing conservatory with proposed garden room. After discussion it was agreed by all to support this application.

11. Road Report:

- a. **Lengthsman** – Clerk to advise LM on winter gritting.
- b. **Any problems to report** – Various potholes reported by Clerk.
- c. **Update on outstanding queries** –
 - **Highwood Road** – some work has been done. To query with WCC on further improvements to surface of this road.
 - **New Road** – erosion of sides – leaves still covering areas of concern.
 - **Water on road at Robins End Corner** – Work in progress to resolve issue.

12. **WCC Consultation on grit bins and grit** (details circulated) – it was agreed to site a PC gritbin on Highwood by noticeboard and order one bag of grit for local storage. Clerk to clarify costs of further supplies of grit for local storage before ordering.

13. **Standing Orders (circulated)** – no changes needed.

14. **Financial Regulations** (circulated) – no changes needed.

15. **Code of Conduct:** Copies given to new Cllrs for reference.

16. **Risk Assessment** – copies circulated and all agreed for Chairman to sign.

17. **Clerks Annual Review** – date to be arranged before next meeting. Chair and Cllr Horsfall to attend with Clerk.

18. **Enquiry regarding Footpath EH512** – outcome of Application to modify the Definitive Statement by substituting a gate for a stile. WCC had refused this adjustment and the matter is now closed.

19. **County Cllrs Divisional Fund Scheme** (circulated) – some ideas discussed, Clerk to action further. Letter to be passed to Hall Committee.

20. Correspondence for information:

Circulation with Clerk, list in minute's folder.

Letter regarding First Aid courses - Clerk to make further enquiries and put in Teme News. If enough show interest in doing course Clerk to seek outside funding.

21. **Clerks report on Urgent Decisions since last meeting** –
Payment LM April/May = £460.80 + June 11 = £230.40.

22. Councillor's reports and items for the next agenda.

Upkeep of grass verges/hedges in centre of village – BT Box contract, First Aid course.

23. **Date of next meeting: 29th November 2011**

24. **Meeting closed 9.30pm.**

Signed-----
Chairman

Date 29th November 2011