

# EASTHAM PARISH COUNCIL

## Minutes of Parish Council Meeting of Eastham Parish Council held in Eastham Memorial Hall at 7.30pm on Tuesday 1<sup>st</sup> April 2014

**Present: Cllr Inge (Chairman), Cllr Adams, Cllr Horsfall,  
Cllrs Arnold, Cllr Conway**

**In Attendance:** Clerk, Community Support Officer Teresa Howells.

1. **Apologies:** Apologies received and accepted from Cllr Moseley.
2. **Declaration of Interests –**
  - a. Register of Interests: No changes.
  - b. Disclosable Pecuniary Interests – All Cllrs see item 3 due to paying Council Tax/living in Parish.
  - c. Other Disclosable Interests – See item (b) above.
3. **Dispensations –**
  - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) –
  - b. **Dispensations requested** – All Cllrs requested a Dispensation for Defibrillator Machine, items 12, 13 and 14. It was agreed all Cllrs could vote and speak on these items until May 2015.
4. **Public Question Time** – CSO Teresa Howells attended, see notes at end of minutes.
5. **Minutes of last Meeting** – Minutes of Parish Council Meeting held on 28<sup>th</sup> January 2014 were agreed by all and signed by Chairman.
6. **District Cllrs report** – Apologies received.  
**County Cllrs report** – Apologies received.
7. **Progress Reports for information:**
  - a. **Broadband** – Service working well. Mast at Broadheath not yet up. This has caused problems for Rochford residents, not sure when installation will commence due to crops in field.
  - b. **Tree survey** – tree by Memorial Hall needed to be surveyed to cover insurance. Clerk has arranged for this to be done at cost of £50.00. Chairman was informed of this matter.
8. **Reports on Meetings attended by Clerk or Councillors:**  
**CALC Area Meeting – 19<sup>th</sup> March** – Talk on NALC, minutes will be circulated by CALC.
9. **Finances:**
  - a. **Payments made** – CPRE = £36.00 (see item d below).
  - b. **Payments received** – Current Account Jan/Feb 2014, WCC Divisional Fund £500.00 (reserved funds for Defib Machine), WCC LM Oct/Nov 2013 £312.00, WCC LM Dec 2013 £156.00.  
Investment Account interest Feb/March 2014 = 32p total.
  - c. **Bank Reconciliation** – Jan/Feb 2014 signed for Current TSB Account Balance £8461.83.  
Jan/Feb/March 2014 signed for Investment Acc Balance = £2014.20.
  - d. To agree to join Campaign Protection of Rural England for 2014-15 at cost of £36.00 - it was agreed by all to join as it supports their work nationally.
  - e. To agree to appoint Internal Auditor to view 2013-14 accounts – it was agreed to appoint usual auditor at a fee of £50.00.
  - f. To agree Internal Audit procedures are being adhered to as per circulated information – it was agreed the Council are adhering to the set procedures.
10. **Planning:**
  - a. Plans circulated since last meeting – **None**.
  - b. Decisions received since last meeting – **None**.
  - c. Plans to comment on at this meeting – **None**.
  - d. **Update on Enforcement Action - 12/01721/FUL – Oaktrees Caravan, Highwood** – Retention and resiting of mobile home (Retrospective). Letter was sent to MHDC following January meeting. New Enforcement Officer has advised *'the site has been visited by the Area Planning Officer in*

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*respect of the stable block, to assess the planning merits in the absence of any planning application for our consideration. I can advise that it has been determined not expedient to pursue the matter of the stable block any further due to its isolated rural location and limited impact on the landscape'. The Parish Council will be kept informed of proceedings regarding the mobile home as action is ongoing on this matter.*

### 11. Road report:

- a. **Lengthsman** – grit bottom of Highwood needs clearing. Resident has cleared drains by Millennium Green, Clerk to send email thank you.
- b. **Any problems to report** – Subsidence neat Flatts, Rhyse Lane, Orleton Lane potholes, junction top of Feather Bed Lane pothole. Clerk to report.
- c. **Update on outstanding queries** –
  - Water on road at Robins End (Rhyse Lane) – This is now an Environment Agency matter.
  - Astley Orchard – repairs to road and pavement – Housing Association still to do some repairs.

12. **Defibrillator Machine for Parish (circulated)** – to discuss choice of Defib. Machine. Grant has been applied for from British Heart Foundation, awaiting outcome. It was agreed to accept grant from BHF if offered which will supply a semi-automatic Defib machine.

13. **Box for placing Defibrillator Machine (circulated)** – few boxes on market. It was agreed Clerk obtain further details and await outcome of grant application before deciding.

14. **Reconnecting Electric to BT Box to place Defib. Machine** – cost of re-establishing electric supply too expensive. Memorial Hall will be location of Defib.

### 15. Correspondence for information:

Circulation with Clerk, list in minute's folder.

16. **Clerks report on Urgent Decisions since last meeting – Payments made** – 24<sup>th</sup> March - LM Jan/Feb = £374.40.

17. **Councillor's reports and items for the next agenda.**  
Defibrillator Machine.

18. **Date of next meeting:** **20<sup>th</sup> MAY 2014**  
7.15 PM ANNUAL PARISH COUNCIL MEETING

**8.00PM ANNUAL PARISH MEETING**

19. **Meeting closed 8.30pm.**

Signed-----  
Chairman

Date 20<sup>th</sup> May 2014

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CSO reported this is a very low crime area, police had received 17 calls in total for last year. Theft of metal (1), mud on road (4), intruder alarm activation (3), fly tipping (1), criminal damage (1), ASB/nuisance calls (3), criminal damage (1), suspicious circumstances (2). There were a few incidents that could not be listed. Catalytic convertor thefts are continuing and residents are reminded they can have cars marked for a small fee. Neighbourhood Watch works well in this area. CSO left meeting.