

# EASTHAM PARISH COUNCIL

## Minutes of the Extraordinary Parish Council Meeting of Eastham Parish Council held in Eastham Memorial Hall at 7.30pm on Thursday 14<sup>th</sup> June 2018

Present: Cllr Arnold (Chairman), Cllr Adams,  
Cllr Jones, Cllr Matravets, Cllr Worsley

In Attendance: Clerk, 5 Members of Public

1. **Apologies:** Received and accepted from Cllr Horsfall and Cllr Ward. County and District Cllr also sent apologies.
2. **Declaration of Interest:**
  - a. **Register of Interests** – Cllrs reminded to keep register updated.
  - b. **Disclosable Pecuniary Interests** – All Cllrs Items 5 and 9 Eastham Memorial Hall issues.
  - c. **Other Disclosable Interests** – As (b) above.
3. **Dispensations** - To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) –  
**Dispensations requested** – All Cllrs requested a Dispensation for items 5 and 9 Eastham Memorial Hall, it was agreed by all at previous meetings Cllrs can speak and vote on this matter until May 2019.
4. **Public Question Time** – See notes at end of minutes.
5. **Eastham Memorial Hall –**
  - a. **Working Party Meeting held on 8<sup>th</sup> June 2018** – A report of the meeting had been circulated and agreed by Cllrs. The statement sent to Clerk by Trustees was circulated at the Working Party Meeting. It was agreed to send a letter to Trustees with details of the legal advice the PC have been given and the reasons why the PC cannot sign the Licence for Alterations. Details of exactly what the BLF requirements are to be requested.
  - b. **Lease with Hall (circulated)** – The Lease was signed on 1st June 2018 by Chairman of Eastham Parish Council and Cllr Worsley, both signatures were witnessed by the Clerk as per Standing Orders. The Hall Trustees have declined to sign their copy of the Lease until the Licence for Alterations is signed by PC. PC have obtained legal advice on this issue.
  - c. **Trustee representative** – Hall Trustees have advised only one representative from PC can be a Trustee. Cllr Adams has agreed to put his name forward; the Hall have been informed.
6. **Freedom of Information Request received 27<sup>th</sup> May 2018 (circulated)** – Legal advice had been obtained from PC Adviser and the Solicitor dealing with legal issues. It was agreed by all the council is exempt from providing the documents because they are subject to legal professional privilege under section 42 of the Freedom of Information Act, and it is not in the public interest to release them. Clerk to inform resident by email.
7. **Date of next planned meeting: Tuesday 24<sup>th</sup> July 2018 at 7.30pm**
8. **Cllrs agreed to close meeting to the Public due to the confidential nature of the business to be discussed.**
9. **Eastham Memorial Hall**
  - a. **Licence for Alterations** – (Legal advice circulated) It was agreed by all the Licence could not be signed by the PC in its present draft due to the large amount of work Trustees intend to do to Hall. Legal advice states there needs to be detailed costings/full specification for the works/timescale and other documents are expected to go with the Licence. It was agreed by all PC would pay for PC Solicitor to do some work as per his quoted costs to ensure the project can move forward. It had been expected the Lease would be signed by Trustees and then the Licence would be prepared but the BLF have advised otherwise. PC waiting for confirmation of this from BLF via Trustees.
  - b. **To agree to a professionally prepared detailed Specification being obtained by PC, all costs to be met by PC.** It was agreed by all to pay the costs of having a specification and to ask Trustees to allow PC to meet with Architect to discuss the matter further, a meeting with Trustees to follow this meeting. Letter to be sent to Trustees with details of information requested by PC Solicitor.
  - c. **To discuss any further legal matters** – no further matters discussed.
8. **Meeting Closed – 8.35pm**

Signed----- Date 24<sup>th</sup> July 2018  
Chairman

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Residents queries –

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**Eastham Memorial Hall** – A resident read out a statement on behalf of another resident who could not attend this meeting. It indicated PC were being obstructive due to not agreeing with Trustees regarding choice of builder. After much discussion it was agreed to give the letter PC sent to Trustees to residents at this meeting. Several residents agreed a full specification is required as the costs are unknown at present. PC stated they have not yet had confirmation from BLF of what exactly the requirements are to release grant money.

**New Road** – Subsidence reported before Eastham Bridge collapsed. WCC Jon Fraser stated at a Public Meeting in Eastham that after completion of Bridge repairs to New Road would be done. This has not happened and residents are concerned by the subsidence that is getting worse, if this is left for another winter it will create a very dangerous piece of road in icy conditions. Clerk to inform County Cllr of the issue.

**Horse signs** – Resident asked if signs warning drivers that horse riders are using the roads could be put up from Fox pub at main road end of New Road to Rhyse Lane to Highwood/Bine Lane. There are a lot of bridle ways on these roads.

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