

# Lower Sapey Parish Meeting

Minutes of the Annual Meeting held on 13th May 2021 commencing at 7.30pm

**Present:** Ashley Jones (Chairman), S. Younge (Vice Chairman), M. Alexander (Clerk), and 8 members of the public.

**Apologies:** County Councillor Ken Pollock, District Councillor C. Palethorpe.

**1. Election of Chairman:** It was proposed by the meeting that Ashley Jones remained as Chairman for a further 12 months. Proposed A. Everitt, seconded H. Rigby. Agreed unanimously.

**2. Election of Vice Chairman:** It was proposed by the meeting that Sue Everitt be elected as Vice Chairman. Proposed A. Everitt, seconded H. Rigby. Agreed unanimously.

**3. Confirmation of cheque signatories:** It was agreed by the meeting that cheque signatories should be the Chairman, Vice Chairman and S. Younge. Agreed unanimously. Clerk to arrange change to the bank mandate.

**4. Annual report of the Chairman:** The Chairman gave a short annual report to the meeting to summarise the events of the past year.

**5. Minutes of a meeting held 28th January 2021:** The Minutes were agreed and signed as a true record. Proposed J. Jones, seconded S. Rigby. All agreed.

## **6. Matters Arising from the Previous Minutes:**

6.1 Safer Roads Partnership meeting to be arranged shortly via the Clerk to look at road safety concerns. Chairman to attend.

6.2 There remain concerns regarding sewage odours in Harpley village. Clerk to report to STW again.

## **7. Financial Matters:**

7.1 The audit of accounts was approved by the meeting for 2020-21. Clerk to submit to the external Auditor.

7.2 It was proposed by the Chairman, seconded by H. Rigby, that payments be made as follows - £75.00 donation to Teme Triangle (Clerk to arrange via email) / £200.00 for hire of church for meetings (to be invoiced) / defibrillator pads & annual electricity usage (reimbursement to be made to S. Younge when invoiced).

## **8. County & District Councillor Reports:**

Reports as circulated via email and loaded to the parish website for information.

**9. Parish Lengthsman Scheme:** Thanks to R. Wilks for all the work done within the parish. Corner of Holloway Brook - verge repairs / grip cleaning and up towards Harpley turning on the right-hand side required. Clifton side already completed.

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Noted the request re road signage / drain clearance from J. Deniston. Open drain reported in Hollybush Lane at Harpley turning. A leak needs to be reported to STW at Holloway Brook.

**10. Planning Matters:** A request needs to be made to MHDC to earmark s.106 funding. Clerk to progress.

**11. Parish Matters:**

11.1 St Bartholomew's Church report was made by C. Connolly including an update on repairs and funding options. The PCC is awaiting a response from Historic England to comments made by the Architect. It is the intention to commence work on 1st July 2021 and the PCC are currently liaising with the Faculty.

11.2 Broadband provision - H. Rigby gave an update on the project. Claims for grants have been submitted. Openreach are currently looking at the proposed area of work to assess any issues and this may take 12 months to complete. The meeting thanked A. Tulloch for financial assistance towards this project.

11.3 Litter picking equipment is being stored by the Chairman if anyone wishes to borrow it.

11.4 Concern was raised about the number of people attending parish meetings and it was agreed to try and increase awareness.

11.5 Housing Association – It was agreed that N. Denniston should write a letter (subject to approval by the Chairman) to ask the Housing Assoc. if the parish could have formal representation on their advisory group to ensure that local interests are protected. Historically it has been difficult to recruit to this type of role and S. Everitt was thanked for her work on the matter in the past. The meeting noted that it would be good to encourage younger people to be involved and also to maintain ongoing links with the Housing Assoc.

**12. Date of the next meeting:** The next meeting was provisionally agreed as 8th July at 7.30pm (St Bartholomew's to be confirmed).

**There being no further business the meeting closed at 8.40pm**

**Michelle Alexander  
Clerk**