

Grimley Parish Council

Monday 22nd March 2021, 7.30pm

**For sensible containment of Coronavirus
all business at this publicly open meeting has been conducted online**

Legislation for online meetings: Coronavirus Bill THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGs 2020
<http://www.legislation.gov.uk/ukxi/2020/392/contents/made>

The meeting was duly advertised online and on three parish noticeboards.

The meeting password was available within the agenda on the parish noticeboards and upon request from the Clerk.

Copies of the parish council data protection policy, privacy notice and consent forms were available in advance via the parish council website and were assumed to have been read and understood by all in attendance.

The parish council Code of Conduct and Standing Orders, including details of procedures for public open forum and public recording of parish council meetings, were also available in advance online.

Minutes of the meeting

DRAFT – to be approved April 2021

	Cllrs Present: D Stanley (Chair), A Taft, A Atkinson, A Bretherton, G Moore, A Passey and S Wilson.	
	In Attendance: Mrs L Stevens (Clerk & RFO). DCllr Clarke, 3 public.	
29/21	Public open forum not legally forming part of the meeting. Candidates and/or their representatives for May County Council elections introduced themselves. No questions from parish Cllrs.	
30/21	To consider any apologies for absence County Cllr Phil Grove. Cllr Ayers (tech issues on the night)	
31/21	Declarations of interest & points of order a. 'Information provided at the beginning of each parish council meeting'. b. To note the current vacancy for one parish councillor due to resignation of G. Green. Deadline for residents to request an election – 19 th March 2021 as per Notice of Vacancy. Co-option (as relevant/nec.) to take place once council meetings resume in person.	
32/21	Minutes of previous meetings – Motion to approve previous minutes. a. February minutes – Provided but not sufficient time for inspection. To be approved in April. Agreed.	
33/21	To note the Report of the County Councillor – Phil Grove a. Elections May 2021. Purdah period.	
34/21	To Receive the Report of the District Councillor – Dean Clarke. Update ref recent planning applications. No questions from Parish Cllrs.	
35/21	Planning - to consider, comment and resolve to respond to the following applications. a. 20/01872/SCR - Land At (Os 8036 6145) Sinton Green/Hallow. Environmental Impact Assessment Screening Opinion for	

	<p>proposed solar photovoltaic (PV) farm development. Cllrs noted that this is not a formal planning application.</p> <p>Wichenford and Hallow PCs declined to contribute to resident research and study. Hallow PC have appointed their own planning advisor on the matter. Wichenford do not feel that this application affects their parish sufficiently to justify contribution. Parish Cllrs thanked both councils for giving the matter consideration and agreed to keep them informed.</p> <p>Planning appeal: 20/00583/CU at Land At (Os 8023 5997) Monkwood Green. No comment from Parish Council.</p> <p>Additional Item: Wagon Wheel, 20/01985/FUL, application had been received three days before. Cllrs agreed to consider and let the Clerk have any comments asap. An extra ordinary meeting could be convened if required.</p>	Cllrs
36/21	<p>Environment & Climate Emergency To discuss updates and formulate Motions not requiring written notice.</p>	
a.	<p>Community Carbon Calculator (https://impact-tool.org.uk/) - developed to help town and parish councils produce their own carbon reduction plans or actions. – Cllrs to have a look and submit comments to Cllr Stanley. Cllr Stanley commented that this is a fairly well researched calculator but is limited in its usefulness as general understanding of greenhouse gases is limited. Clerk to weave this into updated Parish Council action plan in May.</p>	Cllrs Clerk
37/21	<p>Infrastructure, highway matters, drainage and flooding To discuss updates and formulate Motions not requiring written notice.</p>	
a.	<p>Update on any matters relating to highways and rights of way. Cllr Taft gave an update relating to matters on Camp Lane. Highways have installed a public footpath sign on disputed right of way 635 but that has since been removed by persons unknown. Enforcement Officer has been in attendance and noted the lock and wire still in place. Wait for outcome of that site visit. Cllr Stanley to speak to RL ref footpath officer appointment. Cllr Passey will provide an update ref rights of way along A443 next meeting but in essence it appears that the direction of route has been changed.</p>	Cllr Stanley
b.	<p>Broken stile/gatepost near Church Farm, Grimley. Dangerous fence and gate has been removed and no longer poses a danger to public. Land owner aware. It is uncertain if the gate will be replaced. Cllrs to await developments.</p>	Clerk
c.	<p>Flooding in road outside Church Farm, Grimley, Update from Highways. Highways reported that "the Drainage Engineer has visited and can confirm the gully near Church Farm doesn't go anywhere. Unfortunately, the levels on that section of road do not allow for a fall good enough to install a system. It is something the team are investigating further."</p>	
d.	<p>Right of way updates:</p> <ul style="list-style-type: none"> - Broken stile/gatepost near Church Farm, Grimley. Reported 994124 - Missing finger post opp the pleck – Reported 994126 - Missing gate opp the old vicarage - Reported 994129 - Locked gate along A443 near layby/bin – Reported 994137 	

	<ul style="list-style-type: none"> - Vehicles parking on bridleway vicinity of Riverdale – Cllr Taft to conduct site visit. - Fallen finger board opp Old vicarage – Reported 994140 - Locked gate behind Cllr Atkinson – Reported 994145. 	
38/21	<p>Commons and Village Greens To discuss updates and formulate Motions not requiring written notice.</p>	
a.	<p><u>Sinton Green.</u> To note that new bin to be placed near noticeboard will be received in March/April. Duly noted. Item still out of stock. Consider alternatives.</p>	Clerk
i.		
b.	<p>To receive and accept mowing quotation for Sinton Village Green.</p>	
i.	<p>Quotation had not been received; contractor not formally appointed. Clerk had chased twice. Cllrs do need to see the detail.</p>	Clerk
ii.	<p><u>Monkwood Green.</u> Management and Commoners Association update. Natural England have been chased for approval of the management plan. Cllr Stanley has been to see resident to discuss deed of right of way and to begin negotiations. Cllrs approved up to £250 for solicitors' fees on the matter. Prp. AB. Scnd. AT. Resident to be offered precise parameters for temporary parking on the verge at Monkwood Green.</p>	Clerk Cllr Stanley
	<p>Drains and ditches – update and proposal for quotations. Clerk has kept Natural England informed of resolutions made in January. Awaiting their input. Annual plan required for maintenance.</p>	Clerk
iii.	<p>Potholes on service roads. <i>February resolution: Cllr Wilson reported that residents felt that the wrong substance was put down and now turns to mud. Potholes worse than before. CB has advised that Type MOT1 be used. Site walk with TJ has suggested that six bags of 800kg stones at £46 +VAT + £10 delivery would be sufficient. Cllrs agreed that PC should provide substance and residents have agreed to fill potholes outside their own properties.</i></p>	
iv.	<p>Update March: Cllrs concerned that residents would be filling the potholes themselves. Clerk to consider volunteer safety as current insurance would not cover this activity. Cllrs wished to pay invoice for stones direct to contractors if specifics could be agreed with residents.</p>	Clerk Cllr Wilson.
	<p>Water seepage outside Langdale. No update.</p>	
	<p>Defibrillator check. Timetable being agreed with volunteers.</p>	Clerk
39/21	<p>Reports from other Projects and Representatives To discuss updates and formulate Motions not requiring written notice.</p>	
a.	<p>Broadband projects update Grimley, Monkwood Green and Sinton Green. Update received. Cllr Stanley to raise formal complaint with Openreach ref their lack of customer service. Grimley village project needs to be completed by 31st March 2021. Residents being assisted by Clerk and Cllr Stanley with a lot of hours being put in ref this.</p>	Clerk Cllr Stanley

b.	Peace Hall. – Hoping to re-open in June.	
c.	Lengthsman – No update.	
d.	Project to improve facilities at the Church. Cllrs thanks residents that have again tidied the church yard. Cllrs noted forthcoming aims by residents to clean inside of church.	
e.	Project for provision of defibrillators at Grimley Village and Sinton Green. May need to split project as some residents in Grimley village don't wish to fund raise for Sinton Green. Cllrs expressed dismay at this proposal. Flyers still proposed for summer 2021.	Cllr Taft
f.	Project for maintenance of phone box at Grimley Village. Cllr Taft to contact volunteers.	
g.	Resident proposal for house location map on Grimley Village noticeboard. Clerk raised a number of concerns: sharp bend, lack of parking, the need to consult all residents,. Precedent set by recent attempt to do same at Monkwood – project failed as sig number of residents objected. Cllrs to reconsider at next meeting.	Cllrs
40/21	Finance and Administration - To discuss updates and formulate Motions not requiring written notice	
a.	To consider and motion to approve the payment of outstanding accounts. Prps: AB. Scnd: GM	
b.	To receive and motion to accept Bank Reconciliations 2021. Prps: GM. Scnd: AA	
c.	To discuss option for subscription to 'Scribe' web-accessible accountancy software. Cllrs agreed to discuss at next meeting when more Cllrs present.	
41/21	Correspondence, dates for diary, items for future agenda.	
a.	Severn Salmon and Sea Trout Protection Byelaws 2021. To note submitted response.	
b.	Playing Pitch and Outdoor Sports Strategy. To note submitted response.	
42/12	Date of next scheduled meeting – Monday 19th April, 7.30pm. Online meeting via Zoom. The press and public are cordially invited to attend this meeting.	

Appendix 1 – Invoices/payments to be made (or date paid if contracted monthly payment)

Mr S. Skeys	Lengthsman worksheet/s for February 2021.	£273.00	VAT nil.
Mr S. Skeys	Hedge tidy along A443. Invoice GPC0221 28/02/2021.	£300.00	VAT nil.
Mr T. Jay	Emergency pollarding of one Willow behind The Forge. Invoice dated 25/02/2021.	£140.00	VAT nil.
Mr R. Poole	Fencing removal Monkwood Green. Invoice 10/02/2021.	£157.50	VAT £26.25
Richard Buxton Solicitors Client	Thorngrove AG residents group grant application successful November 2020. Invoice 393.	£1920.00	VAT £320.00
Community Heartbeat Trust	Annual support package 09/04/2021 – 09/04/2022, Invoice dated 02/03/2021. Number 8091.	£162.00	VAT £27.00
Lisa Stevens	Clerk wages Feb 2021. As per contract of 12 hours per week, £12.01 per hour.	£576.48	VAT nil
Lisa Stevens	Expenses Jan 2 021 Including £14.39 zoom membership.	£29.39	2.40 VAT

Chair (Online approval 19/04/2021)