

**At the Annual Meeting of Grimley Parish Council held on
20th May 2013 in The Peace Hall, Sinton Green commencing at 7.30pm**

Present: Mrs P Ayres S Haslewood B Jones Mrs M Weston B R Woodhouse
WCCllr P Grove DCllr D Clarke Mrs S Hughes (Clerk)

Apologies: Cllrs D Arr Mrs A Davies D G Lewis G Rowberry

61/13 Declarations of Interest

a) Register of Interests: There were no changes notified

b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature: There were none.

c) To declare any Other Disclosable Interests in items on the agenda and their nature: There were none.

62/13 To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011): There were none.

63/13 Election of Chairman & Signing of Declaration of Acceptance of Office
It was proposed (BJ), seconded (MW) and **agreed** that Robin Woodhouse be elected as chairman for the ensuing municipal year. Cllr Woodhouse accepted the position but stated that he would not serve for longer than this municipal year. The chairman signed a declaration of acceptance of office.

64/13 Election of Vice Chairman
It was proposed (BJ), seconded (RW) and **agreed** that Mel Weston be elected as vice chairman.

65/13 Election of Representatives:

<i>Parochial Church Council</i> (1)	deferred until a future meeting
<i>Peace Hall Committee</i> (2)	Annette Davies & Bryan Jones
<i>Grimley Smaller Charities</i> (2)	Dave Arr & Robin Woodhouse until May 2015
<i>CALC</i> (2)	Pam Ayres, Annette Davies
<i>Monkwood Green Working Group</i> (3)	Pam Ayres, Steve Haslewood & David Lewis
<i>Staffing Committee</i> (3)	Steve Haslewood, Gwyn Rowberry & Mel Weston
<i>Tarmac Liaison Group</i> (1)	Gwyn Rowberry
<i>Grievance & Appeals Panel</i>	To be reviewed at a future meeting

66/13 To Review Financial Regulations and Investment Policy

a) The **Financial Regulations** laid down by statute remain adopted in full

b) **Bank Accounts:** i) All members to be signatories to the bank accounts: any two of nine to sign all cheques and initial stubs

ii) Members considered that the bank accounts in use were the most appropriate for current needs

c) **The Financial Reserves:** i) To strive to maintain a level of reserves at least equal to the previous years precept.

ii) That a fund be set-a-side within reserves for the benefit of the refurbishment of the Peace Hall and that the fund be increased annually as thought appropriate by members

iii) That a fund be set-a-side within reserves to meet the requirements of the clerk's contract (equipment/recruitment/gratuity) and that the fund be increased annually as thought appropriate by members.

d) **Risk Assessment Register:** Members noted and **approved** the register. Following discussions, it was proposed, seconded and **agreed** to retain and maintain the above detailed policies.

67/13 To Confirm the Appointment of an Internal Auditor

Following a very positive review of the previous year, members noted and **re-affirmed** the appointment of Mr Philip Moore as Internal Auditor until 31st March 2015.

The meeting closed at 7.40pm

Chairman:
17th June 2012