

**At the Meeting of Grimley Parish Council held on 16<sup>th</sup> March 2015  
in The Peace Hall, Sinton Green commencing at 7.30pm**

**Present:** B R Woodhouse (Chairman) Mrs P Ayers Mrs A Davies B Jones  
Mrs M Weston

**In Attendance:** DCllr D Clarke Mrs S Hughes - Clerk

**Apologies:** D Arr (accepted) D Lewis G Rowberry

**23/15 Declarations of Interest**

**a) Register of Interests:** There were none.

**b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature:** There were none.

**c) To declare any Other Disclosable Interests in items on the agenda and their nature:** Cllr Ayers declared an interest as a home owner adjacent to the SSSI on Monkwood Green: Cllr Weston declared an interest as a landowner affected by inconsistent water levels from the sand and gravel extraction on Retreat Farm. Cllrs Davies, Jones & Weston declared an interest in that they were aware of various electricians who had quoted for electrical work in the Peace Hall.

**d) To declare any changes to Register of Gifts & Hospitality:** There were none.

**24/15 To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011):** There were none.

**25/15 To Receive a Report from the Local Policing Team**

There was no report available but an officer would attend the Parish Meeting.

**26/15 Minutes of the Previous Meeting**

The Minutes of the Meeting held on the 2<sup>nd</sup> February, having been previously circulated were amended, **approved** and signed by the chairman as a correct record. The noted amendment being:

Min 15/15c) *deletion of* "additional similar works as far as the bus shelter would be appreciated". (It was only the kerb line that was incomplete.)

**27/15 Matters Arising from the Minutes Not Listed Elsewhere on the Agenda**

There were none.

***Closure of the meeting to allow the public present to speak on any matters relating to Grimley Parish.***

There were 2 parishioners present: one resident expressed a personal view on the retention of water levels in the large pond on Monkwood Green.

**28/15 Report of the MH District Councillor**

Cllr Clarke advised that:

the planning application for The New Inn had been approved by 6:5 votes at the Northern Area Planning Committee;  
actions against various persons in connection with Grimley (Oval) Raceway were continuing;  
senior staff changes had been approved at both Malvern Hills & Wychavon District Councils.

**29/15 Report of the County Councillor**

There was no report for this meeting.

**30/15 Planning: a) To Consider any Planning Applications for Comment to MHDC received between the publication of this agenda and the Meeting:** There were none.

**b) Details of Decision Notices Received from MHDC:** There were none.

14/01663/FUL Partial conversion of vacant part of an existing public house with extension to form two-bedroomed dwelling with parking. New Inn, Sinton Green  
**Approved 13<sup>th</sup> March 2015**

**c) Possible Enforcement Action, Ockeridge Lane:** Update awaited from MHDC Enforcement officer.

**d) Grimley (Oval) Raceway – Update:** See Minute 28/15 above.

**e) MH SWDP Consultation:** Members noted the previously distributed documents without any comment.

**31/15 Monkwood Green**

**a) Management of the SSSI progress of Working Party:** Members noted the very good progress made by the volunteer Working Party in just two sessions. The work had ceased until the Autumn to ensure that nesting birds were left undisturbed. It was **agreed** that thanks should be expressed through a Newsletter.

**b) Works on the non-SSSI – update:** The contractor had completed the drainage work but the pond has yet to be 'reshaped'.

**c) Proposed works on the large pond adjacent to Green Farm House – update:** The clerk had applied to Natural England for the appropriate licence to proceed with the drainage work. A response was still awaited.

**d) Damage caused to the common by a neighbouring landowner undertaking fencing works with a large tractor on wet, heavy ground:** A neighbouring landowner had, without any permission, used heavy machinery on the common to remove hedging and old fencing and replace with new. As the ground was obviously very wet, deep rutting had been caused.

Cllr Jones and the clerk had visited the area and spoken to the landowner and contractor. The former had indicated that he roll the ground when appropriate conditions allowed. The appropriate officer from Natural England had visited the area and stated that if the land had been SSSI he would have taken appropriate legal actions.

Following discussions, members **agreed** to re-iterate in the Newsletter the need to apply for permission to work on/from the common land and to have due regard to ground conditions.

**e) Protection of Grass Verges:** The clerk had applied to Natural England for the appropriate licence to proceed with the bollards as recommended by Highways Authority. Natural England had expressed a preference for the use of a natural material. The licence was still awaited.

The officer had also stated that the areas of grass on the SSSI should not be mown by local householders and had requested that a general Newsletter be sent to each household.

**32/15 Highways & Footpaths**

- a) Drainage adj Pound Farm:** Members noted that repair work had been completed.
- b) Gritbin, Top Triangle Grimley Lane:** The County Councillor had kindly funded a grit bin plus 6 refills from his Divisional fund. The bin would be in place for next winter.
- c) Highway Potholes:** The clerk to report potholes in Worlds End and Walton Lane.
- d) Top Dressing a Section of Moseley Road:** Work scheduled for May.

**33/15 Sinton Green**

- a) Mowing 2011 – 2013:** The clerk had on several occasions requested correct details from the contractor. There had been no response to-date.

**34/15 Finance**

- a) Works for the Lengthsman:** No additional matters were raised. Members unanimously agreed to continue with the Lengthsman Scheme during the next financial year.
- b) To Consider & Approve the payment of outstanding accounts:** Members **approved** the payments of accounts as in the presented schedule (attached).
- c) To Note & Consider required changes to Financial Regulations:** The clerk outlined required changes in the Financial Regulations as advised by CALC (previously circulated). Following discussions, it was unanimously **agreed** to adopt the new Regulations.
- d) To Receive and Accept the Bank Reconciliation:** Members noted and accepted the detail of the tabled bank reconciliation.
- e) To Consider Costs in relation to Lighting Provision in the Peace Hall:** Four quotations had been received in relation to the previously circulated detail but the majority had raised concerns over the type of lighting specified and also checks on the emergency lighting. Following discussions, it was **agreed** to seek the opinion of the Hall Management Committee before confirming any contract.
- f) To Consider a Donation to:**
- Upkeep of Grimley Churchyard:** Following discussions, members agreed to seek information of how the previous grant had been used.
  - Nora Parsons Day Centre:** Members noted the work undertaken by volunteers at the Centre and **agreed** to donate £200.
- g) To Note Proposed Fines from HMRC:** Members noted that with effect from 6<sup>th</sup> March 2015, HMRC will raise fines of £200 each time a monthly payroll submission is overdue.
- h) To Confirm Repair of the Bus Shelter near to Grimley Crossroads:** Members expressed their gratitude to Cllr Jones for so promptly undertaking the repairs to the bus shelter. It was **agreed** to re-imburse in full the costs of materials.
- i) Redemption of War Stock:** Members noted that HM Government had announced the intention to redeem all 3.5% War Stock with effect from 9<sup>th</sup> March 2015.
- j) Notice of External Audit:** Members noted the designated date of 22 June

**35/15 Reports from Representatives**

- a) Peace Hall Management Committee:** Cllr Mrs Davies reported that the current chairman had resigned from the Committee with effect from 19 March. Ideas were sought on recruitment for new Committee members.
- b) Lafarge/Tarmac Liaison Committee:** Members advised that a site visit was scheduled and that concerns had been raised at the recent meeting over the continuing rise in water levels. Members were reminded that one former

member of the County Council in opposing the extraction application had referred to rising water levels and had foreseen that the village would become 'Grimley-on-Sea'.

It was noted that the footpaths in the area were extremely wet and muddy.

**c) Grimley Smaller Charities:** The Trustee advised that the level of re-instatement of the ground was unacceptable and therefore the 'handback' to the Charity had been delayed pending further work.

**36/15 Correspondence**

**a) Any Matters Arising from the CALC Circulars:** There were none.

**b) Policy of public recording of Meetings:** Members noted the changes in recent legislation and **agreed** to adopt an appropriate policy as suggested by CALC.

**37/15 Items of Parochial Interest for Information Only**

There were no additional matters raised.

**38/15 Date of Next Scheduled Meeting:** 20<sup>th</sup> April 2015

In view of the confidential nature of the business the public will be excluded pursuant to the Public Bodies (Admission to Meetings) Act 1960. **Contracts**

**39/15 Contracts for Parish Mowing**

**a) To consider and agree the mowing contracts for Sinton Green**

**2015/16:** Following careful consideration, members **agreed** on a majority vote to award the contract to Simon Skeys.

**b) To consider and agree the mowing contracts for Monkwood Green**

**2015/16:** Following careful consideration, members **agreed** on a majority vote to award the contract to Simon Skeys.

**40/15 Contract for Lighting in The Peace Hall**

Following careful discussion on the comments and suggestions from various contractors, members **agreed** to seek the opinion of the Peace Hall Management Committee on 'new matters' highlighted.

Chairman .....  
(20<sup>th</sup> April 2015)