

**At the Meeting of Grimley Parish Council held on  
23 January 2017  
in The Peace Hall, Sinton Green commencing at 7.30pm**

**Present:** E A Taft (Stand-in Chair), P Ayers, A Davies, B Jones, A Marsh, D Stanley.

**In Attendance:** Mrs L Stevens – Clerk, County Cllr Phil Grove, District Cllr Dean Clarke. 0 Members of public.

**Apologies:** D Lewis, B R Woodhouse, G Sweeney (accepted)

**DRAFT**

**01/17** In the absence of the Chair and Vice-Chair, Cllr Taft **agreed** to Chair the meeting without dissent from any other Member.

**02/17 Declarations of Interest**

**a. Register of Interests**

There were none.

**b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature**

There were none.

**c. To declare any Other Disclosable Interests in items on the agenda and their nature**

Members referred to previously agreed Dispensations on file.

**d. To declare any changes to Register of Gifts & Hospitality**

£25 donation received by Parish Council from Monkwood resident, towards Monkwood SSSI management and maintenance, specifically towards purchase of safety equipment for volunteers (goggles and gloves). The Clerk clarifies upon request that gifts given to a Parish Council (and not to a Member personally) are not subject to Code of Conduct guidance, but nonetheless are listed here for transparency. Local Government Act 1972, s.139.

**e. To consider written requests from Councillors for the Council to grant a Dispensation (S33 of the Localism Act 2011)**

There were none.

**03/17 Minutes of previous meetings – Motion to approve previous minutes.**

<b>a.</b>	<b>Full Parish Council, 5<sup>th</sup> December 2016</b>
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	The Minutes of the previous meeting, having been previously circulated was <b>approved</b> and signed by the Chair as a correct record.
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**04/17 Public Question Time- Closure of the meeting to allow the public present to speak on any matters relating to Grimley Parish.** Public Question Time is not part of the formal meeting: brief notes are hereby appended to the Minutes as an aide memoire.

***There being no comments the meeting was re-opened.***

**05/17 To receive the report of the Police Officer.**

<b>a.</b>	No report was available
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*Cllr Stanley arrived at this point in the meeting and passed on his apologies.*

**06/17 To receive the report of the County Councillor – Phil Grove**

<b>a.</b>	<p>CCLr Grove reported on a recent visit by Ofsted to County Hall to scrutinise Children’s Services. Also:</p> <ul style="list-style-type: none"> <li>- No decision on Central Gov funding towards the Carrington bridge is anticipated before July 2017.</li> <li>- Highways are using a new product for gritting the roads – ‘pre-wet brine’, which is less easily deflected off of the road and works quicker to make the roads safer.</li> </ul> <p>Member questions to CCLr Grove included:</p> <ul style="list-style-type: none"> <li>- a request for clarity on why children’s services is one of the six priority WCC services and yet is to face significantly reduced funding in the future. CCLr Grove <b>agreed</b> to raise this as an issue to be reconsidered. A WCC decision on funding will be made on 9<sup>th</sup> February 2017;</li> <li>- a request for CCLr Grove to ascertain whether an environmental impact assessment, specifically in water courses, had been conducted in relation to the new salt being used by Highways. CCLr Grove to report back in future meetings; and</li> <li>- A request for CCLr Grove to chase up a formal County Council response to last year’s question relating to bottle deposit schemes (in the context of the sources of litter).</li> </ul>
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CCLr Grove

CCLr Grove

CCLr Grove

**07/17 To receive the report of the District Councillor – Dean Clarke**

<b>a.</b>	<p>DCllr Clarke touched upon Grimley Raceway and reminded the Parish Council that planning guidance requires the placement of a 6 week limit on receipt of planning application comments from a Parish Council. DCllr Clarke also confirmed recent funding provided to the Peace Hall (£500 from District Council and £1200 from the County Council).</p> <p>Member questions to DCllr Clarke included a request for clarification on planning law with regard to light pollution from businesses affecting local residents. DCllr Clarke advised in the first instance that a complaint be lodged to Regulatory Services via the Hub.</p>
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**08/17 Planning – to consider, comment and resolve to respond to the following planning applications**

<b>a.</b>	<p><b>16/01610/FUL Change of use of land from agricultural to create conservation and wildlife pond. Moseley Bank, Moseley Road, Hallow, Worcs, WR2 6NL. Mr &amp; Mrs J Deakin. Parish Council comments until 24th January 2017</b></p> <p>Members raised no objections but had one suggestion. As a conservation pond, it should ideally only be planted with native species. The current planting list appears to be under half native.</p>
<b>b.</b>	<p><b>16/01770/HOU Single storey rear extension. Goodwins Farm, Monkwood Green, Hallow, Worcestershire, WR2 6NX. Mr G &amp; J Izamis. Parish Council comments until 25 January 2017.</b></p> <p>Members had no comments to make.</p>
	<p><b>16/01638/ADV Public safety signage, Bevere Lock, Camp Lane, Grimley, Worcs, WR2 6LX, Mr Philip Smith.</b></p> <p>Members had no comments to make.</p>

Clerk

**09/17 Monkwood Green – To receive and discuss updates and formulate Motions not requiring written notice.**

<p><b>a.</b></p>	<p><b>Clerk general update.</b></p> <ul style="list-style-type: none"> <li>- Monkwood Green's Common Register number is CL 97</li> <li>- Sinton Green is registered as a Village Green under VG13</li> <li>- Duckworth Trust scrub removal in January was cancelled due to poor weather. Date rescheduled for as early in March as possible to avoid nesting birds. Pond clearance on 27th February to go ahead.</li> <li>- Emergency fencing has been erected around the well due to the unstable nature of the existing top slabs. Cllr Woodhouse to chase progress with rebuild.</li> <li>- Work that needs undertaking in spring 2017: brush and sapling clearance in proximity to The Croft. The ditch at this location (boundary to the common) also needs clearing. Volunteers to be asked if they can undertake vegetation clearance work in February.</li> <li>- The drain outside Moorlands, which has been rodded and cleared by Mr Prosser in the past, has been rereported to Highways</li> <li>- The abandoned rendering company sign has been collected.</li> <li>- SME Solicitors have recommended a Grazing Licence rather than the existing herbage agreement and can draft this at hourly rate of £210 plus VAT, subject to an initial cap of £500 plus VAT. Members advised the Clerk to ask for more information as to the differences between the two options and noted that the Parish Council may proceed with the Grazing Licence if satisfied with the solicitor's comments.</li> </ul>	<p>Clerk</p> <p>Cllr Woodhouse</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p><b>b.</b></p>	<p><b>"2017 Grimley Parish Council Priorities &amp; Commitments Consultation" update on progress. Including proposal to invite new Worcester Wildlife Central Reserves Officer (representing Monkwood) to 20<sup>th</sup> March meeting to discuss Monkwood Green Common &amp; SSSI.</b></p> <p>The Clerk noted that the new Central Reserves Officer is Dominique Cragg. An update has been published in the parish magazine and on noticeboards. Members <b>approved</b> the invitation and that the forthcoming Annual Parish Meeting be used to debate the future of Monkwood Green Common and SSSI. The idea of inviting a topical speaker is to be deferred to the next meeting.</p>	<p>Clerk</p>
<p><b>c.</b></p>	<p><b>To consider a reminder to the general public of byelaws and of the need for permissive rights before removal of brush/scrub/vegetation.</b></p> <p>Members <b>agreed</b> the need for a reminder to residents concerning their rights in relation to the Commons and SSSIs and a statement of support for volunteers and the Monkwood Working Party. This is to be in the form of a flyer/newsletter also being planned as a consultation update. Members <b>instructed</b> the Clerk to ensure that the Monkwood Working Party terms of agreement include permission to remove wood from Monkwood Green Common.</p>	<p>Clerk</p>
<p><b>d.</b></p>	<p><b>To consider deed of grant of right of way pertaining to one property on Monkwood Green. Discussion at request of owner of property.</b></p> <p>Members <b>instructed</b> the Clerk to write to the resident.</p>	<p>Clerk</p>

**10/17 Grimley Village – To receive and discuss updates and formulate Motions not requiring written notice.**

<b>a.</b>	<b>Progress with Grimley approach road bollards.</b> This item was deferred until the next meeting.
<b>b.</b>	<b>'Fish ponds' public right of way track repair.</b> Ian K George, Inspector of Ancient Monuments, Planning Group, Historic England would like a site visit. Works to a scheduled monument require Scheduled Monument Consent. The local resident /contractor is keen to go ahead if costs are not prohibitive.

Clerk

Clerk

**11/17 Sinton Green – To receive and discuss updates and formulate Motions not requiring written notice.**

<b>a.</b>	<b>Update on ditches &amp; drains in proximity of New Inn</b> Paul Green, Land Drainage Inspector MHDC has been liaising with Fortis to get the ditch in front of the old council houses cleared. He will be informing Highways that the culvert under the road (New Inn to the old council houses) require clearing. Lengthsman has been told to hold fire on removing cut vegetation in this area.
<b>b.</b>	<b>To consider the condition of public highways in Sinton Green, including use of bollards to protect verges and ditches. Exploratory quotations may be discussed but not voted upon.</b> Members declined to explore placement of bollards on the basis that this has been tried before but the bollards were stolen overnight. The potholes are to be re-reported to Highways.

Clerk

**12/17 Parish wide facilities and events -To receive and discuss updates and formulate Motions not requiring written notice.**

<b>a.</b>	<b>Update: proposal by BT for parish wide payphone removal.</b> Cllr Ayers to check the telegraph pole on Monkwood Green to confirm whether it is indeed redundant.
<b>b.</b>	<b>Consultation from Malvern Hills D.C on dog fouling. Deadline: 26 February.</b> <a href="http://www.malvern hills.gov.uk/public-notices-consultations">www.malvern hills.gov.uk/public-notices-consultations</a> Members noted that the draft proposals are very badly worded and need qualifying to make clear that it only applies to public highways and paved public footpaths. Members advised that the regulations should apply to all public footpaths. Members <b>instructed</b> the Clerk to respond to this consultation with their comments.
<b>c.</b>	<b>Review of requirement for litter/dog waste bin in Grimley village - Item scheduled from Summer 2016.</b> Cllr Taft reported on the local problem of dogs being walked across fields where vegetables are growing and the large amount of dog faeces being left in these fields. Members <b>approved</b> a proposal for a newsletter reminder to residents regarding the fine when caught not picking up their dog's faeces. Cllr Taft offered to purchase a multi-purpose waste bin for Grimley village (for litter and dog faeces). Members gratefully accepted this offer and <b>instructed</b> the Clerk to obtain a catalogue and consult with Cllr Taft. Also to consult with WCC as to their requirements (standard key etc) and to confirm that they will empty it.

Cllr Ayers

Clerk

Clerk  
Cllr Taft

Clerk

d.	<p><b>Consultation: SWDP Planning for Health in South Worcestershire Draft Supplementary Planning Document. Deadline: 27 January. <a href="http://www.swdevelopmentplan.org">www.swdevelopmentplan.org</a>.</b> Members <b>instructed</b> the Clerk to respond to this consultation with their comments previously submitted by email.</p>	Clerk
	<p><b>Consultation: Future of Acute Hospital Services in Worcs. Deadline: 30th March. <a href="http://www.worcsfuturehospitals.co.uk">www.worcsfuturehospitals.co.uk</a></b> Members noted that the NHS needs to start getting prioritised and that there is plenty of scope for tightening up the management within the NHS and hospitals to reduce the wasted resources and time. Members <b>instructed</b> the Clerk to respond to this consultation with their comments previously submitted by email.</p>	Clerk

**13/17 Reports from Representatives - To receive and discuss updates and formulate Motions not requiring written notice.**

a.	<p><b>Peace Hall Management Committee.</b> Cllr Davies reported that the Committee had just received an award from the National Lottery for £1000 (just under) towards the new kitchen. Applications for funding has been submitted to Tarmac, The Masonic Charitable Trust and Bernard Sunley Charitable Foundation.</p>	Clerk
b.	<p><b>Ball Mill (Tarmac) Quarry Liaison Committee.</b></p> <p><b>i. General update, including Committee minutes 10th January.</b> Cllr Stanley reported that he and a soil expert will be visiting the quarry sites with Nick Atkins to look at the planting quality.</p> <p><b>ii. To consider the issue of Japanese knotweed – item requested by resident.</b> A consultation has been called in by Tarmac to look at this issue.</p> <p><b>iii. Update concerning drainage and blocked outlet pipe on land on the east side of the lakes at retreat farm (land west of Camp lane at Grimley).</b> It was reported that Tarmac have increased the spacing between the bars on the grating to allow debris to get through. Ideally this site needs fencing 20 yards back to catch debris and allow it to be cleared. Causeways are still eroding. It is to be hoped that Tarmac will reduce the gradient of the sides and replant.</p>	Clerk
c.	<p><b>Grimley Smaller Charities</b></p> <p><b>i. Review of requirement for fly tipping notice on Smaller Charities plot of land, Grimley approach road. Item scheduled from Summer 2016.</b> Members <b>approved</b> the purchase of a small sign to be placed at this location.</p>	Clerk

**14/17 Lengthsman - To receive and discuss updates and formulate Motions not requiring written notice.**

a.	<p><b>Motion to receive and approve future items of work.</b> - Grimley top triangle.</p>	Clerk
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**15/17 General Finance.**

<b>a.</b>	<b>To consider and motion to approve the payment of outstanding accounts.</b> Members <b>approved</b> the payments of accounts as in the presented schedule.
<b>b.</b>	<b>To receive and motion to accept the Bank Reconciliation.</b> Members <b>accepted</b> the previously circulated bank reconciliation without comment and it was duly signed by the Chair.
<b>c.</b>	<b>To receive and motion to accept the Quarterly financial report.</b> Members <b>accepted</b> the previously circulated the financial report without comment and it was duly signed by the Chair.
<b>d.</b>	<b>To discuss non-responses from Lloyds Bank (ref non continuous cheque book), HMRC (ref PAYE refund) and HMRC (VAT reclaim).</b> Members are to accompany the Clerk to the bank if no information is forthcoming.

Clerk

**16/17 Correspondence not dealt with elsewhere - To note received correspondence already circulated to Cllrs, or available for inspection at the meeting.**

<b>a.</b>	CONSULTATION: Worcs Transport Plan consultation <a href="http://www.worcestershire.gov.uk/LTP">www.worcestershire.gov.uk/LTP</a> Deadline:17th Mar 17 - to be discussed on February agenda.
<b>b.</b>	CONSULTATION: Worcs Minerals Local Plan Third Stage Consultation Draft Proposals, Policies and Sites for Mineral Extraction in Worcs: 14th Dec - 8th Mar 2017 - to be discussed on February agenda. <a href="http://www.worcestershire.gov.uk/info/20015/planning_policy_and_strategy/250/emerging_minerals_local_plan">http://www.worcestershire.gov.uk/info/20015/planning_policy_and_strategy/250/emerging_minerals_local_plan</a>
<b>c.</b>	Grimley Oval Raceway Ltd interim injunction - copy of.
<b>d.</b>	Countryside View (CPRE magazine) Winter 2016, including article on bottle waste deposit schemes. Copy with Cllr Stanley.
<b>e.</b>	Clerks & Councils Direct Jan 2017 issue.
<b>f.</b>	WCALC update 12 Jan, issue 2.

Clerk

Clerk

**17/17 Items for future agenda. Cllrs may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.**

<b>a.</b>	Holywards Farm barn demolition to be discussed at next meeting. Railings and rebuild of wall for Monkwood Green well. A letter to Mr Prosser requesting an update is to be sent after the next parish council meeting, if no information is obtained by that time.
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Clerk

Clerk

**18/17 Dates for diary.**

<b>a.</b>	Ball Mill Liaison, 21 <sup>st</sup> March, 6pm, Holt Parish Hall.
<b>b.</b>	Litter pick, Grimley Primary School, 3 <sup>rd</sup> March. 9.30 am start. Meeting in the school grounds.

**19/17 Date of next scheduled meeting.  
Monday 20<sup>th</sup> February 2017, 7.30pm at the Peace Hall, Sinton Green.**

The press and public are cordially invited to attend this meeting.

**Appendix 1: Items for payment.**

WALC	Warwickshire & West Midlands Assoc of Local Councils. Copy of Arnold Baker, Local Council Administration, 10th Edition. Invoice No: WALC161027-10-24. Order code: PGC201636	£76.50	VAT nil
CPRE	Annual membership renewal due 01/02/2017. Amount is the CPRE suggested donation. Order code: GPC201641	£36.00	VAT nil
Simon Skeys	Lengthsman duties, Sept 2016 - Jan 2017 (In process of being claimed back from WCC) Dated invoices received.	£851.00	VAT nil
Simon Skeys	Sinton Green Mowing, Sept & Oct 2016 Invoice Nos: 18 & 28. Order code: PGC201601	£130.00	VAT nil
Worcestershire CALC	Clerk training finance and budgeting 22 November 2016. Order code: GPC201642	£30.00	VAT £5.00
Aspli Safety Ltd UK	Monkwood Green& Sinton Green life buoys. Throw line bag x2 & Throw line housing x2. Account Order 3050. Order code: GPC201610.	£113.50	VAT £18.92
Lisa Stevens	Clerk wages [December] (£350.08) plus 1 month expenses £203.86 (Includes: emergency bollards and fencing for well on Monkwood Green; gloves; goggles (Ref £25 public donation for this equipment); & laminator.	£553.94	VAT under calculation

Chair ..... (20 February 2017)