

**At the Extra-Ordinary Meeting of Grimley Parish Council held on
31st August 2017
in The Peace Hall, Sinton Green commencing at 7.30pm**

Present: E A Taft (Chair), D Stanley (Deputy Chair), P Ayers,
R Woodhouse.

In Attendance: Mrs L Stevens – Clerk,
0 Members of the public.

1	To consider any apologies for absence.
2	Declarations of interest – none.
3	General Finance and Administration. To consider and motion to approve the payment of outstanding accounts below. Duly approved .
17	Date of Next Scheduled Meeting - 18th Sept 7.30pm, Peace Hall, Sinton Green. The press and public are cordially invited to attend this meeting.

Appendix 1: Items for payment.

Hallow Scout & Guide Group	Donation as agreed in 2017/2018 Budget Previously approved. Parish Council order code: GPC201708. To amend cheque payee to "Worcester 9 th Scout Group"	£100.00	VAT nil
HMRC	2 nd Quarter PAYE tax return. Parish Council order code: GPC201700.	£13.20	VAT nil
Information Commissioner	Registration as a data controller under the Data Protection Act. Registration reference: Z2846139 . Parish Council order code: GPC201718	£35.00	VAT nil
The Society of Local Council Clerks	CILCA training fee. Order no: 188230. Parish Council order code: GPC201709	£250.00	VAT nil
Simon Skeys	Mowing Sinton Green April, May & June 2017. Invoices 56, 62 & 72. Council order code: GPC201701	£357.00	VAT nil
Simon Skeys	Lengthsman April, May & June 2017 Parish Council order code: Lengthsman	£368.00	VAT nil
Lisa Stevens	Clerk wages [July] (£365.44 plus PAYE refund £106.40 due to changed tax code – amount to be claimed back from HMRC at end of financial year)	£471.84	VAT nil
Lisa Stevens	Expenses. Postage, phone bill, projector stand for council meetings.	£84.11	VAT £1.38
Lisa Stevens	Additional work outside contractual hours for Monkwood Green Management group. 3 hours additional work at hourly wage £11.42 June 2017. (NB. Additional payment authorised 26th April 2016 minute ref 74/16 and reaffirmed August 2016.). Parish Council order code: GPC201704	£34.26	VAT nil

..... Chair 18th September 2017