

MINUTES OF THE ANNUAL MEETING OF THE SHELSLEYS PARISH COUNCIL
Meeting held at the Village Hall on 14th May at 7pm in the year 2019

Present: Dr L Taylor (Chairman), J Stinton, D Styles D Bates and Mrs K Metcalfe.

In Attendance: CSO Ness Snape, Gary Hall (MAC) Dr K Pollock and the Clerk.

1.1 Election of Chairman: Dr Laura Taylor was elected as Chairman.

1.2 Apologies: W Sutherland (vacation) K Webber (vacation) accepted and Councillor Palethorpe.

1.3 Election of Vice Chairman: Deferred until the next meeting.

1.4 Declaration of Interest:

1. Register of Interests: Councillors are reminded of the need to update their register of interests.

2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.

3. To declare any other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4)b of the code of conduct must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

The meeting was adjourned for **Public Question Time.**

CSO Ness Snape gave her annual report on crime within the parish.

Gary Hall from MAC was in attendance. The Parish Council was concerned that MAC notices asking for consideration from drivers attending events were not being placed in the correct locations.

1.5 To note the Code of Conduct: Attending councillors agreed.

C-option of two Councillors for Shelsley Kings: The clerk will post notices on boards, and place an advertisement in the Teme Triangle and on the website.

1.6 Council's Scheme of Delegation: No change.

1.7 Financial Regulations, Risk Assessment and Insurance. Financial Regulations are up to date. Insurance cover was deemed appropriate and the premium approved.

1.8 The appointment of individual officers: The MAC Hill Climb liaison Councillor is D Bates and the Tree Warden is J Stinton. Mrs Metcalfe will continue as Parish Paths Warden.

1.9 Nomination of two Councillors to attend the Worcestershire CALC Area Meetings.
Deferred until the next meeting.

1.10 Minutes: The minutes of the meeting held on March 12th 2019 were approved and signed as a true record.

1.11 District and County Councillor Reports.

Written reports were received from both councillors which will be available on the website. Dr Pollock was in attendance and answered questions.

1.12 Lengthsman: The lengthsman's Annual Contract with the Parish Council, will be renewed on terms agreed at the last meeting.

The Lengthsman Rob Wilkes will be thanked for his work throughout the parish. Worksheets supplied for March and April were inspected and agreed for payment.

1.13 Highways:

Shelsley Walsh Hill Climb footpath closures for meeting dates have been approved by WCC and notification sent to the Parish Council.

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Road closure details for installation of new water main, signs have been placed by works site near Harborough Bank.

- 1.14 Parish Council Communications:** Dedicated Councillor email addresses, the Chairman to help organise these. Facebook page will be arranged for the Parish Council.
- 1.15 Progress Reports:**
A waste bin for the lay bye at the junction with Camp Lane was chosen.
Broadband. An extraordinary meeting of the Parish Council was considered the best way of assessing the local requirement for superfast broadband.
- 1.16 Urgent Decisions:**
In consultation with Councillors 19/00326/FUL shepherd's huts at Camp Farm, The Parish Council objected to the application.
- 1.18 End of Year Accounts:** These had been circulated prior to the meeting. They were approved. The figures were inserted in the Annual Return 2019 2020
- 1.19 Audit:** Section 1 was agreed by members and completed and signed by the Chairman. The audit date is July 3rd 2017.
- 1.20 Audit:** Section 2 was agreed by members and signed by the Chairman and the Clerk.
- 1.21 Finance:** The following payments were approved:
Insurance £330.00
Clerk's salary and expenses £588.56
Lengthsman invoice for March and April £204.00
CALC subscription £279.79
CALC invoice for Clerk training £10.00.
Clerk's PAYE, remuneration and HMRC payments are to be paid quarterly.
Bank balance at 13th May £10670.96
Mrs Warren will be removed as a bank signatory.
Monies received
Precept £2000
- 1.22 Planning:** MHDC decision: 18/01839/LB and 18/01840/HP Church House proposed summerhouse approved.
MHDC training programme July 4th Clerk to attend.
19/00326/FUL Shepherd hut application withdrawn
- 1.24 Correspondence for Information and Circulation:**
All other correspondence for information delivered via email has been circulated. There were no responses to consultations and no matters raised, no further action required.
Police report.
Fly the Red Flag. The Council will not participate.
Village Hall funding. Details passed to VHMC.
- 1.25 CALC:** Training programmes were circulated.
- 1.24 Councillors' reports and items for future agenda:** Broadband.
Vice Chairman election.
CALC representatives.
- 1.25 Date of the next meeting:** July 9th 2019
Dr Laura Taylor and Mr David Styles are unable to attend the July meeting.
Date for September meeting confirmed as September 17th 2019
The meeting concluded at 20.45
Jan Speyer Clerk May 16th 2019