

**THE SHELSLEY'S ANNUAL MEETING OF THE PARISH COUNCIL
held on 15th May at the Village Hall at 7.00pm in the year 2012**

DRAFT MINUTES

Present: Mr C Roberts, Mr A Champion, Mr J Stinton, Mr D Styles, Mr M Phillips, Mr B Hart, Mr W Ward.

In Attendance: County Councillor Dr Pollock, Vanessa Snape, Tenbury Police, Mr R Wilks the Clerk Mrs J Speyer and 3 members of the public.

1.1 Election of the Chairman: Mr Roberts was proposed and seconded. He accepted and signed the Declaration of Office.

1.2 Apologies: District Councillor Farmer Mr A Taylor.

1.3 Election of Vice Chairman: Mr Anthony Champion was proposed and seconded.

1.4 Declarations of Interest:

a. Register of Interest: Councillors were reminded of the need to update their register of interests.

b. Personal Interests:

c. Prejudicial Interests:

C Roberts and B Hart for item

A Champion and D Styles for item

Public Question Time: At this point Vanessa Snape made a report. In the past year 57 calls had been made by the public, these included suspicious vehicles, unauthorised swimming, drink drive offenders a banking scam and other a found dog.

The Parish Council thanked the Police for the many car patrols through the parish.

Finally there was a reminder for The Party in the Park in Tenbury hosted by Tenbury Police on 24th June which 1200 people attended last year.

1.5 To note the Code of Conduct:

To reiterate the need for councillors to update the Register of Interests and to fully comprehend Code of Conduct.

Councillors Taylor, Roberts and Hart will attend the CALC meeting at Great Witley on June 14th.

1.6 Council's Scheme of Delegation:

The previously adopted Scheme of Delegation was considered adequate and needed no updating.

Clerk's Finance Support Group. Clerk to seek assistance when required.

1.7 Financial Regulations, Risk Management and Insurance.

Review of the Risk Management was considered adequate for audit purposes. The insurance policy and the premium of £265.00 annually for a fixed period

Signed by the ChairmanDate.....

of three years were approved.

1.8 Individual Councillors appointed to offices:

Village Hall Committee. John Stinton.

Tree Warden. Councillor Stinton.

Parish Paths Warden. Deferred to the next meeting.

1.9 Councillors to attend Worcestershire CALC meetings. Councillors Taylor and Ward.

1.10 Minutes: The minutes for the meeting on March 13th 2012 were accepted as a true record and duly signed.

1.11 County Councillors' Report:

Councillor Pollock outlined the economic situation at WCC. He also spoke of the BOLD system and the Localism Act.

School Bus. Dr Pollock to investigate reinstating bus stop at Pard House Lane for safety reasons.

Police election November 2012.

Think Local, opportunity for tailoring local needs.

1.12 Village Hall:

No minutes from the Village Hall AGM were available. The next meeting is on 11th June.

1.13 Lengthsman:

The Lengthsman, Rob Wilks was thanked by the Parish Council for his work over the past year, particularly the clearance of drains and salt spreading.

Mr Wilks reported some outstanding jobs requiring WCC assistance being, a manhole cover near Stirt Farm, Fetterlocks Lane jetting, a headwall collapsing in Pard House Lane, a drain near Leys and the broken fencing on the Cheltry Bend.

There were reports by Councillors of pot holes to be reported to WCC.

Lengthsman Contract with WCC. The payment from WCC is £2365.20 for the current year.

Rob Wilks signed the Annual Contract with the Parish Council.

1.14 Highways:

Grit Bins: The bins requested from WCC have not been agreed. However the matter is in hand with Councillor Taylor liaising.

There are currently only two council maintained bins in the parish.

1.15 Urgent Decisions:

Urgent decision. 12/00319/HOU Extension at Walcroft Farm recommended approval.

12/00298/FUL Lower House Farm. Construction of Tennis Court.

Recommended approval.

12/00455/LBC Lower House Farm alterations to Hop Barn. Recommended approval.

Signed by the ChairmanDate.....

- 1.16 Jubilee:**
It was agreed to support the Jubilee celebrations financially and £400.00 will be donated towards a plaque and mugs for the children.
- 1.17 End of Year Accounts:** These were accepted, approved and signed by the Chairman.
- 1.18 Audit:** Sections 1 and 2 were accepted and completed. The Audit date is July 16th 2012
- 1.21 Finance:**
All following payments were agreed.
Came and Co Insurance £265.00
Lengthsman invoice for March 2012 £192.00 and April 2012 £192.00 (under urgent decisions).
CALC invoice for £10 Clerks Gathering.
WCC invoice for salt £210.00
CALC subscription £173.59
To complete cheques for the annual donations previously agreed.
PCC of the Shelsleys £600.00
Teme Triangle £200.00
Nora Parsons Day Centre £50.00
Contribution for Village Hall electricity £50.00
Monies received
Precept £2250.00
WCC £740.00 (lengthsman reimbursement Jan, Feb and March).
Current bank balance £8874.24 as at 14th May 2012
- 1.20 Planning:**
12/00476/FUL The Green change of use redundant store to B1/B8
Recommend approval. Councillors Styles and Champion left the room while this was discussed.
12/00396/FUL extension at 8 The Bungalows Pard House Lane. Recommend approval.
Annual Planning Training Programme.
To report Malvern Hills District Council decisions. Walcroft Farm, approved.
- 1.21 Broadband:**
No report.
- 1.22 Think Local:**
It was agreed that the Chairman and Clerk will complete the questionnaire on behalf of the Parish Council.
- 1.23 Correspondence for Information/circulation:**
Worcestershire Housing Enabler
Worcestershire Waste Core Strategy consultation 5th April to 21st May
www.worcestershire.gov.uk/wcs

Signed by the ChairmanDate.....

Teme Valley Community Transport
Think Local WCC consultation, responses by June 8th 2012
Waste core strategy letter dated 20th April
Compost bins.
Clerks and Councils Direct.

1.24 County Association of Local Councils:

All items sent or emailed to Councillors.

1.25 Councillor's reports and items for future agenda:

Notice board at Stanford Bridge to be repositioned.

Notice board at Shelsley Kings to be mended

Ham Bridge, letter of thanks to the owners of Ham House and copied to Clifton PC.

1.26 Date of the next Meeting:

To confirm the date of the next meeting July 17th at 7.00pm. The meeting concluded at 8.30pm

Jan Speyer May 21st 2012

Signed by the ChairmanDate.....