

**MINUTES OF THE SHELSLEYS PARISH COUNCIL**  
**Meeting held on 12<sup>th</sup> July at 7.00pm in the year 2016**

**Present:** Mr C Roberts, Mr D Styles, Mr B Hart, Mr D Bates and Mr T Taylor  
District Councillor Mrs Caroline Palethorpe,

**In Attendance:**  
and the Clerk (Mrs J Speyer).

**2.1 Apologies:** Mr J Stinton, Mr M Whitefoot and Mrs C Warren (accepted). Dr K Pollock, Mr W Sutherland (received late).

**2.2 Declaration of Interest:** Councillor Bates for Village Hall item 13  
Councillors were reminded of their duty to return Register of Interest forms to MHDC promptly.

**2.3 Minutes:** The minutes of May 10<sup>th</sup> 2016 were proposed and seconded and signed as a true record.

**Public Question Time:** There were no questions.

**2.4 County Councillor's report:**

There was no report.

District Councillor's report. Councillor Palethorpe introduced herself, giving a little about her background. There is £365 available for her to spend, the defibrillator was identified as a possible item.

With online reporting becoming the norm, the Chairman asked if the Parish Councils could retain a direct line to MHDC. Councillor Palethorpe said enquiries could always be put via her.

The full report will be available on the My Parish part of the WCC website.

**2.5 Highways, Footpaths and Lengthsman:**

The Lengthsman's worksheets were inspected and approved. He had reported to the clerk that the signs on the Cheltry bend had still not been replaced, neither had the metal Stanford Bridge sign which had been stolen some time ago.

The services of the Lengthsman were unanimously praised.

WCC reports on Highways Matters.

The metal post at the end of Pard House Lane which has previously been reported to WCC is still in the middle of the junction.

The road surface at Pard House Lane is being damaged by water ingress.

Highways Sign Clearance. Road signs continue to be cleared of vegetation.

B4203 There have been two reported incidents which have been added to the list of known accidents.

**2.6 Planning:**

There were no planning applications to discuss.

MHDC decisions.

16/00214/CLE Kingswood House. Approved.

15/01616/CLE Land at Kingswood for continued use of holiday chalet. Refused.

There were concerns at the green netting which has been left at the site.

**2.7 Clerk's report on urgent decisions.**

Planning. The Clerk in consultation with Councillors submitted the following planning details.

16/00627/HOU Little Blakes. Recommended approval for the works in the barn but

Chairman .....

Date .....

concern was expressed about the alterations to the front of the property.  
16/00707/HOU Rose Cottage Kingswood. Recommended approval.

**2.8 Correspondence and Consultations:**

All items were either emailed to councilors or were available to view at the meeting.  
The Clerk had received no responses from members to consultations.

Foodbank  
Clerk and Councils Direct  
Clifton upon Teme Draft Neighbourhood Plan.  
Malvern Hills Parish News Update.

**2.9 Progress Reports:**

There were no reports.

**2.10 Audit:**

The internal auditor signed the annual return as appropriate and found the accounts to be in order.

**2.11 Finance:** The following requests for payment were agreed.

Clerk's salary and expenses £679.65  
Lengthman's invoice £528  
Internal Auditor £60  
HMRC PAYE £49.80  
Monies received from WCC in respect of repayment for Lengthsman. None.  
The Bank Mandate was completed with the further details as requested by the Bank of Ireland.  
Current Bank Balance £9910.62

**2.12 New Mill Bridge:**

There is a large amount of debris around the piers which needs to be removed. The saplings previously reported to the Environment Agency are still there.  
The surface of the road and paths at the bridge needs attention. Clerk to enquire.

**2.13 Village Hall Management Committee:**

The insurance certificate was inspected.  
There are various fund raising activities in the pipeline.  
There have been problems with updating the Village Hall page on the Teme Triangle website.

**2.14 CALC:** Councillor Training. Training details are circulated together with all CALC correspondence as per the Update received weekly.

**2.15 Councillors' Reports and items for future agenda.**

The Chairman reported on his attendance at a recent planning meeting at MHDC which is experiencing problems due to a lack of staff.  
Surface condition of lane leading to Redhill.  
Broadband.  
Pard House Lane.  
Village Hall accounts.

**2.16 Parish Council meeting dates for 2016:**

September 13<sup>th</sup> and November 8<sup>th</sup>  
**Date of the next meeting: September 13th 2016**

The meeting concluded at 8.25pm

Chairman .....

Date .....

Meeting 2 2016-2017

Jan Speyer July 14th 2016

DRAFT

Chairman .....

Date .....