

PENSAX PARISH COUNCIL

Minutes of the Parish Council Meeting of Pensax Parish Council held in Pensax Village Hall at 7.00pm on Monday 20th March 2017

Present: Cllr Rob Greedy (Chairman), Cllr Rudd, Cllr Keron, Cllr Weston, Cllr Donnelly

In Attendance: Clerk, District Cllr Paul Cumming, 2 Members of the Public.

1. **Apologies:** None.
2. **Co-option of Cllrs** – Three applications had been received. One person contacted Chairman to say he wished to withdraw his application and one applicant sent apologies due to illness but wished to come to next meeting for her application to be considered.
James Donnelly attended and it was agreed by all he be co-opted onto the Parish Council. Cllr Donnelly signed his Declaration of Acceptance of Office and was welcomed onto the Parish Council.
3. **Declaration of Interest:**
 - a. **Register of Interests** – Cllrs to keep updated. Cllr Donnelly given form to complete and return to MHDC.
 - b. **Disclosable Pecuniary Interests** – None declared.
 - c. **Other Disclosable Interests** – None.
4. **Dispensations** –
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – **None requested.**
5. **Public Question Time** – See notes at end of minutes.
6. **Minutes** of Parish Council Meeting held on 16th January 2017 were agreed by all and signed by Chairman.
7. **County Cllr Report** – Apologies received. No report given.
Dist Cllr Report – Brief report given, see notes at end of minutes.
8. **Progress reports for information:**
 - a. **Superfast Broadband** (circulated)– Clerk had met with WCC, Snead Common/Pensax Village will have access to faster Broadband. New Government Funding announced end of February but upgrade in Menith Wood and more isolated areas of Parish not included in this funding. Parish Council will continue to see if WCC can help further with the hard to reach areas.
 - b. **Community Speed Watch Scheme** – Clerk has registered Parish Council interest.
 - c. **Defibrillator Pensax Hall** – Now installed and ready for use, it was agreed by all to pay £8.50 to resident for items he had purchased for installation. Clerk to arrange a training date, to advertise and ask residents to book in. Maximum of 20 to attend.
 - d. **War Memorial** – Trustees are working to close the trust.
 - e. **Purchase of BT Box, Menith Wood** – Clerk awaiting information from BT.
 - f. **Footpath/litter bin Pensax** – New gate now installed, WCC to be thanked for work in this Parish.
It was agreed to delay fixing a litterbin in Pensax Village due to residents' concerns. The issue of dog mess does seem to be improving on footpaths.
9. **Reports on Meeting attended by Clerk or Councillors** –
Clerks Training 6th March - Audit training - Clerk to review procedures.
10. **Finances** -
 - a. **Payments made** – Mrs S Burrows (Printer Ink 2016-17) = £13.83, Mr M Pedersen (see item 8c) = £8.50.
 - b. **Payments received** – WCC LM July-November 2016 = £749.00, WCC County Cllr Grant Defib = £500.00.
 - c. **Bank Reconciliation** (circulated) - Signed for January/February 2017. Balance agreed as £6681.27 in Cash Book at 28th February 2017.
 - d. **Internal Audit Review (circulated)** – it was agreed by all the items listed are being followed.
 - e. **Internal Auditor** – it was agreed to appoint the auditor from last year.
 - f. **Clerks Salary increase** – Due to National increase in Salary from 1st April 2017. Letter signed to change Standing Order for bank from 1st April 2017 to £150.27.

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11. Planning:

- a. Plans circulated since last meeting – **See item 17.**
- b. Decisions received since last meeting-
17/00008/HOU – Yew Tree Cottage, Snead Common, Abberley WR6 6AF – Proposed side sunroom extension. Approved by MHDC.
- c. **Plans for comment on tonight** – None.
- d. **Wolverhampton Halfpenny Green Airport** (circulated) – Consultation regarding flight path over this Parish. It was agreed to make no comments as the changes should not have any impact on this Parish.

12. Road report -

- a. **Lengthsman** – Work to keep drains/gullies clear ongoing.
- b. **Problems to report** – None.
- c. **Worles Common Dangerous Trees** – WCC have traced a landowner believed to be local and will advise them of this issue.

13. **Annual Parish Meeting** – It was agreed to open hall at 6.45pm, Chairman, Cllr Rudd and Cllr Keron to provide refreshments prior to start of meeting at 7pm. Police have been informed of date.

14. **Communication with residents** – Clerk has updated the email list of residents. Clerk to provide details of residents not on list for Cllrs to contact to see if they wish to be added to list.

15. **Publication Scheme** (circulated) – It was agreed by all to adopt the scheme in draft form. To review at next meeting. Cllrs names/landline numbers to be put on noticeboards, two Cllrs preferred contact to be through Clerk.

16. Correspondence for information –

Email correspondence circulated - list in minute's folder.

CALC Area Meeting – 3rd April – 7.30pm – Clerk to attend, Heartstart giving talk, they may be able to provide CPR training in Pensax.

MHDC Conference – 24th April – 6-8.30pm – Malvern – Three Cllrs and Clerk booked in.

CALC Spring Training dates circulated – Clerk and Cllr to attend some dates.

17. Clerks report on Urgent Decisions since last meeting.

Payment omitted from 3rd October minutes –

3rd October - Menith Wood Old Chapel (rent 19th September) = £8.00.

Payments omitted from 16th January minutes –

25th October – Came & Co Insurance 2016-17 (this matter was decided by email) = £165.00

23rd November – Defib Store – (Cabinet for Defibrillator) = £642.60.

Plans discussed at close of 16th January 2017 meeting -

17/00008/HOU – Yew Tree Cottage, Snead Common, Abberley WR6 6AF – Proposed side sunroom extension. It was agreed by all to support this application.

18. Councillors' reports and items for the next agenda.

Agenda items – Co-option, Broadband, Communication with residents, Risk Assessment.

19. Date of next meeting - MONDAY 8th MAY 2017 AT 7.00pm PENSAX VILLAGE HALL

ANNUAL PARISH MEETING

followed by Annual Meeting of Parish Council to be held at close of Parish Meeting.

20. **Cllrs agreed to close meeting to the Public due to the confidential nature of the business to be discussed.**

21. **Lengthsman Contract 2017-18** – WCC have confirmed they will be funding the scheme next year. It was agreed by all to ask present LM to renew his contract.

22. **Meeting Closed 8.47pm.**

Signed-----

Date 8th MAY 2017

Chairman

Public Question Time – Resident was concerned that a waste bin was to be placed in Pensax near his mother's property. He felt there was no need for a bin. Landowner who attended stated the dog mess was being cleared up off his land more than in the past. A request for dog mess signs to be put up. Chairman stated Cllrs would take comments into account when the matter is discussed in meeting tonight. 2 Members of Public left meeting.

District Cllr Report

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Changes to Refuse Collection from April 2018 – Prior to this date residents will be offered wheelie bins for their black waste. Collections will be - week 1 recycling, week 2 landfill. Bags will be used for those down narrow lanes.

Cycle Ride involving road closures in area – Further details can be seen on the VeloBirmingham website. A Charity Cycle Ride has been organised for Sunday 24th September 2017. Some roads in the area will be closed for most of the day.

Yurts at Worles Common – MHDC are taking steps to start Enforcement Action to ensure the buildings are removed by 8th April 2017.