

# PENSAX PARISH COUNCIL

## Minutes of the Parish Council Meeting of Pensax Parish Council held in OLD CHAPEL, MENITH WOOD at 7.00pm on Monday 17<sup>th</sup> July 2017

**Present:** Cllr Keron (Chairman), Cllr Rudd (Vice Chairman),  
Cllr Weston, Cllr Hingley, Cllr Abraham, Cllr Gready

**In Attendance:** Clerk, District Cllr Paul Cumming.

1. **Apologies:** None received.
2. **Co-option of Cllr** – Application received from David Abraham. It was agreed by all to co-opt David onto the Parish Council. David signed the Acceptance of Office and was welcomed onto the Parish Council.
3. **Declaration of Interest:**
  - a. **Register of Interests** – Cllr Abraham has filled in his form, Clerk will send to MHDC.
  - b. **Disclosable Pecuniary Interests** – None declared.
  - c. **Other Disclosable Interests** – None.
4. **Dispensations** –
  - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – **None requested.**
5. **Public Question Time** – None.
6. **County Cllr Report** – Apologies received. No report given.  
**Dist Cllr Report** – Brief report given, see notes at end of minutes.
7. **Minutes** of Annual Parish Council Meeting held on 8th May 2017 were agreed by all and signed by Chairman.
8. **Progress reports for information:**
  - a. **Superfast Broadband** – Cabinet on side of B4202 still not live. Clerk to contact WCC. Updates from WCC are circulated to residents.
9. **Reports on Meeting attended by Clerk or Councillors** –  
**CALC Area Meeting 6<sup>th</sup> June 2017** – Clerk and Chairman attended, minutes to be circulated.  
**Chairman attended training on 13<sup>th</sup> June 2017**
10. **Finances** -
  - a. **Payments made** – Mr K Gittins (Internal Audit) = £20.00, Mrs S Burrows (computer paid from Transparency Compliance Grant) = £597.48, Menith Wood Community Association (rent 17/07/17) = £16.00, WCALC (Training 13/06/17) = £30.00.
  - b. **Payments received** – **April** - Transparency Compliance grant (reserved funds) = £750.00, MHDC Precept = £2125.00. **May** – Pensax Village Hall Rent (2015&2016) = £10.00. **June** - Pensax and Stockton War Memorial Funds (reserved funds) = £1518.84
  - c. **Bank Reconciliation** (circulated) - Signed for April/May/June 2017. Balance agreed as £9774.28 in cash book.
  - d. **Internal Auditors Report** – Report circulated, no queries raised. It was agreed to pay £20.00 fee.
11. **Planning:**
  - a. Plans circulated since last meeting – **None.**
  - b. Decisions received since last meeting-  
**17/00387/HP Rowley Forge Cottage, 124 Pensax, Abberley WR6 6AG** – Detached two storey double garage. **Approved by MHDC.**  
**16/00678/FUL – Stockton Court, Stockton, WR6 6UT** - Photo Voltaic Solar Energy Farm – **Application withdrawn by applicant.**
  - c. **Plans for comment on tonight** – None.
  - d. **Update - 14/01586/FUL – APP/J1860/W/15/3133352 – Ridding Coppice**, Worles Common, Stockton. The yurts have now been taken down. Enforcement are visiting the site this week to ensure all is in order. Cllrs raised concerns regarding the caravan that has been put on this land. Clerk to ask Enforcement about this.

## PENSAX PARISH COUNCIL

**12. Road report -**

- a. **Lengthsman** – Work to keep drains/gullies clear ongoing.
- b. **Problems to report** – 17<sup>th</sup> July 2017 - Tractor that cut verges has sunk into verge on Worles Common. Clerk to photograph and report.

**13. Standing Orders** (circulated) – It was agreed to adopt as drafted.

**14. Financial Regulations** (circulated) – It was agreed to adopt as drafted.

**15. Risk Assessment** (circulated) – It was agreed all risks are covered, Chairman signed the paperwork. Outstanding Clerks Review, to be arranged before next meeting.

**16. Pensax Village Hall** – Cllr Donnelly not present to report progress on this matter. It was agreed new leases to be looked into. Clerk to obtain three tenders and to enquire with Community First about draft leases.

**17. Pensax and Stockton War Memorial Funds –**

- a. A cheque for £1518.84 has been paid to Pensax PC by the Trustees of the War Memorial due to the winding up of the original Charity.
- b. A copy of the final minutes of the Charity and a copy of the original Charity Constitution will be kept in PC files with the asset register. The money will be held as Reserved Funds and can only be used for the War Memorial.
- c. It was agreed to pay for the strimming of the grass around the Memorial with PC money, not the money held for the Memorial. A draft contract with the contractor had been circulated and it was agreed by all to contract for 12 cuts per year. Clerk had spoken to contractor and he wished to continue doing the work.

**18. BT Box Contract** (circulated) – It was agreed for Clerk to sign contract to take ownership of Menith Wood Box for a fee of £1.00.

**19. Tree Officer** – Cllr Rudd agreed to continue in this roll.

**18. Correspondence for information –**

Email correspondence circulated - list in minute's folder.

**CALC Training dates circulated –**

**19. Clerks report on Urgent Decisions since last meeting.**

**Payments – 31<sup>st</sup> May 2017** - Mr R Whiteman LM April/May 2017 = £406.00.

**20. Councillors' reports and items for the next agenda.**

**Agenda items** – Broadband, Pensax Village Hall, BT Box,

Arrangements for Remembrance Day Service to be looked into by Clerk.

Clerk to put link to Remember the Fallen onto PC website.

**21. Date of next meeting - MONDAY 25<sup>th</sup> SEPTEMBER 2017 AT 7.00pm PENSAX VILLAGE HALL**

**22. Meeting Closed 8.55pm.**

Signed-----  
Chairman

Date 25<sup>th</sup> September 2017

---

**District Cllr Report**

**Planning** -more staff being taken on to validate applications. Website being updated.