

MAMBLE PARISH COUNCIL

Draft Minutes of a Meeting held on Thursday 8th August 2019 in the Village Hall at 7.00pm.

Present: Cllrs: Mr C Bunn, Mrs S Rawlins and Mr S Finney.

In Attendance: Mrs A Watson (Clerk)

1. **Apologies:** These were received and accepted from Chairman Cllr. Mr J Pepper and in his absence Cllr. Mr C Bunn chaired the meeting.

2. **Declarations of Interest:** None

3. **Minutes:** The minutes of the meeting held on the 04/07/19 were approved and signed by the Chairman.

4. **Progress reports:**

4.1 Blocked Drains. The Clerk reported that all the drains had been logged on the Worcestershire County Council system again and would hopefully be inspected within 28 days:

- 2 x drains by Bury House (Ref: 743125)
- 10 x drains between Bury House and Brook Bank (Ref: 743127)
- 3 x drains in Bayton Lane (Ref: 743129)
- 1 x drain opposite the Sun & Slipper pub (Ref: 743131)

4.2 The Bollard by the village entrance is still incorrectly positioned despite a request to alter it. Cllr. Bunn will assess if it is a job he can undertake and the Clerk will inform Highways.

4.3 Village signs. The Clows Top sign is still to be replaced; however a sign for Church Walk has been ordered.

4.4 Trees – no information to date.

4.5 Planning Enforcement: The Clerk reported that Malvern Hills District Council has an enforcement investigation into activities on land at Sodington Hall, Mamble, DY14 9JF (Ref: ENF/18/0253).

4.6 Parish Website. The Clerk reported on great progress and that photographs of the village were needed to complete the project.

5. **Items for Discussion:**

5.1 Guide to elections and advertising a casual vacancy. Information received from Malvern Hills District Council Electoral Services was read out by the Clerk. The first vacancy notice has been approved and displayed and if no electors request an election the Parish Council will be in a position to co-opt in the coming months.

5.2 Defibrillator – request for registration with National Defibrillator Network. The Clerk read out correspondence received from the Community Heartbeat Trust regarding their concerns with proposals for a new network being set up between West Midlands Ambulance Service and the British Heart Foundation and confirmed a new battery has been ordered.

6. **Correspondence Received and read out at the meeting:**

6.1 Worcestershire County Council – Information on Community Solutions Fund.

6.2 Worcestershire County Council – Advance notice of publication version of Minerals Local Plan.

6.3 Worcestershire County Council – Information on Worcestershire Transport Strategy.

6.4 Malvern District Council – Parish & Town Council Forum Monday 21st October at 5.30pm.

6.5 West Mercia Police – 'On the beat' newsletter.

6.6 Worcestershire CALC – Councillor & Clerk's survey.

7. **Finance:**

7.1 PKF Littlejohn LLP WO0100: The notification of exempt status 2019 has been received by the Clerk.

7.2: Bank Statements

26.07.19 Business Account £5059.17

31.07.19 Current Account £5407.26

7.3: Payments – the following payments were ratified and cheques signed:

7.3.1: Mr C Bunn (Lengthsman July 2019) £192.00

7.3.2: Mrs A Watson (Clerk Salary & Expenses 06/07-05/08/19) £240.00

7.3.3: Holland Coaches (Minibus hire April-July 2019) £180.00

7.3.4: Cuttermoon Website Design – Mrs H Geach (Website creation) £135.00

7.3.5: Malvern Hills District Council (Uncontested Election) £36.00

8. **Councillors' and Clerk's reports and items for future agenda.**

8.1 Clerk's annual review and training to be an agenda item for the next meeting.

9. **Date of next meeting:**

To confirm the date of the next meeting as Thursday 5th September 2019.

Cllr. Bunn thanked everyone for their attendance and closed the meeting at 8.20pm.

Signed.....
Chairman

Date.....