

MAMBLE PARISH COUNCIL

Draft Minutes of the Annual Parish Council Meeting held on Thursday 6th May 2021 via Zoom at 7.00pm

Present: Councillors: Mr C Bunn (Chairman), Mrs J Rogers, Mr S Finney and Mrs S Rawlins.

In Attendance: Mrs A Watson (Clerk) and Mr C Houston.

1. Election of Chairman: Cllr. Bunn was unanimously nominated and duly elected as Chairman. The signing of the Declaration of Acceptance of Office will take place as soon as practicably possible.

2. Election of Vice Chairman: Cllr. Rogers was unanimously nominated and duly elected as Vice Chair.

3. Apologies: District Cllr. Godwin.

4. Declarations of Interest: None

5. Dispensations: Cllr. Bunn has a dispensation granted for all matters relating to his role as Parish Lengthsman.

6. Approval of the minutes: The minutes of the Parish Council meeting held on the 1st April 2021 were approved and will be duly signed.

7.1 Suspension of the meeting for the Democratic Public Question Time: Not required.

7.2 Suspension of the meeting continued, following a written request from Mr C Houston:

The Chairman welcomed Mr Houston to the meeting to discuss the land opposite the Sun & Slipper.

Mr Houston gave details of the nature of his relationship with the owners, who have asked him to explore possible development opportunities for the site, and wanted to gauge the Councillors thoughts. The Chairman stated that as individuals, the Councillors would all have different views. Mr Houston then outlined options for live/work, open market housing, starter and retirement homes. A discussion then took place regarding drainage, storm run off and a compact treatment plant for the whole site. A 'percolation test' has already been passed, and ideas for amenity and a possible ecological area could be considered. The intention is to limit density, but Mr Houston clarified that the owners would be looking to sell the site with planning permission. He did not think it would be attractive to a large house builder. Cllr. Rogers suggested the owners may think about 'giving back' to the Village in terms of an area for parking cars using the Village Hall. Mr Houston said that as work had already been done on drainage on site, ecology, and the removal of trees, following this meeting he would take away the thoughts and look at a plan being drawn up with a possible 6-8 starter homes plus bungalows and the concept of live/work housing. The Chairman stated that Mamble Parish Council would not be able to comment until they had seen plans in black and white and thanked Mr Houston for attending the meeting, which he left at 7.30pm.

8. Progress reports:

8.1 Land drainage problem at Cross Cottage. The Chairman reported that Mr Jason Simon from the County Council is due to visit the site on the 12th May to use a camera to have a look at the problem.

8.2 Problem Trees (Ref No 1004251) Cllr. Rawlins reported that Mr G Poole, from the District Council had been out and will report back to his line manager Mr B Cooper.

8.3 Footpath 523: The Chairman reported that the installation of gates will require some work and digging out plus additional fencing. Councillors agreed to a quotation of £100 and asked the Chairman to liaise with the Parish Paths Officer Mrs J Evans to get the work done.

9. Councillors' and District Councillor reports. None, however the Parish Council look forward to meeting the newly elected County Councillor.

10. Correspondence:

10.1 Worcestershire CALC update and information on meetings. The Clerk outlined the problems of finding a venue for a face to face meeting and went through the risk assessment. Cllr. Rogers asked the Clerk to check with Mr J Scandrett regarding cleaning the Village Hall but pencilled in the 27th May for the Annual Meeting and the 24th June for the next Parish Council meeting.

10.2 Worcestershire County Council - Parish Paths Partnership Scheme 2021/2022 Agreement. The Chairman will ensure this is applied for by the 25th May.

10.3 Mamble History Group and Mamble cum Bayton WI - The Clerk reported that thank you letters for grants have been received from both organisations.

10.4 BHIB Insurance - Annual renewal this was agreed and a cheque will be raised.

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11. Items for Discussion:

11.1 To note the standing orders and financial regulations and to consider reviewing them. The Clerk will look to purchase memory sticks for the Councillors to load this information on for approval at a future date.

11.2 To review the Parish Council's Annual Risk Assessment and Lengthsman's Risk Assessment. The Clerk confirmed the Annual Risk Assessment was reviewed in August 2020 and the Lengthsman's Risk Assessment will be updated.

11.3 To agree a date for the Annual Parish Meeting, format and risk assessment. As Item 10.1.

12. Finance:

12.1 To confirm annual accounts and arrangements for internal audit. The Clerk will contact the Internal Auditor Mr J Simpson and prepare the Annual Accounts, the AGAR 2020/2021 and the Notice of Period of Public Rights.

12.2 Bank Statements.

26.04.2021 Business Account £5068.99

30.04.2021 Current Account £6075.40

12.3 Receipts:

12.3.1 08.04.21 WCC Lengthsman Payment Dec 2020-Feb 2021 £602.00

12.3.2 28.04.21 MHDC Precept Payment 2021/2022 1st half £2850.00

12.4: The following payments were ratified and cheques will be raised for:

12.4.1 Worcestershire CALC affiliation fee £208.42

12.4.2 Mr C Bunn Lengthsman (April 2021) £203.00

12.4.3 Mrs A Watson Clerk Salary (Clerk Salary & Expenses April 2021) £280.00

12.4.4 BHIB Insurance £365.38

13. Malvern Hills District Council Planning Notifications:

13.1 **21/00472/FUL and 21/00473/LB** Applicant: Mr & Mrs Carr. Location: The Sun & Slipper, Mamble. Proposal: Extension to existing restaurant; two storey extension and change of use of first floor from mixed use restaurant/residential to B&B accommodation and internal works to facilitate revised internal layout together with external alterations and landscaping. **Parish Council Comment: Recommend Approval**

13.2 **Planning Appeal ENF/18/0253 at Land At (Os 6913 7113) Sodington Hall, Mamble, DY14 9JF.** This was discussed at length. Councillors noted that some effort has been made by the owner to tidy the site since the enforcement notice. The Clerk will contact MHDC regarding the appeal.

14. Clerk's reports and items for future agenda.

14.1 Confirmation of Notice of a Vacancy In Office of Councillor – displayed. The Council will look to co-opt later in the year.

14.2 The Clerk gave an update on the Lengthsman Scheme invoicing.

14.3 Update on Parish Website was provided by the Clerk who will look at compliance for disability access with Mrs Geach and an upgrade package for Word press.

14.4 Defibrillator: The Clerk will order some more defibrillator pads.

14.5 The Chairman will have a look to remove an old Bollard on the A456.

15. Date of next meeting: Thursday 24th June 2021.

There being no further business the Chairman closed the meeting at 8.30pm

Signed.....
Chairman

Date.....

Councillors

Mr C Bunn (Chairman), Mr S Finney, Mrs S Rawlins, Mrs J Rogers.