

MAMBLE PARISH COUNCIL

Draft Minutes of a Meeting held in the Old Chapel Hall, Menith Wood on Tuesday 29th June 2021 at 7.08pm.

Present: Cllrs: Mr C Bunn (Chairman), Mrs J Rogers, Mrs S Rawlins and Mr S Finney.

In Attendance: Mrs A Watson (Clerk) and District Councillor Mr D Godwin.

1. Apologies: None.

2. Minutes: The minutes of the Annual Parish Council Meeting held on the 06/05/21 were approved and signed by The Chairman.

3. Declarations of Interest:

3.1 Dispensation has been granted to Cllr. Bunn at each meeting for a Declaration of Pecuniary Interest, to enable participation in all discussions relating to the 'Lengthsman'.

3.2 Cllr. Finney declared an interest in Item 8.1 but was not required to leave the meeting.

3.3 District Cllr. Godwin declared an interest in Item 8.3 but was not required to leave the meeting.

4. Progress reports:

4.1 Trees and Overgrown Hedges. There has been no further action regarding the trees since the last inspection and the Chairman reported on hedges by Old Cottage, The Chimneys and Bury Cottage.

4.2 Land drainage problem at Cross Cottage, Mamble. County Highways are due to start work shortly.

4.3 Rubbish in the Lay-by and old bollard on A456. These have now been cleared.

5. Councillors' and District Councillor reports:

Cllr. Godwin reported that the District Council is slowly winding back up to face to face meetings. Planning applications are down slightly across the district, but this is no surprise considering the circumstances. The South Worcestershire Development Plan revisions are shortly to be approved and the District Council Boundary Review will start this month.

6. Correspondence Received and Items for discussion:

6.1 South Worcestershire Development Plan – newsletter and consultations were read out by the Clerk.

6.2 Worcestershire Community Rail Partnership Information. Councillors agreed that this maybe considered as a presentation for the next Annual Parish Meeting.

6.3 West Mercia Police Community Charter, Parish Contact Contract and Town & Parish Council Survey. The Parish Contract was agreed and the Clerk will complete these documents on behalf of the Parish Council.

6.4 Worcestershire County Council Public Notice Road Traffic Act – temporary road closure 26th Jul 2021.

6.5 Lengthsman's Scheme revised invoice and worksheet information was provided by the Chairman and the Clerk.

7. Finance:

7.1 Mamble Parish Council approved the Annual Accounts 2020/2021 and noted the annual internal audit report from Mr R Simpson.

7.2 The Annual Return, now known as the Annual Governance and Accountability Return (AGAR) for 2020/2021 was completed, approved by Mamble Parish Council and signed in the order as follows by the Chairman and the Clerk/RFO;

7.2.1 The Annual Governance Statement 2020/21.

7.2.2 The Accounting Statements for 2020/21.

7.2.3 The AGAR Part 2 Exemption Certificate and contact form for PKF Littlejohn LLP.

7.3 The Notice of Date of Commencement of Period for the Exercise of Public Rights was agreed as commencing on Thursday 1st July 2021.

7.4 Bank Statements

26.06.2021 Business Account £5069.12

31.05.2021 Current Account £5592.40

7.5 Receipts:

7.5.1 Worcestershire County Council Lengthsman Payment 27.05.21 £203.00

7.5.2 Worcestershire County Council Lengthsman Payment 15.06.21 £203.00

7.6 Payments - The following payments were ratified:

7.6.1 Mr C Bunn (Lengthsman Payment May 2021) £196.00

7.6.2 Mrs A Watson (Clerk Salary & Expenses 06/05-05/06/2021) £280.00

7.6.3 Mr C Bunn (Footpath gate) £100.00

7.6.4 Mrs H Geach (Website Domain name) £61.00

7.6.5 Mr C Bunn (Parish Paths P3 Scheme work) £214.20

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8. Malvern Hills District Council Planning Notifications:

8.1 **21/00609/FUL** Applicant: Mr Finney. Proposal: Proposed extension of approved holiday park to provide 14 additional static holiday caravans together with landscaping at Wide Horizons Holiday Park, Mamble, DY14 9JG. **Parish Council Comment - Recommend Approval.**

8.2 **21/00738/HP** Applicant: Mr & Mrs Douglas. Proposal: Two storey side extension, construction of balcony to rear elevation, front porch infill and fenestration alterations at Old Orchard House, Frith Common, WR15 8JX. **Parish Council Comment - No Comment.**

8.3 **21/01013/OUT** Applicant: Mr J Godwin. Proposal: Rural Workers Dwelling at Foxley Farm, Mamble. DY14 9JA. **Parish Council Comment - Recommend Approval.**

8.4 **21/01173/AGR** Applicant: Mr V Staddon. Proposal: Application for prior notification for proposed new tracks for farm machinery to access farmland. **Parish Council Comment - Recommend Approval.**

9. Clerk's reports and items for future agenda.

9.1 Old Chapel Hall, Menith Wood booking. The Clerk and Councillors agreed on what a delightful hall this is, However it is hoped that the next meeting will be able to take place in Mamble Village Hall.

10. Date of next meeting:

This will now take place on Thursday 12th August 2021.

The Chairman thanked everyone for attending the meeting, and closed the meeting at 8.30pm

Signed.....
Chairman

Date.....
