

MAMBLE PARISH COUNCIL

Draft Minutes of Mamble Parish Council meeting held in Mamble Village Hall on Thursday 27th June 2024 at 7pm.

Present: Cllrs: Mr C Bunn (Chairman), Mr P Bytheway, Mr S Finney, Mrs S Rawlins, and Mrs J Rogers.

In Attendance: Mrs A Watson (Clerk)

1. **Election of Chairman:** Cllr. Mr C Bunn was re-appointed Chairman and signed the Declaration of Office.
2. **Election of Vice Chairman:** Cllr. Mrs J Rogers was re-appointed Vice Chair.
3. **Apologies:** There were no apologies.
4. **Declarations of Interest:** Dispensation has been granted to Cllr. Bunn at each meeting for a Declaration of Pecuniary Interest, to enable participation in all discussions relating to the 'Lengthsman'.
 - 4.1 Cllr. Finney declared an interest relating to Item 9.6 but was not required to leave the meeting.
5. **Suspension of the meeting for the Democratic 15 mins/Public Question Time:** No public present.
6. **Minutes:** The minutes of the Annual Meeting held on the 22/05/24 were approved and signed by the Chairman.
7. **MHDC Planning Notification of Decision for M/23/01647/HP The Orchard, Church Lane, Mamble, DY14 9JY**
Applicant: Mr P Evans Application for detached stable block and temporary storage container. **REFUSED.**
8. **Progress reports:** The Chairman reported the layby is tidy at present and plans to tidy footpaths.
9. **Correspondence received and Items for Discussion.**
 - 9.1 Clear Councils Confirmation of Insurance Renewal was noted.
 - 9.2 West Mercia Police Charter – email from PC Jason Maiden. The Clerk will respond.
 - 9.3 South Worcestershire Development Plan Review – Village Facilities and Rural Transport Survey Update. The Clerk reported on the small changes to the previous survey that have been confirmed.
 - 9.4 Worcestershire County Council – Notice of Road Closure 17/07/24 Frith Common Road to Eardiston
 - 9.5 Severn Treescapes Project information was noted.
 - 9.6 Correspondence from Mrs C Coley regarding road side verges being cut. Cllr. Finney confirmed that it is his son, Mr R Finney, mows the area of verge referred to. Councillors agreed to fully support the mowing of this area of the verge for safety reasons as follows;
 - Providing a safer visual aspect from the village junction of the A456 and both directions for Lower Moorend Farm, which the owners requested, support and appreciate.
 - Providing a safer walking/mobility scooter transfer to the Village Centre for the residents of Wide Horizons Holiday Park.
 - The area from Lower Moorend Farm to Clows Top still provides a substantial area of untouched verge for wildlife.
10. **Items for Discussion:**
 - 10.1 Consideration of grants for local organisations, including Mamble History Group. Councillors agreed to support Mamble History Group, Mamble News & Events including D-Day celebrations and Mamble Village Hall Wi-Fi project.
 - 10.2 The Parish Council's Annual Risk Assessment was completed and the Lengthsman's Risk Assessment will be undertaken by Cllr. Bunn and Cllr. Finney.
11. **Finance:**
 - 11.1 Mamble Parish Council approved the Annual Accounts 2023/2024 and noted the Annual Internal Audit Report from Mr R Simpson.
 - 11.2 The Annual Governance and Accountability Return (AGAR) for 2023/2024 was completed, approved by Mamble Parish Council, and signed in the order as follows by the Chairman and the Clerk/RFO:
 - 11.3 The Annual Governance Statement 2023/2024
 - 11.4 The Accounting Statements for 2023/2024
 - 11.5 The AGAR Part 2 Exemption Certificate and contact details form for PKF Littlejohn LLP.
 - 11.6 The Notice of Date of Commencement of Period for the Exercise of Public Rights was agreed and will incorporate the first two weeks of July 2024.

Councillors

Mr C Bunn (Chairman), Mr S Finney, Mrs S Rawlins, Mrs J Rogers & Mr P Bytheway

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11.7 Bank Statements

11.7.1 26.05.24 Business Account £5183.09

11.7.2 31.05.24 Current Account £4421.35

11.7.3 Receipts: 22.05.24 Worcestershire County Council Lengthsman Payment £206.25

11.8 Payments - The following payments were ratified and cheques signed:

11.8.1 Mr C Bunn (Lengthsman May 2024) £198.00

11.8.2 Mrs A Watson (Clerk Salary & Expenses 06/05/24-05/06/24) £340.00

11.8.3 Mamble News & Events inc D-Day (c/o Mrs J Rogers) £150.00

11.8.4 Mamble History Group (c/o Mrs M Swift) £100.00

11.8.5 Mamble Village Hall (Hall Rent £75 & grant for Wifi £75) £150.00

11.8.6 Mr J Simpson (Internal Audit) £50.00

11.8.7 Mr C Bunn (Lengthsman June 2024) £198.00

11.8.8 Mrs A Watson (Clerk Salary & Expenses 06/05/24-05/06/24) £340.00

12 . The Date of next meeting was confirmed as Thursday 1st August 2024. The Chairman thanked everyone for their attendance and closed the meeting at 8.35 pm

Signed:..... Date:

Chairman

Councillors

Mr C Bunn (Chairman), Mr S Finney, Mrs S Rawlins, Mrs J Rogers & Mr P Bytheway

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