

## MAMBLE PARISH COUNCIL

Draft Minutes of a Meeting held on Thursday 2<sup>nd</sup> August 2018 in the Village Hall at 7.00pm.

**Present:** Cllrs: Mr J Pepper (Chairman), Mrs S Rawlins, Mr S Finney and Mr C Bunn.

**In Attendance:** Mrs A Watson (Clerk)

1. **Apologies:** These were received and accepted from Cllr. Mr. D Jones
2. **Declarations of Interest:** Cllr. Bunn declared an interest in Item 5.1.
3. **Minutes:** The minutes of the meeting held on the 07/06/18 were approved and signed by the Chairman.
4. **Progress reports:**
  - 4.1 Blocked Drains: Bury House/A456, Mamble Village & Bayton Lane and still to be jetted out.
  - 4.2 Additional bin for Parish Litter. Due to a mix up, Cllr. Bunn's own bin has been removed and instead of an additional bin for parish litter it has been swapped for a larger one.
  - 4.3 Fly tipping in Neen Sollars road has been removed.
5. **Items for Discussion:**
  - 5.1 Amendments to the Lengthsman's Scheme Contract and Lengthsman's Risk Assessment 2018/2019. The Clerk read out the updated contract and it was agreed that Cllr. Finney will carry out the Risk Assessment with Cllr. Bunn.
  - 5.2 SWDP Review – The Village Facilities & Rural Transport Survey was completed and will be submitted by the Clerk.
  - 5.3 Worcestershire CALC notification regarding GDPR was read out by the Clerk.
  - 5.4 Defibrillator – Annual Report to Webnos. This was discussed and the relevant information will be submitted.
6. **Correspondence Received and read out at the meeting:**
  - PKF Littlejohn LLP - Acknowledgement of receipt of copy of AGAR exemption certificate.
7. **Finance:**
  - 7.1: Bank Statements
    - 26.07.18 Business Account £5050.25
    - 30.06.18 Current Account £6105.46
  - 7.2: Receipts: Bayton Parish Council Bus Grant 50% share £125.00
  - 7.3: The following payments made during July were ratified:

7.3.1: Mr C Bunn Lengthsman (June 2018)	£192.00
7.3.2: Mrs A Watson Clerk Salary (06/06-05/07/18)	£220.00
7.3.3: Mrs A Watson Clerk Expenses (June 2018)	£20.00
7.3.4: Holland Coaches (minibus hire April-June 2018)	£180.00
  - 7.4: The following payments were approved and cheques signed:

7.4.1: Mr C Bunn Lengthsman (July 2018)	£192.00
7.4.2: Mrs A Watson Clerk Salary (06/07-05/08/18)	£220.00
7.4.3: Mrs A Watson Clerk Expenses (July 2018)	£20.00
7.4.4: Worcestershire CALC GDPR event	£10.00
8. **Councillors' and Clerk's reports and items for future agenda.**
  - 8.1 The Clerk is to follow up the request for a cul-de-sac sign for 'The Beeches'.
9. **Date of next meeting:**

This will take place on **Thursday 6<sup>th</sup> September 2018.**

The Chairman thanked everyone for their attendance and closed the meeting at 8.35pm.

Signed.....  
Chairman

Date.....