

BAYTON PARISH COUNCIL

Minutes of the Parish Council Meeting of Bayton Parish Council held in Bayton Church at 7.30pm on Tuesday 14th June 2022

Present: Cllr Miles (Chair), Cllr Kemp (Vice Chair), Cllr Wakeford, Cllr George

In Attendance: Clerk, Dist Cllr Douglas Godwin

1. **Apologies:** Noted from Cllr Tonks, Cllr Burns and Cllr Adams.
2. **Declaration of Interest:**
 - a. **Register of Interests** – Cllrs reminded to keep their registers up to date.
 - b. **Disclosable Pecuniary Interests** – None declared.
 - c. **Other Disclosable Interests** – None declared.
 - d. **Cllrs own Computers/Tablets/Phones** – Cllrs confirmed own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
3. **Dispensations –**

To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) –

 - a. **Dispensations requested** – None requested.
4. **Public Question Time** – No issues raised.
5. **County Cllr Report** – Report at end of minutes, apologies received.
District Cllr Report – See notes at end of minutes.
6. **Minutes of Annual Parish Council Meeting** held on 10th May 2022 were agreed by all and signed by Chairman.
7. **Progress reports for information –**
 - a. **Maintenance Contract work** – Invoice April/May/June circulated; it was agreed by all to pay £215.00. Coronation Corner to be tidied, sleeper needs securing.
 - b. **Noticeboards Bayton Common** – Waiting for WCC to install, four week wait.
 - c. **Siting of seat** – WCC will not allow seat by B4202. It was agreed by all to sell the seat for £543.00 excluding vat and put money into Grant Funds of Budget. Mamble PC may be interested in purchasing.
 - d. **Teme Wheels** – Clerk went to launch meeting. Service is being used by residents of this parish.
 - e. **Footpath Gate Bayton** – Blacksmith to arrange installation on Thursday.
 - f. **Smartwater project** – Clerk to circulate to see if any residents interested in scheme.
 - g. **Annual Parish Meeting 2023** – It was agreed by all Chair to call meeting to agree minutes as legally required.
 - h. **Police Charter** – quarterly review. It was agreed by all no changes needed. Concerns Police not attending PC meetings, Clerk to ask if they will attend in future.
8. **Reports on Meeting attended by Clerk or Councillors:**

16th May - Clows Top Village Hall AGM – Cllr/Clerk attended; Cllr circulated report.
5th June - Jubilee event at Bayton Village Hall – well attended, report at next meeting.
9. **Finances –**
 - a. **Payments made** – Forest & Garden Machinery (3rd payment) = £420.00, Mrs S Burrows (7 bags compost) = £25.00, Mr D Nunn (LM April/May 2022) = £264.50, Mrs S Burrows (see item 9e) = £159.18, Worcestershire CALC (see item 9d) = £346.85, Mr C Bunn (see item 7a) = £215.00.
 - b. **To report receipts since last meeting** – WCC LM March 2022 = £222.75.
 - c. **Bank Reconciliation April 2022 (circulated)** – Balance agreed as £20877.42.
 - d. **Worcestershire County Association of Local Councils (WCALC)** – to agree to pay subs for 2022-2023 = £346.85 as circulated.
 - e. **Clerks Expenses 2021-2022** – It was agreed by all to pay £159.18 as circulated.
 - f. **Clerks Salary** – Due to tax deductions it was agreed by all to cancel the Standing Order, letter for Bank signed.
 - g. **Reserve's Policy** – It was agreed by all to adopt as circulated.
 - h. **Budget review to 14th June 2022 (circulated)**- It was agreed by all when seat sold to place money into Grants Budget. It was agreed by all to increase rent Budget to £200.00.
10. **Planning:**
 - a. Plans circulated since last meeting – **None.**

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- b. **Decisions received since last meeting –**
20/01818/FUL - Teddon Manor Farm, Clows Top, Kidderminster, DY14 9NQ - Change of Use and conversion of barn 2, to form 2(no.) holiday cottages – 3 bed and 2 bed units, amenity areas, pedestrian and vehicular access, and parking and turning area. **Approved by MHDC.**
- c. **Plans for comment on tonight –**
M/22/00599/FUL- Culverness Cottage, Clows Top, Kidderminster DY14 9NU – Change of use of land from agricultural to residential, extension of existing garage and the erection of an annex. It was agreed by all to ask for a Section 106 Agreement to be added if MHDC approve the plans, this is to include restricting land, new property and extended garage title so it cannot be separated from the main property. All permitted development rights to be removed for the future.
- 11. Road report**
- a. **Lengthsman** – Work progressing, Nineveh Road drains need clearing.
- b. **Problems to report** – Potholes Bayton village reported and marked for repair.
- 12. Standing Orders** – It was agreed by all to adopt as circulated.
- 13. Financial Regulations** – To be reviewed at June meeting. It was agreed by all for Clerk to download forms for online banking, to add Cllr George as a signatory. To be on next agenda for approval.
- 14. Code of Conduct 2022** – It was agreed by all to adopt as circulated.
- 15. Risk Assessment** – It was agreed by all Chair to sign as circulated.
- 16. Coronation Corner Wall - Working Party Meeting 13th June.** Report circulated. It was agreed by all to contact Housing Association to discuss ideas/land issues. Cllr to draft letter for circulation and approval.
- 17. 20 is Plenty** – After much discussion it was agreed by all the 20 mph limit outside School should be retained but Cllrs did not wish to support widespread 20 mph limits within the Parish.
- Cllr Miles passed Chair to Vice Chair for this item.**
- 18. Diversity Policy** – After much discussion it was agreed by the majority for Vice Chair and Clerk to redraft the circulated policy for September meeting. Cllr Miles did not take part in this discussion or vote.
- Cllr Miles resumed his seat as Chair.**
- 19. GDPR Policies** – Clerk to circulate for September meeting.
- 20. Correspondence for information –**
CALC, NALC, WCC, MHDC, Police, South Worcestershire Development Plan, Police and Crime Commissioner.
Teme Wheels – Invitation to Launch of Electric Vehicle – Burford Village Hall – 10am - 11th June 2022
MP Harriet Baldwin - Annual Report
Tenbury Town Council – Invite to training – June 2022
WCC - Authority Monitoring Report 2018-2020, including Local Aggregates Assessment
WCC – Worcestershire Minerals Local Plan – Receipt of Inspectors Report
20's plenty for Worcestershire - Zoom meeting 1st June at 6pm
- 21. Clerks report on Urgent Decisions since last meeting –**
Insurance - Payment agreed at May meeting – cheque posted 24th May - Confirmation of payment as agreed by email of £707.58 and commitment to Long Term Agreement for three years, ending 31st May 2025. Broker have confirmed cover as requested.
13th June - Audit – Publication of Accounts as required by Law.
- 22. Councillors' reports and items for the next agenda.**
Agenda items – Financial Regulations, Banking arrangements, Diversity/Equality/Inclusion Policy, GDPR policies, Coronation Corner Wall, Grant Policy.
- 23. Date of next Meeting – 12th July 2022 at 7pm Bayton Church.**
- 24. Meeting Closed 8.54pm.**

Signed-----
Chairman

Date 12th July 2022

District Councillors Report

MHDC have formed new Council with a new Leader. Audit good, Finances good.
Enforcement issues within parish ongoing. Fewer planning applications being submitted.
Request for Housing Needs Survey for Parish in hands of MHDC.

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County Councillors Report

WCCs Corporate Plan 2022-2027 - has been approved by the Council. The document provides a blueprint for the organisation, setting out WCCs core priorities and guiding how the organisation will operate, both internally, with partners across Worcestershire and beyond. In brief, it has focused its work on four key priority areas:

- Open for Business
- Children and Families
- The Environment
- Health and Wellbeing

Open for Business: It is proposed to expand key strategic sites to deliver more highly skilled jobs and support further business expansion. Alongside this, WCC will continue to invest in unlocking growth at key transport sites including Shrub Hill and Redditch railway stations, support its partners and deliver further digital connectivity through the provision of gigabit broadband. WCC will also support its partners around plans for Future High Street Fund, Towns Fund and Levelling Up proposals.

Children and Families: There will be continued investment into Children and Families and WCC will aim to see its children's services rated as "Good", recognising the significant journey of improvement that has been made. WCC will continue to invest in its school estate, including the delivery of a new secondary school and extra places to keep pace with development.

Environment: WCC will continue in its role to help preserve and protect the Environment for future generations. WCC has now agreed a Net Zero plan which will focus efforts to reduce our environmental impact even further, whilst still enabling us to deliver sustainable growth alongside maintaining top-quartile condition for our roads and pavements. WCC will continue to invest in environmental measures that protect our natural environment, enhance our biodiversity and reduce our carbon footprint.

Health and Wellbeing: This remains a key priority for our residents. WCC will work even more closely with residents and communities to encourage active lifestyles, enabling people to live longer, healthier and happier lives. WCCs work with the NHS and other partners through the Integrated Care System will help co-ordinate our services and ensure residents receive the right care at the right time to meet their needs.

WCC is committed to working even closer with our communities. We will expand our "Here2Help" programme to provide a single front door of advice and guidance for people, whilst working with voluntary and community groups to strengthen local support. All of this work sits within our "One Worcestershire" approach to co-ordinating work, investment and priorities across the county. WCC intends to seek to adopt new ways of working, including co-location and shared services, to embrace a joined-up approach to service delivery that best meets local needs and removes barriers between organisations.

Foster Care Fortnight - is the UK's biggest foster care awareness raising campaign, delivered by leading fostering charities, and took place in May. The campaign showcases the commitment, passion and dedication of foster carers. It also supports fostering services to highlight the need for more foster carers. Nationally, thousands of new foster carers are needed every year to care for children, with the greatest need being for foster carers for older children, sibling groups, disabled children and unaccompanied asylum-seeking children. WCC is urging residents in Worcestershire, to give consideration to becoming a foster carer, because quite simply, fostering is better than Care.

Ukraine - WCC continue to work closely with the six Worcestershire District Councils to help provide accommodation with families throughout the county. Over two thousand families have offered their homes to Ukrainian families, with the number of guests arriving increasing all the time.

Bus Services - Following the unsuccessful Bus Service Improvement Plan (BSIP) submission to the government and the disappointing news that First Bus have announced they intend to significantly cut services in Worcestershire, the County Council is now conducting a complete review of its policy regarding bus services in Worcestershire.

Ambulance Services - Ambulance waiting times remain a major concern in the county. Ambulances often continue to wait for several hours to discharge their patients at the Worcester Royal Hospital, due to patient delays from progressing from the Emergency Department onto wards. WCC's Health Overview and Scrutiny Committee (HOSC), will continue to seek positive improvements and outcomes, as part of its scrutiny with all the health sectors involved.

David Chambers, County Councillor, Tenbury Division.