

BAYTON PARISH COUNCIL

Minutes of the Monthly Parish Council Meeting of Bayton Parish Council held in Bayton Village Hall at 7.00pm on Tuesday 20th July 2010

Present: Cllr Gray (Chairman), Cllr Miles (Vice Chairman),
Cllr Taylor, Cllr Carver, Cllr Christie, Cllr Clarke

In Attendance: Clerk, County Cllr and 6 Members of the Public.

1. **Apologies:** Cllr Burns – apologies were received and accepted.
2. **Declaration of Interest:**
 - a. **Register of Interests** – No forms were requested.
 - b. **Personal Interests** – Chairman item 9(e) (Old Plowstall Farmhouse) due to living by building, Cllr Christie 9(f) due to owning property caravan is on, Cllr Miles 9(g) due to renting land caravan is on.
 - c. **Prejudicial Interests** – Chairman - item 9(e) as above, Cllr Christie item 9(f) as above and Cllr Miles 9(g) as above.
3. **Public Question Time** – no matters were raised.
4. **Minutes of Meeting** held on 16th June 2010 were agreed by all and signed by Chairman.
5. **District Cllrs report** – Apologies given.
County Cllrs report – A brief report was given. WCC asking for suggestions for saving money. Ideas should be sent to Chief Executive of WCC. Money is again available to improve footways. Let C. Cllr know of areas needing work and he will put in a bid.
6. **Progress reports** for information:
 - a. **Mowing Footpath by B4202** – Clerk had sent letter to contractor stating PC dissatisfied with frequency of mowing. Awaiting reply.
 - b. **Youth Club** – Youth worker had not contacted Clerk so no meeting arranged. Youth Worker advised Dance Workshop has been arranged for September in Bayton. Open to all ages. Mobile Youth Unit booked for 26th July and 9th August. Clerk to arrange for Youth Worker to come to September PC meeting and invite youths.
7. **Reports on Meeting attended by Clerk or Councillors:**

Clerk 21st June – Planning Workshop. Planners present gave useful advice on responses given to applications that will help them. Certificates of Lawfulness explained.
Village Hall AGM 24th June – Cllr Christie gave brief report of Annual Meeting and minutes of May meeting circulated. Cllr Gray, Cllr Clarke and Clerk attend the AGM.
8. **Finances** –
 - a. **Payments made** – Ink Printer Ink = £12.34, Hollands Coaches (13 wks 07/04/-30/06) = £180.00, WCALC Clerks Gatherings (Jan 09, May & June 10) = £18.25.
 - b. **Payments received** – Eastham PC S/Orders £7.50, VAT Refund 09-10 = £113.60, Interest = 48p.
 - c. **Bank Reconciliation** – Signed for June 10. Balance agreed as Current Account = £3646.02, Investment Account £5663.44.
 - d. **Budget Review to 30th June 10** - circulated at meeting, no queries raised.
 - e. **Clerk Computer** – Clerk uses own computer for PC work and has had to replace it with a new one. Options suggested was to buy PC computer, contribute a lump sum or a yearly amount to Clerks own computer. A Cllr was leasing computer from PC World, Clerk to look into this for next meeting.
 - f. **Grants to National Charities** – no requests received. After discussion it was agreed to discuss this matter when requests are received.
9. **Planning:**
 - a. Plans circulated since last meeting – **None**.
 - b. Decisions received since last meeting – **None**.

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- c. Plans for comment on tonight –
10/00786/106 – Badgers Walk Country Hotel, Pool Lane, Clows Top – Application for planning obligation to be modified – Modification of Section 106 Agreement (BAY/2009.12.31 89/00396) Clause 2 (III) No part of the land shall be sold separately.
A letter had been received from a resident on the site voicing concerns regarding present owner's retention of access road. After discussion it was agreed by all to support this application. Planners to be made aware of residents' concerns regarding access road.
 - d. **Site plans sent with planning applications** – Planners had been asked about this and advised they could be stricter on this point. Planners were concerned with curtilage being correct but would take the concern raised into account.
 - e. **Old Plowstall Farmhouse** – Vice Chairman took Chair due to interests of Chairman.
In response to letter sent by PC the owner had been contacted by MHDC. Garden area was being tidied up this week as requested. To date MHDC do not feel the building is in immediate need of work. Copy of letter sent to MHDC received from one member of the public. Situation to be monitored.
 - f. **Parsonage Barn** – Caravan had been reported to Enforcement Officer at MHDC following receipt of verbal complaint from Elector to Clerk in April 10. Clerk advised MHDC had stated the caravan can be left on site until the conversion is complete. Cllr Christie stated he had not received this information from Enforcement Officer. During discussion complaints were made by Cllr regarding Clerks handling of this matter. Chairman asked Cllr to put complaint in writing for investigation at a closed meeting.
 - g. **Nineveh Lane** – Caravan had been reported to Enforcement Officer at MHDC following receipt of verbal complaint from Elector to Clerk in April 10. Cllr Miles advised the caravan in question has now been removed as requested by MHDC.
- 10. Road report**
- a. **Lengthsman** – General drain clearance to be maintained.
 - b. **Problems to report** – pothole Colliers Hill Bayton.
 - c. **Update on outstanding queries** –
 - HGV sign for Bayton Roads from B4202 – being looked into.
 - Speeding B4202 by Badgers Walk Corner – Clerk had met with Highways and resident of Badgers Walk. Highways approached landowners of hedges either side of entry and they agreed to cut hedges back to give more visibility when exiting site.
 - WCC Letter re. Winter Service 2010-11 – various issues raised in this letter. Clerk had put letter on noticeboards and distributed to farmers and Woodside Business Park. Some interest shown in having grit locally. Clerk to form response and circulate before sending.
- 11. Standing Orders** – final copy circulated. Clarification on Item 21 – Canvassing – this is regarding contracts etc. if contractors are known to the Cllrs.
- 12. Complaints Procedure** – a draft copy from CALC website was circulated. It was agreed by all to adopt draft as set. Clerk will do formal copy for next meeting.
- 13. Data Protection and Review of Freedom of Information Policy** – Clerk had not fully read this information and it will be put on next agenda.
- 14. Clerks Responsibilities** – No issues were raised.
- 15. Cllrs contact details** – Clerk had asked at a CALC meeting and all the PCs represented there had contact details for Cllrs available to public. Cllrs to look to setting up email addresses for PC use only. If Newsletter circulated telephone numbers could be put on that as it is a door to door circulation. No objections were raised to this idea.
- 16. Children and Young People Consultation** – Cllr Taylor, Clerk and Nursery Worker to form a response to this.
- 17. Litter and dog mess in Bayton** – Some households put out rubbish bags well in advance of collection and rodents and other animals are attracted to the food waste.
Dog mess - New notices to be placed in Church Lane and road by Severne Green.

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- 18. Noticeboard Bayton** – Accidental damage had been reported to Clerk. Plastic front broken but should be waterproof short term. If minor improvements to Coronation Corner made may be able to obtain grant funding for new board.
- 19. Correspondence for information** –
Email correspondence circulated - list in minutes folder.
Correspondence tonight – WCC asking for comments on the HUB, information being circulated by email regarding outside funding, may be of interest to Village Hall.
- 20. Clerks report on Urgent Decisions since last meeting** –
LM paid for June 10 = £114.00.
- 21. Councillors' reports and items for the next agenda.**
Data Protection/Freedom of Information Policy, Newsletter.
- 22. Date of next meeting: TUESDAY 21st September 2010**
- In view of the nature of the business about to be transacted the Chairman asked the public to withdraw from the meeting.**
- 23. Housing Needs Survey** – information circulated for discussion. After discussion it was agreed to approach the Housing Needs Enabler for clarification on this issue.
- 24. Meeting Closed 8.55pm.**

Signed-----
Chairman

Date 21st September 2010
