

BAYTON PARISH COUNCIL

Minutes of the Meeting of Bayton Parish Council held in Bayton Village Hall at 7.00pm on Thursday 20th November 2008

Present: Cllr Gray (Chairman), Cllr Miles (Vice Chairman),
Cllr Carver, Cllr Burns.

In Attendance: Clerk and 1 member of the Public.

1. **Apologies:** Cllr Taylor, Cllr Christie and Cllr Clarke – apologies accepted by the Council and are on record.
2. **Declaration of Interest:**
 - a. **Register of Interests** – No new forms requested.
 - b. **Personal Interests** – None declared.
 - c. **Prejudicial Interests** – None declared.
3. **Public Question Time** – See notes at end of minutes.
4. **Minutes of Meeting** held on 16th October 2008 agreed by all and signed by Chairman.
5. **County/District Cllrs Report:** - did not attend.
6. **Progress reports for information:**
 - a. **Parking at School** – Work had been done by school to improve parking. Concerns were raised regarding need for planning permission by members of the public. MHDC were contacted and have confirmed no permission was required. Highways may have concerns regarding corner area and MHDC to keep Clerk informed..
 - b. **Housing Needs Survey** – Draft survey now being looked at by Chairman and Clerk.
 - c. **Smartwater** – Smartwater meeting arranged for 15th January 09 at Clows Top Village Hall.
 - d. **Gate at Church end of Recreation Ground** – Gate now erected, thanks to Cllrs for doing this.
 - e. **Plaque on Recreation Ground** – presented to meeting. Agreed to site on gate if School and Village Hall Committee are agreeable. Clerk to confirm. Letter of thanks to be sent to person who made plaque and letter to family at Shakenhurst when plaque up.
 - f. **Emergency Planning** – Further meeting to be held in January 09.
7. **Reports on Meeting attended by Clerk or Councillors:**
 - a. **CALC Clerks meeting re. website** – Site being funded by WCC, Clerk to keep updated. Cllrs to provide photo and information to put on site. Link to be passed to Cllrs only at present.
 - b. **Affordable Housing Meeting** – Draft MHDC survey obtained for reference. They are aware of our Survey being done with Cleobury Country. Query 106 agreement we have for Severne Green housing with MHDC planning officer as PC are never consulted on allocation of houses.
8. **Finances** –
 - a. **Payments made** – See (b) below, Inkwell 2000 printer ink = £20.50.
 - b. **MHDC election fees** – Clerk had contacted Returning Officer, these fees seem to be set as standard. All agreed to pay but letter to be sent to Returning Officer regarding high cost.
 - c. **Payments received** – VAT Refund = £278.48, Investment Acc. Interest Oct 08 = £18.16.
 - d. **Bank Reconciliation** – Signed by Chairman for Oct 08 (Current and Investment Acc.).
 - e. **Precept for 09/10** – Budget and forecast for 09/10 circulated. To be finalised at next meeting,
9. **Planning:**
 - a. Plans circulated since last meeting – **None**.
 - b. Decisions received since last meeting – None
 - c. Plans for comment on tonight –
APP/J1860/A/08/2086444/WF – Toothill, Holly Well Lane, Bayton Common – Erection of an extension to the dwelling together with minor internal alteration.
This application is an appeal. PC does not wish to make any comments.

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10. Road report

- a. **Lengthsman** – No Time Sheets yet received from retiring LM (See item 17).
- b. **Problems to report** – Hedges along Meadow Farm Road.
- c. **Update on outstanding queries** – Drains still blocked, potholes filled.
- d. **Barriers at Severne Green** – Housing Association have suggested shrubs instead of fencing. All residents in that area have been written to and it seems a sensible option. Clerk to action.

11. **Freedom of Information** – Model Scheme and PC Scheme adopted.

12. **Clerks Annual Review** – Chairman and Vice Chairman – date to be fixed before next meeting.

13. **Correspondence for information -**
See list attached.

14. **Clerks report on Urgent Decisions since last meeting** – Letters to residents see item 10(c).

15. Councillors' reports and items for the next agenda.

Agenda items – Plaque on Recreation Ground, Emergency Planning, Hedges along Meadow Farm Road, Freedom of Information.

16. **Date of next meeting:** 22nd January 09.

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

17. **Lengthmans contract** – confidential notes/letters circulated. Present Lengthsmans resigned as from November 08. Working Party had interviewed new Lengthsman and were happy to recommend he be offered the contract from tonight until 31st March 09. Clerk to get contract signed and copy of insurance document.

18. **Meeting closed 8.40pm**

Signed-----
Chairman

Date 22nd January 2009

1 member of the public was present and expressed concerns regarding parking opposite her house in the Coronation Corner area of Bayton and neighbours fencing causing visibility problems. The post box and notice board opposite her property are regularly blocked by cars which also makes it difficult to get her car into her driveway. Chairman advised that Parish Council are very restricted in what they can do and are trying to get fencing in that area lowered to help with visibility. Clerk to arrange for Highways to come out and discuss the matter with resident to see if there is anything that can be done to help. Clerk also to put up no parking poster on noticeboard. Speeding still an issue in Bayton and on B4202 in and around Clows Top. Clerk had spoken to Police and they are limited in what they can do. Requested that Police to be encouraged to come to next meeting.