

BAYTON PARISH COUNCIL

Minutes of the Meeting of Bayton Parish Council held in Bayton Village Hall at 7.00pm on Thursday 19th March 2009

**Present: Cllr Gray (Chairman), Cllr Miles (Vice Chairman),
Cllr Carver, Cllr Burns, Cllr Taylor**

In Attendance: Clerk, no members of the Public attended.

1. **Apologies:** Accepted from Cllr Clarke and Cllr Christie.
2. **Declaration of Interest:**
 - a. **Register of Interests** – No new forms requested.
 - b. **Personal Interests** – None declared.
 - c. **Prejudicial Interests** – None declared.
3. **Public Question Time** – No public in attendance.
4. **Minutes of Meeting** held on 19th February 2009 agreed by all and signed by Chairman.
5. **County/District Cllrs Report:** - Apologies received.
6. **Progress reports for information:**
 - a. **Housing Needs Survey** – Clerk picking up envelopes next week to be distributed by Cllrs at agreed time. Forms to be posted back to Housing Association.
 - b. **Emergency Planning** – Should be completed for April meeting.
 - c. **Website** – Clerk needs photographs, some supplied, easy to update.
7. **Reports on Meeting attended by Clerk or Councillors:**
 - Cleobury Country Meeting – new library and offices planned by Cleobury School.
 - LEADER Meeting – Funds should be ready to claim in June/July. Local projects discussed and some ideas formed. To be discussed at Annual Parish Meeting.
8. **Finances** –
 - a. **Payments made** –Printer Ink = £20.07, Village Hall Rent Jan, Feb, March = £30.00, Plants for Coronation Corner = £20.80 (as per min. ref. 17th July 08 (14).
 - b. **Payments received** – Investment Acc. Interest Feb = £2.70.
 - c. **Bank Reconciliation** – Signed for Feb 09 (Current and Investment Acc.).
 - d. **Clerk yearly expenses 08/09 (circulated)** – All agreed with total amount claimed of £238.28, details were circulated and full details are in the files.
 - e. **Appointment of Internal Auditor** – Present auditor wishes to continue. It was agreed by all to appoint her for this year at the fee of £40.00.
 - f. **Donating to Charities** – It was agreed to send £25.00 to WRVS. All agreed future letters from Charities will be kept until March 2010 and discussed on a yearly basis. Budget of £50.00 pa agreed for 09-10.
9. **Planning:**
 - a. Plans circulated since last meeting – **None.**

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- b. Decisions received since last meeting – **None.**
- c. Plans for comment on tonight – **None.**

10. Road report

- a. **Lengthsman** – Time Sheets received from retiring LM. It was agreed to continue in scheme with present LM. LM is working through list of jobs.
- b. **Problems to report** –
 - Potholes** – On road by Severne Green. Clerk to action.
- c. **Update on outstanding queries** –
 - **Drains** – Clerk to meet with Drainage Officer from District Council.
 - **Gritting of Roads to School** – WCC have confirmed School on secondary gritting route. They will look into providing grit bins.

11. **Calor Village of the Year** – Cllr not present. Put on next agenda.

12. **Annual Parish Meeting** – Agreed to ask Police and County/District Cllr to attend. Clerk and Chairman to plan notice to be sent out. Agenda to include ideas to improve Parish and items from recent agendas.

13. **Correspondence for information** -
See list attached.

14. **Clerks report on Urgent Decisions since last meeting** –
Dog fouling a problem on B4202, Clerk in contact with Dog Warden.
Shropshire CC have sent offer of grant for £250.00 pa for minibus. Clerk to sign and return. (50% of this to be paid to Mamble PC).
Clerk has written to WCC for grant for minibus. Have asked them to match fund money received from Shropshire, present grant from WCC £100.00 each PC.

15. **Councillors' reports and items for the next agenda.**
Agenda items – Emergency Planning, Agenda for Annual Parish Meeting, Annual Report. Clerk to ask Cllr Prodger to attend a meeting, he is a Cabinet Member and he oversees Highways and LM scheme.

16. **Date of next meeting:** Some Cllrs requested change of meeting night. Agreed on Tuesdays as from 21st April. Annual Parish Meeting 12th May 09

17. **Meeting closed 8.05pm**

Signed-----
Chairman

Date 21st April 2009
