

BAYTON PARISH COUNCIL

Minutes of the Monthly Parish Council Meeting of Bayton Parish Council held in Bayton Village Hall at 7.30pm on Tuesday 8th March 2016

Present: Cllr Blount (Chairman), Cllr Taylor, Cllr Miles, Cllr Carver,
Cllr Clarke, Cllr Rochelle, Cllr Edwards

In Attendance: Clerk, District Cllr and two Members of the Public.

1. **Apologies:** None.
2. **Co Option** – Applications had been received from Richard Adams and Tony Edwards (details circulated). Richard could not attend due to work commitments but sent apologies. It was agreed by all to vote by secret ballot. The majority voted for Tony Edwards and he was welcomed on to the Parish Council and signed his Declaration of Acceptance of Office.
3. **Declaration of Interest:**
 - a. **Register of Interests** – No changes declared, Cllr Edwards to be given Register of Interest form to fill in to be sent to MHDC.
 - b. **Disclosable Pecuniary Interests** – Cllr Clarke item 13.
 - c. **Other Disclosable Interests** – Cllrs Clarke item 13.
4. **Dispensations** –
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) –
 - **Dispensations** – Received from Cllr Clarke for item 13 Church Grant. It was agreed by all to Grant the Dispensation for Cllr Clarke to speak and vote on this item.
5. **Public Question Time** – See notes at end of minutes.
6. **Minutes of Monthly Parish Council Meeting held on 9th February 2016** were agreed and signed by Chairman.
7. **District Cllrs report** – Report given, summary at end of minutes.
County Cllrs report – None received.
8. **Progress reports for information:**
 - a. **Defibrillator for Bayton Common** – Clerk to contact Worcester British Heart Foundation regarding grant for Defib. as they thought they may be able to help.
 - b. **Defibrillator Training/Advice Cards** – Draft of cards circulated, all agreed for them to be sent out with Newsletter. Training date to be fixed in April if enough interest shown.
 - c. **Queens 90th Birthday Celebrations 12th June** – Residents have offered to help. Cllr Clarke to meet with all interested parties. Clerk has booked hall and will look into further costs for day. Budget for event to be set at next meeting.
9. **Reports on Meeting attended by Clerk or Councillors:**

Clerk attended – WCC Conference 24th February. Slides circulated. WCC to work with other bodies but need Government approval to move forward. Meetings ongoing. Budget cuts still being made.
10. **Finances:**
 - a. **Payments** – Mr I Mapp (February 2016) = £195.00, Mrs S Burrows (black printer ink, memory stick) = £16.99.
 - b. **To report receipts since last meeting** – WCC LM payments October/November 2015 = £325.00.
 - c. **Bank Reconciliation February 2016** – Signed by Cllr, balance agreed as £17061.20.
 - d. **Change of Bank Account** – Documents received from Lloyds Bank, money to be transferred at next meeting.
 - e. **Internal Audit procedures (circulated)**. It was agreed by all that all matters are being adhered to.
11. **Planning:**
 - a. **Plans circulated since last meeting** – None.
 - b. **Decisions received since last meeting** –
15/01629/HOU – 1 Fallow Cottage, The Yard, Bayton, DY14 9LH - Extension to rear of the property to form farm office and additional kitchen/dining accommodation. **Approved by MHDC.**
 - c. **Plans for comment on tonight** – None.

BAYTON PARISH COUNCIL

12. Road report

- a. **Lengthsman** – Drains/grips cleared, some drains to be jetted in Nineveh Lane/Norgroves End.
- b. **Any problems to report** – Meadow Farm Road awaiting repairs, Nineveh/Norgroves End Lane potholes.
- c. **Road Closure Bayton February 2016 (STW)** – Amey had sent email of thanks to Clerk. Clerk had responded thanking the workers for being so helpful and for the good communication.

13. Bayton Church Grant application (circulated) –

Chairman agreed to close the meeting at 8.08pm for Member of Public to speak (see notes at end of minutes).

Chairman re-opened meeting at 8.15pm.

Grant of £400.00 asked for. After much discussion Cllr Miles proposed that a grant of £360.00 be given for upkeep of Bayton Church Yard. This was seconded by Cllr Carver and agreed by all. Money to be paid after 1st April 2016.

14. Newsletter May 2016 and Annual Parish Meeting – Newsletter to include Defib information with cards and training details, grants paid, budget. School and Bayton Village Hall Reports to be requested.

15. Correspondence for information –

Items available at the meeting – list in folder.

CALC Area Meeting - 15th March – 7.30-9pm – County Hall – POSTPONED.

Computer Bus – 17th March 9.45am – 11.45am - **Great Witley Village Hall, WR6 6HZ** – free training on using computer to access health information on sites such as **Your Life Your Choice**

Nineveh Road Closure – 28th MARCH for 5 DAYS (Western Power – work by old railway bridge).

MHDC Conference – 18th April – 6-8.30pm.

16. Clerks report on Urgent Decisions since last meeting –

17. Councillors' reports and items for the next agenda.

Agenda items – Queens 90th Birthday, Lengthsman Scheme 2016-17, Bus Shelter and Seat Clows Top.

Road issue - Resident had asked Cllr to look into cutting back of trees/shrubs on approach to School from Bayton, high sided vehicles being scratched. Clerk to contact landowners in that area.

18. Date of next meeting: **TUESDAY 12th APRIL 2016 AT 7.30pm.**

19. Cllrs agreed to close meeting to the Public due to the confidential nature of the business to be discussed.

20. Lengthsman Contract 2016-17 – Subject to WCC continuing with funding it was agreed to continue with the current LM at rate agreed. Due to the specialised nature of the work it was agreed by all not to advertise this contract. To be reviewed in 2018.

21. Meeting Closed 8.27pm.

Signed----- Date 12th April 2016
Chairman

Bayton PCC representative comments regarding Church Grant (item 13) – Volunteers had been cutting and strimming grass but they were now unable to carry on. Church income covers costs of keeping 3 Churches open, there is little to spare for mowing costs. Probation Service have been out and would be interested in doing the work with people serving Community Service Orders at cost of £30.00 per cut. Another person has costed £80.00 per cut.

Dist Cllr Report – Decrease in number of unemployed. MHDC to shift house supply from affordable rented to affordable bought but this will not apply to Rural Exception Sites as they can be sold after 5 years. MHDC to keep register of Brownfield sites, development on these sites to be supported, register of people who want to do self-build plots.