

BAYTON PARISH COUNCIL DRAFT

Minutes of the Monthly Parish Council Meeting of Bayton Parish Council held in Bayton Village Hall at 7.00pm on Tuesday 15th September 2009

**Present: Cllr Gray (Chairman), Cllr Christie (Vice Chairman),
Cllr Burns, Cllr Taylor, Cllr Miles, Cllr Clarke,**

In Attendance: Clerk, No members of the Public, County Cllr, Nigel Potter (Rural Housing Needs Enabler from MHDC), Sergeant Sarah Kent and CSO Vanessa Snape.

1. **Apologies:** Accepted from Cllr Carver. Cllr Burns coming later (arrived at 7-30pm), Cllr Taylor left meeting at 7.45pm.
2. **Declaration of Interest:**
 - a. **Register of Interests** – No new forms requested.
 - b. **Personal Interests** – Chairman - item 9(c) plans 09/00845/FUL – Plowstall Farm, Bayton - Agricultural workers dwelling. Applicant is neighbour.
 - c. **Prejudicial Interests** – None declared.
3. **Public Question Time** – See notes at end of minutes.
4. **Minutes of Meeting** held on 21st July 2009 were agreed by all and signed by Chairman.
5. **District Cllrs report** – Apologies given. Emergency Planning is being looked into by County Cllr.
County Cllrs report – Money is available for projects that fit certain criteria (Health, Youth). To look into Emergency Support money and query how it can be used by Parish Council.
6. **Progress reports** for information:
 - a. **Housing Needs Survey** – After discussion it was decided to invite the Planning Officer out to discuss any land he felt may be suitable for building on. Clerk to contact developers of Clows Top land for update.
 - b. **Register of Parish Land** – Documents with Land Registry. Village Hall Committee to be advised when matter finalized. Will not make any difference to management of village hall and recreation ground.
 - c. **Emergency Support Funding** – County Cllr to look into.
 - d. **Calor Village of the Year** - Community First has decided to withdraw this competition.
7. **Reports on Meeting attended by Clerk or Councillors:**
None
8. **Finances** –
 - a. **Payments made** – Clement Keys External Audit = £138.00, LM July/Aug 09 = £100.00, = £5.46. Printer ink (paid by Clerk) = £5.46, WCALC Clerk gathering April 09 = £3.75, Land Registry fee = £40.00 (see item 18).
 - b. **Payments received** – VAT Refund £132.47, EON Telegraph poles £22.63, WCC LM May/June 09 £375.00.
 - c. **Bank Reconciliation** – Signed for July and August 09 (Current and Investment Acc.).
 - d. **External Audit** – Accounts for 08/09 had been passed with no queries.
9. **Planning:**
 - a. Plans circulated since last meeting – None.
 - b. Decisions received since last meeting –
09/00845/FUL – Plowstall Farm, Bayton - Agricultural workers dwelling. Approved.
 - c. Plans for comment on tonight – None
10. **Road report**
 - a. **Lengthsman** – Drains in Church Lane need clearing.
 - b. **Problems to report** – Mamble to Bayton road subsiding by Mill Cottage. Already reported.
 - c. **Update on outstanding queries** –
Clows Top Road drains – Road being closed in September October.

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HGV Sign – WCC have agreed for blue advisory signs to be put up soon on B4202 at Beach Hay and Clows Top turning for Bayton.

- 11. Ideas for Parish improvements** – if some funding agreed by outside bodies.
 - Footpath by B4202 – Mission Room to Bayton Common – prices still being looked at but LEADER will not fund this.
 - Coronation Corner – Quotes still being obtained, possibility of funding.
 - Notice Boards/Seats and Minibus – possibility of funding.
- 12. Speeding issues** – WCC have agreed to put in strips to monitor speed. PC to see if they could be sited on B4202 above Wild Acres, Cleobury side of Bayton Common crossroads, A456 by Old Bakery and Severne Green area of Bayton.
- 13. PC Meetings** – Advice from CALC was if informal meetings held with electors Clerk does not need to be there (i.e. Surgeries or after close of meetings). It was agreed to discuss further at next meeting when all Cllrs can give their views.
Village Hall at Clows Top only available on Friday nights, Mission Room could be used but is very cold in winter. No alternative meeting place.
- 14. Training for Cllrs** – £50.00 available from CALC for training of Cllrs. Clerk to try to claim this and a Bursary from NALC for her training.
- 15. Planning online** – plans in paper form to be discontinued. Clerk advised PC need to look into purchasing laptop and projector. Clerk is trying to find funding. At moment laptop is Clerks own equipment.
- 16. Litter** - Litter in centre of Bayton may be coming from refuse bags being put out too early. To monitor.
- 17. Correspondence for information** –
Emails circulated, list attached. Further paper circulation to go out.
- 18. Clerks report on Urgent Decisions since last meeting** –
Payment of Land Registry fees £40.00.
- 19. Councillors' reports and items for the next agenda.**
Agenda items – Meeting, Speeding.
Hedges are in need of trimming, Clerk to contact Land Owners.
- 20. Date of next meeting: TUESDAY 20th October 2009**
- 21. Meeting closed 9.05pm**

Signed-----
Chairman

Date 15th September 2009

Sergeant Sarah Kent (Response Sergeant and Local Policing Officer) and CSO Vanessa Snape were able to update on Community Speed Watch. It is still not being implemented. The issue of training for volunteers needs to be addressed by the Police. A speed gun will cost £3000.00 and this is not being funded by the Police. It was suggested Parish Councils share a gun to reduce costs. 6 local volunteers are willing to look into using the speed gun. The commitment is for each person to commit 4 hours per month and they would become Police Volunteers and covered by their insurance. Training would be ongoing to adhere to insurance cover. When further information is given by Police matter will be discussed further.

Crime Prevention – Following minor vandalism in May the Crime Prevention officer came out and advised Hall. CSO advised she would follow up these enquiries. Some funding from Police may be available to address lighting issue. CSO to advise Clerk regarding contact details for BT Box. It was reported there have been no further incidents since May. Damage to Neighbourhood Watch sign may have been caused by vehicle.

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Youth Club – this is being looked into following a visit by the Mobile Youth Unit. CSO to pass contact details of Youth Worker involved to Clerk.

Speeding – Parish Council are to monitor speed. This is being arranged with WCC.

Clows Top Cross Roads – Reported cars not stopping. Clerk to discuss with WCC.

B4202 on Worcester Road by Newlands turning - Could white lines for no overtaking requested on this corner as the exit onto the road is very dangerous.

Housing Needs Survey – Nigel Potter advised the survey was as expected for a Parish this size. Stated he can ask Planning Officer to come out and advise where houses may be put or he could make contact with WFDC to discuss house scheme at Clows Top and try to cooperate with them. It would be difficult for any Housing Association to justify such a small scheme. PC could decide to do nothing. PC will discuss item on agenda at this meeting.

Police and Housing Needs Officer left meeting.

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