

BAYTON PARISH COUNCIL

Minutes of the Annual Parish Council Meeting of Bayton Parish Council held in Bayton Village Hall at 8.08pm at close of Annual Parish Meeting on Tuesday 9th May 2018

Present: Cllr Clarke (Chairman), Cllr Williams (Vice Chairman), Cllr Miles
Cllr Adams, Cllr Carver, Cllr Kemp

In Attendance: Clerk, 8 Members of the Public.

1. **Election of Chairman** – It was agreed by all Cllr Clarke be elected as Chairman and a Declaration of Acceptance of Office was signed.
2. **Apologies:** None.
3. **Co-option of Cllr** – no applications received.
4. **Election of Vice Chairman** – It was agreed by all Cllr Williams be elected as Vice Chairman.
5. **Declaration of Interest:**
 - a. **Register of Interests** – Cllrs are reminded to keep their registers updated.
 - b. **Disclosable Pecuniary Interests** – All Cllrs Item 24 WW1 Celebrations.
 - c. **Other Disclosable Interests** – All Cllrs as above.
6. **Dispensations** –
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) –
Dispensations requested - All Cllrs for WW1 Celebrations (item 24) due to living in the Parish. Chairman also declared she is involved in Church side of WW1 Celebrations. It was agreed by all to grant Dispensations to all Cllrs until May 2019.
7. **Public Question Time** – No issues raised.
8. **County Cllr Report** – See notes at end of minutes.
District Cllr Report – No report given.
9. **Standing Orders** (circulated) – to review at June meeting due to new Standing Orders being published.
10. **Financial Regulations** (circulated) – to review at June meeting.
11. **To consider Council's Scheme of Delegation** (circulated) – It was agreed Policy needs no changes.
12. **To appoint Cllrs to the following:**
 - a. **Staff Working Party** – Details in files.
 - b. **Planning Working Party** – Details in files.
 - c. **Clerks Financial Support Group** – It was agreed this would involve all Cllrs at meeting.
13. **Council's Risk Assessment (circulated)** – to review at June meeting.
 - a. **Insurance** – It was agreed by all to review and agree this matter by email so all documents can be circulated to Cllrs for information. Decision to be made before 1st June 2018 so payment can be made.
14. **To appoint volunteers to the following roles;**
 - a. **Footpaths Officer** – To be discussed at next meeting.
 - b. **Tree Warden** – To be discussed at next meeting.
15. **To consider appointment of representatives to outside bodies:**
 - a. **Bayton Village Hall Committee** – It was agreed by all Cllr Williams to be representative.
 - b. **Clows Top Village Hall** – It was agreed by all Cllr Kemp to be representative.
 - c. **Worcestershire CALC Meeting Executive (2 Cllrs)** – It was agreed any Cllrs can attend if they wish to.
16. **Minutes of Parish Council Meeting** held on 10th April 2018 were agreed by all and signed by Chairman.
17. **Progress reports for information** –
 - a. **Slow signs for Parish** – Community Safety Partnership will provide leaflets to support a local event about speed issues to be organised for later in year. Cllr Kemp wished to see if any of the roads could be classed as Quiet Lanes. He is to contact County Cllr for advice.
 - b. **Leasowes, Bayton** – update following felling of trees/hedgerow in Conservation Area. Dist Cllr is looking into

BAYTON PARISH COUNCIL

this - MHDC have advised him they have 'conducted two interviews in relation to tree removal and are considering what action to take'. He will advise further when he knows what action is to be taken.

18. Reports on Meeting attended by Clerk or Councillors: None

19. Finances –

- a. **Payments made** – Worcestershire CALC subs 2018-19 (see d below) = £311.58, Mr I Mapp LM February/March/April 2018 = £585.00, Mrs S Burrows (photocopying APM 8th May 2018) = £12.00.
- b. **To report receipts since last meeting** – Bank Statement not yet received.
- c. **Bank Reconciliation April 2018** – Bank Statement not yet received.
- d. **Worcestershire County Association of Local Councils (WCALC)** – It was agreed by all to pay subs for 18-19 = £311.58.
- e. **Internal Audit Review (circulated)** – It was agreed all matters are being adhered to.

20. Planning:

- a. Plans circulated since last meeting – **None**.
- b. **Decisions received since last meeting-**
18/00196/FUL– Common Farm, Clows Top DY14 9NY – Temporary use of land for the siting of a timber cabin for occupation by a rural worker. **Approved by MHDC.**
18/00072/FUL Associated Ref: 18/00073/LB – Norsgroves End Farm, Bayton DY14 9LX - Change of use of Traditional Stone, Timber and Brick Farm Building to Residential. **Approved by MHDC.**
- c. **Plans for comment on tonight –**
18/00500/OUT – Land at (os 7120 7198) Clows Top – Erection of one dwelling with all matters reserved expect for access. It was agreed to comment on original concerns regarding the access onto the B4202 especially in view of the speed monitoring undertaken by Police showing average speed above 35mph. PC has no objection to one house being built on the site.
- d. **Planning query - 17/01663/AGR – Larches Wood At (Os 7015 7431) Clows Top – Prior notification for track improvements to supply access to the whole site for the purposes of agricultural and forestry.** Complaint from resident regarding creation of new access onto B4202. Enforcement at MHDC are aware of this issue and will be visiting the site. MHDC have confirmed no new access onto B4202 has been applied for or granted.

21. Road report

- a. **Lengthsman** – Grips, gullies to be cleared.
- b. **Problems to report** – Blocked drain B4202 below Wild Acres to be reported.
- c. **Clows Top Road, Bayton** – Work to improve drains/resurfacing of road to start this week.

22. Annual Parish Meeting – Items residents felt needed further discussion -

Coronation Corner - It was agreed to discuss improvements at next meeting. MHDC Conservation Officer will need to be consulted regarding any proposed works.

Waste bins – Clerk to ask Bayton Village Hall regarding bins on Recreation Ground which need improvement.

23. Data Protection Law changes – Clerk to attend training on 23rd May. Some of the detail is not clear in the information being sent out. If Cllrs have any queries please pass to Clerk.

24. WW1 Celebrations 10th June 2018 – Cllr Kemp has details the Western Front Association (WFA) and the Birmingham Pals Association. Both are interested in attending the Celebrations. The WFA are keen to involve Bayton School as their aim is to educate children. Chairman and Cllr Kemp to arrange meeting with Head to discuss the matter further. It was proposed by Cllr Williams, seconded by Cllr Carver to reserve £400.00 to cover costs of the event. This motion was agreed by all. Money to cover costs of both associations attending, expenses for bring and share lunch and any other costs that may arise.

25. Correspondence for information – Email correspondence circulated - list in minute's folder.

26. Clerks report on Urgent Decisions since last meeting – None.

27. Councillors' reports and items for the next agenda.

Agenda items – Coronation Corner, Waste Bins, Vacancy on PC, WW1 Celebrations

28. Date of next Meeting – 12th June 2018

29. Meeting Closed 9.34pm.

Signed-----
Chairman

Date 12th June 2018

BAYTON PARISH COUNCIL

County Cllrs Report

County Council affairs- We now have a new team running the County Council, led by the Chief Executive, Paul Robinson, fresh from running Derby City Council. He is joined by Michael Hudson, the new Chief Finance Officer, Andrew Spice, the new Director of Commissioning, and Avril Wilson, the interim Director of Adult Services. All four are replacing officers who have gone on to bigger and better jobs elsewhere, and we wish the new team well as they seek to lead the Council and the County on to greater prosperity, stability and improvement. Despite the financial difficulties that all councils are facing, Worcestershire has set a budget for the coming year, based on a 1.94% increase in council tax, supplemented by a 3% increase to be devoted to Adult Social Care. Roughly 70% of all our income is dedicated to Children's Services and Adult Social Care, work that is concentrated on about 7,000 of the County's 560,000 residents. Essential work, but it means that most spending makes little impact on the majority of residents. Of the rest, we are keen to reach the upper quartile in the quality of our roads and we are close to achieving that. Pavements also come in for special attention at present. We have a number of major infrastructure projects in progress or planned. The new Battenhall rail bridge will be installed later in the month allowing dualling of the Southern Link Road from the M5 to the Ketch roundabout. Then the new project to dual the Carrington Bridge and the causeway to Powick has been approved and will be starting soon. The new railway station, Worcestershire Parkway at Norton, is under construction and will be open by this time next year. In addition there are plans for a new station at Kidderminster and improvements to the A38 through Bromsgrove.

Public Realm in Tenbury - We are approaching the end of the long and drawn out process of improving the Public Realm in Tenbury. There is no need to rehearse here the detail of this project. Suffice to say that virtually all of the work to be conducted by the County council is now complete, with the new red tarmac in place on the raised tables. There has been general approval for the new paving slabs on the footways, and the 20 mph limit on the central shopping area. What remains is some work that was to be paid for by Tesco's under a section 278 agreement. That is the reason for the raised table outside their entrance not having been completed yet, and also for the absence of a couple of items of street furniture in their section. While the overall development has been very satisfactory, it is disappointing that this last commitment has been shirked, leading to the need for legal action, to recover the cost from the Tesco bond lodged at the start of the process. I can only hope that trade will pick up over the coming months, particularly attracting holiday visitors to what is now even more a very attractive rural town, with great retailers, services and public spaces.

Local matters - Bayton residents have made their dissatisfaction with the state of the local roads very clear and I hope the recent work has gone some way to remedy the situation. Your clerk has been assiduous in seeking a proper response from the highways department and the excuse of pressure of work only goes so far. It is good to see better signage and road markings at Clows Top, but this appears only to have happened after a fatal accident at the crossroads. This is an unacceptable situation and I hope all residents will report problems as soon as they appear and let me know if the reaction from the council is not satisfactory. Speeding is a perennial problem and the county is well aware of the concern that it raises. The Safer Roads Partnership covers the whole county and is stretched in the deployment of its resources. Again, I would be keen to know of particular problems, so that remedies can be applied where possible.

Cllr Ken Pollock, Cheltenham, Gloucestershire, GL50 2BZ