**Pendock Parish Annual Meeting**

Minutes of the Annual Parish Meeting held on 12 May 2015 at 7.00 pm at Pendock Primary School.

Present: 7 Members of the Parish

 2 community Police Officers

1. **Apologies:**  Apologies were received from John Davison.
2. **Minutes:** The minutes of the Parish meeting of 21st May 2014 were confirmed as correct and signed by the Chairman of the meeting John Humphreys.
3. **Statement of Accounts:** The Finance Officer presented the Statement of Accounts for the year to 31st March 2015 which showed a deficit for the year amounting to £1552.23 which was predominately due to the £1830 legal fees being Pendock’s share of the legal costs for the renewal of the Village Hall lease. There should be no further costs relating to this expense.

It was also noted that there was restricted funds of £3000 set aside for the re-fencing of the Moors and £1000 had been loaned to Berrow Parish Council to assist them in paying their share of the legal costs for the Village Hall.

Further expenses had been new waste bins, sand bags and new batteries for the Vehicle Activation System.

Last year’s Audit had criticized the Council for having such high reserves so reducing the bank balance by £2000 was to the Parish’s advantage. With a substantial bill anticipated in re-fencing the Moors we can expect the reserves to fall lower in the next year or so.

1. **Chairman’s Report:** It has been another successful year for the Council, we have now completed the lease renewal of the Village Hall which, with an active Management Committee it is anticipated funds will be in place for the refurbishment of the toilets this summer.

The Chairman thanked Barry Baker who has found the pressure of his time away has meant that he could no longer commit to being a Councillor and therefore did not seek re-election. He welcomed the new Councillors and reminded the meeting that there are now two vacancies on the Parish council which need filling by co-option.

1. **Local Police Report:** PCSO’s Sally McPhearson and Clare Dowty attended the meeting and reported that the village had suffered six reported incidents in the year.

They were keen to attract interested people in Rural Watch which the County hoped to develop along the lines of other Counties in the area.

It was suggested that they might like to attend the Village Fete on Saturday to be available for advice on domestic security and the use of Smartwater markers.

The Chairman asked them to note that even today there was another accident at Pendock Cross due to lack of care and attention whilst driving through the village. He also showed concern over the number of burnt out vehicles dumped around Junction 2 of the M50, and hoped that they could liaise with Gloucestershire Constabulary in dealing with this matter.

1. **Pendock Primary School:** A written report had been provided by the Head Mistress – Sally Lyndon-Chance.

I am pleased to report that the school continues to thrive and that once again I can report on another successful year for Pendock CE Primary School.

In October we had a visit from OFSTED to evaluate our performance. The inspection was rigorous and the school was judged to be good overall. We are pleased that the children’s outstanding behaviour and outstanding progress in reading was noted in the report. The full report can be found on the OFSTED website.

We have been continuing to develop our Global Partnership link with Chamwino “B” primary School in Morogoro, Tanzania. As part of our work the whole school studied a topic called “Where would a lion like to live?” The children were thrilled that this included trips to Bristol Zoo and West Midlands Safari Park to allow the children opportunity to compare and contrast these two environments first hand as well as studying the Serengeti (from a distance of course!) Mrs Evans and her husband travelled out to Tanzania in October and received a warm welcome from their hosts. Mr Evans was able to put his wonderful ICT skills to excellent use to support the Tanzanian teachers to learn how to both teach the subject and use resources effectively. Mrs Evans was able to put her outstanding teaching skills to good use by sharing ideas and approaches with the teachers and teaching large classes of children. The trip was exhausting but extremely positive in strengthening our link. In mid-March we hosted two teachers from Tanzania. They had opportunity to learn about our culture and to share more ideas and practice with our teachers. The children of Pendock benefited from the experience to learn skills that included Kiswahil, singing and dancing. During the visit we held an “Afternoon Tea”. This provided opportunity for governors, parents and members of the local community to come along and enjoy delicious home-made cakes whilst having the opportunity to meet our Tanzanian guests.

The Third Pendock Spring Chicken Run was held on Sunday 22nd March 2015. This year saw an even bigger event than previously. The sun shone and there was a wonderful atmosphere. Again favourable comments were made about the whole event. Thank you to everyone who supported the event and to all parishioners who came out to cheer on runners. A particularly big thank you goes out to Liz and Nigel Tillott and Jo and Paul Evans who organised this wonderful event. We continue to be grateful to the Phillipson-Stow family for allowing access to its land.

As a school we continue to value maintaining excellent relationships with other schools in the cluster. Once again year 5 and 6 benefited from attending an outdoor and Adventurous Residential Experience in partnership with Castlemorton Primary. The two schools travelled together to a Kingswood activity Centre in North Wales for 3 days in the final week of the Spring Term. Children from both schools enjoyed the opportunity to explore new challenges together and to nurture new friendships prior to going to High School.

As a school we pride ourselves on providing a wide range of extra-curricular activities. Over the past year these have included Running, Dance, Netball, Football, Rounders, Hockey, Fun Fitness, Art, Book Club, Pen Pal club and Rugby. We also continue to provide Swimming Lessons to the whole school on a weekly basis. These activities, combined with our Physical Education Programme, have supported our children to enjoy success in a range of competitions this year.

The curriculum is also enriched by the provision of musical instrument tuition. Currently in school we have a number of children learning keyboard, violin, guitar and flute. All children in Key Stage 2 are currently learning how to play clarinet as part of the “Play to Learn” programme. At Christmas prior to the Christmas Play, a group of children demonstrated their musical skills by entertaining the audience. All children in Key Stage 2 enjoyed the opportunity to visit the Odeon Cinema in Worcester to enjoy the BBC’s Ten Pieces.

As part of our topic on Christianity we have enjoyed exploring local places of worship. This has included Pendock Cross Church and St Faiths at Berrow. Elizabeth Rambridge’s welcome and talk at St Faith’s made the visit very worthwhile. Class 2 also enjoyed a trip to Worcester Cathedral to see a play about the Magna Carta and took advantage of the moment to explore the building at the same time! Class 1 has enjoyed learning about Baptism with a visit from Reverend Julie James.

Over the course of the year the school has continued to grow in numbers and we now have 55 children on roll. We have recently appointed two new teachers to key Stage 2 and the children continue to flourish in their excellent care.

Currently the school has a Pupil Admissions Number of 8 and we are looking forward to welcoming 8 children to Reception in September.

1. **Berrow & Pendock Village Hall:** The Chairman of the Management Committee reported that funds were now in place to commence work on the toilets. The hall would be closed from 20th July to 1st September whilst the work was being done. At the same time there were other maintenance issues that needed attention, the Roof, some double glazing repairs and the damp within the hall. In the long term it was hoped that some form of solar energy could be used to address the high electricity charges and kitchen improvements were also on the list.

The AGM was being held on 17th June when it was hoped that a fund raising/events committee could be set up to increase hall activities and community participation.

1. **Pendock Moors:** The Moors had been rented out again this year and the Moors Committee Chairman, Julie Churchill was dealing with the paperwork to continue to receive the single farm payment.

It was anticipated that the re-fencing would cost between £5,000 and £7,000 and would need to be done in the next few years hence the current restricted funds of £3000 within the Parish Council’s finances.

In the year the top track had been re-surfaced for which the Parish Council had paid a part share of the cost.

1. **Any Other Business:** There was no further business.

The meeting closed at 7.45pm.

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| **Pendock Parish Council** |
| **Receipts and Payments Account** |
| **For the Year Ended 31st March 2015** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  | ***2013/14*** |  | **2014/15** |
| **Receipts** |  |  |  |  | ***£*** |  | **£** |
|  |  |  |  |  |  |  |  |
|  | Precept |  |  |  | *1530.00* |  | 1,530.00 |
|  | Interest |  |  |  | *4.14* |  | 3.71 |
|  | VAT Recovered |  |  | *50.33* |  | 0 |
|  | Moors Rent |  |  | *655.00* |  | 875.00 |
|  | Moors Single Farm Payment |  | *1406.94* |  | 1166.57 |
|  |  |  |  |  |  |  |  |
|  | **Total Receipts** |  |  |  ***£ 3,646.41***  |  |  **£ 3,575.28**  |
|  |  |  |  |  |  |  |  |
| **Payments** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  | Staffing costs |  |  | *1188.00* |  | 1,188.00 |
|  | Insurance |  |  |  | *243.80* |  | 243.80 |
|  | Audit fees |  |  |  | *20.00* |  | 20.00 |
|  | Administration |  |  | *226.05* |  | 227.46 |
|  | Legal costs |  |  | *0.00* |  | 1,830.00 |
|  | Training |  |  |  | *0.00* |  | 0 |
|  | Grant Section 137 |  |  | *61.88* |  | 63.26 |
|  | Moors Costs |  |  | *29.26* |  | 419.74 |
|  | VAT recoverable |  |  | *0.00* |  | 517.10 |
|  | Contribution to upkeep of Churchyard | *250.00* |  | 250.00 |
|  | Lengthsman (to be refunded) |  | *0.00* |  | 0.00 |
|  | Village Plan |  |  | *88.20* |  | 0 |
|  | New Waste Bins |  |  |  |  | 133.00 |
|  | Sand bags |  |  |  |  | 93.49 |
|  | VAS Battteries |  |  |  |  | 91.66 |
|  | Sponsor- hi-vis cycle jackets |  |  |  | 50.00 |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  | **Total Payments** |  |  |  ***£ 2,107.19***  |  |  **£ 5,127.51**  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  | Deficit for the year |  |  | *1,539.22* |  | £(1,552.23) |
|  |  |  |  |  |  |  |  |
|  | General Fund B/Fwd |  |  |  *£ 8,149.91*  |  |  9,689.13  |
|  | General Fund C/Fwd |  |  | ***9,689.13*** |  |  **8,136.90**  |
|  |  |  |  |  |  |  |  |
|  | **Represented by:** |  |  |  |  |  |
|  |  | Lloyds Bank Current Account |  *583.25*  |  |  702.04  |
|  |  | Lloyds Bank Deposit Account |  *8,934.58*  |  |  6,434.86  |
|  |  | Held in Masefield Client Account |  *171.30*  |  |  -  |
|  |  | Loan to Berrow parish Council | *0.00* |  |  1,000.00  |
|  |  |  |  |  | ***9,689.13*** |  |  **8,136.90**  |