

Pendock Parish Annual Meeting

Minutes of the Annual Parish Meeting held on 17 May 2016 at 7.00 pm at Pendock Primary School.

Present: 8 members of the Parish including the Parish Council
District Councillor Bronwen Behan
2 representatives from Kier Highways

- 1. Apologies:** Apologies were received from John Davison.
- 2. Minutes:** The minutes of the Parish meeting of 12th May 2015 were confirmed as correct and signed by the Chairman of the meeting John Humphreys.
- 3. Statement of Accounts:** The Finance Officer presented the Statement of Accounts for the year to 31st March 2016 which showed a surplus for the year amounting to £1494.15. There had been no unforeseen expenses in the year and therefore this surplus was in line with budgeted predictions.
Included in the bank balance of £8500 were restricted funds of £4500 set aside for fencing at the Moors and as the first of the written quotes was now in and fell in line with predicted costs of £7,500 the Council would proceed with the work during the coming year.
The £1000 loaned to Berrow Parish Council was due to be paid back within its due date of 1st June 2016.
- 4. Chairman's Report:** It has been a busy year for the Council as there had been a continuous stream of planning applications resulting in a possible 9 new houses in the village.
The saga of the breakers yard may well be at an end as enforcement notices have been issued to terminate the business.

It looks as if we will again be beset with road works and road closures for a number of years to come and the Council will do its best to mitigate the situation wherever possible.
- 5. Road Closure – School Lane:** Andy Wilson and Simon Clark attended the meeting as representatives of Kier Highways who were the responsible contractors for the bridge repairs about to take place.

They reported that the assessment of the parapet supporting members which had been undertaken had resulted in finding that none of the parapet support plinths were able to fulfil their containment.

Their intention, subject to available funds was to commence work on School Lane bridge around 25th July and this work would take 42 weeks to complete. During that time the bridge would be closed to all but pedestrians.

Their intention was to provide a parking area and turning area on the shop side of the bridge so that children could still access the school and that work would cease whilst they were crossing the bridge.

As anticipated, the diversion route took the driver from Pendock Cross, right out to Rye Cross, along the A438 to Upper Pendock and down School Lane, and the Council pointed out that this would never happen and Whiting Lane, Berrow and Netherley Lane would instead suffer all the diverted traffic. Because of this, the Council have stressed that both Netherley Lane and School Lane be made good before, during and after the work as they still had not been repaired since the closure of Queens Arms Bridge and Horse Bridge.

- 6. Pendock Primary School:** A written report had been provided by the Head Mistress – Sally Lyndon-Chance and is attached to these minutes.

- 7. Berrow & Pendock Village Hall:** The Chairman of the Management Committee reported that the major refurbishment of the toilets had been completed together with the replacement and maintenance of the Fire extinguishers and alarm system. The Hall windows had been replaced where necessary and a full survey had been undertaken of the roof.

The Management Committee had held some fund raising events in the year including a Bingo night, Plant Sale and Harvest Supper but more help was needed in preparing a program of events to support the hall.

- 8. Pendock Moors:** The Moors had been rented out again this year for grazing however an area had an infestation of Yellow Rattle which would need to be sprayed. A new water meter had been fitted and was now operational. With the funds now available to complete the tree clearing and fencing quotes were being obtained and the work would proceed as soon as possible.

9. Any Other Business: There was no further business.

The meeting closed at 7.45pm.

**Pendock Parish Council
Receipts and Payments Account
For the Year Ended 31st March 2016**

Receipts	2014/15	2015/16
	£	£
Precept	1530.00	1,550.00
Grant		
Interest	3.71	3.78
VAT Recovered	0.00	500.10
Moors Rent	875.00	730.00
Moors Single Farm Payment	1166.57	1095.37
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Total Receipts	£ 3,575.28	£ 3,879.25
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Payments		
Staffing costs	1188.00	1,188.00
Insurance	243.80	216.85
Audit fees	20.00	25.00
Administration	227.46	306.82
Legal costs	1830.00	0.00
Grant Section 137	63.26	64.71
Moors Costs	419.74	57.04
VAT recoverable	517.10	26.68
Contributions to upkeep of Churchyards	250.00	500.00
Lengthsman (to be refunded)	0.00	0.00
New Waste Bins	133.00	0.00
Sand bags	93.49	0.00
VAS Batteries	91.66	0.00
Sponsor- hi-vis cycle jackets	50.00	0.00
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Total Payments	£ 5,127.51	£ 2,385.10
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Surplus for the year	(1,552.23)	1494.15
General Fund B/Fwd	9689.13	8,136.90
General Fund C/Fwd	8,136.90	9,631.05
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Represented by:		
Lloyds Bank Current Account	702.04	192.04
Lloyds Bank Deposit Account	6,434.86	8,439.01
Loan to Berrow parish Council	1000.00	1,000.00
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	8,136.90	9,631.05
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