

The Minutes of the Meeting of Pendock Parish Council
Held at Pendock School at 7.30pm on Tuesday 25th July 2017

Present: Cllrs Mr John Humphreys (Chairman), Mr Charles Rush, , Mr John Davison and Mrs Sue Giles

In attendance: The Parish Clerk

As there were no members of the public at the meeting, there was no question time and the meeting commenced at 7:30pm.

- 1. Apologies:** Cllr. Simon Fellows and Cllr Rosemary Philipson-Stow
- 2. Declaration of Interests:** All Councillors were reminded of their duty to keep their register of interests updated and were asked to declare any personal interests in items on the agenda.
- 3. Minutes:** The minutes of the meeting held on 17th May 2017 were approved and signed.
- 4. Progress Reports:**
 - a. **Council Vacancy :** Stephanie Bottomley has expressed an interest on being co-opted but at the last minute had to send her apologies. The Clerk agreed to contact her to determine if she was going to be in a position to commit to the role in the light of her absence this evening.

5. Finance Report:

- a. The Council approved the transactions below:

Outgoings:	Lengthsman	590.00
	Insurance	230.46
	CALC Subscription	183.71
	Lower Severn Drainage	38.70
	Old Pendock Churchyard	250.00
	HMRC	13.90
	Internal Audit	25.00
	Hire of Hall	<u>46.00</u>
	Total Outgoings	£1,377.77

Incomings:

Interest	.66
Lengthsman Scheme	118.00
HMRC VAT refund	1,024.74
Precept	775.00
Moors Rent	<u>200.00</u>
Total Incomings	£2,118.40

Total funds at 1st April 2017 - £4,622.70

Total funds at 25th July 2017 - £5,363.33

6. **The Moors** : The Chairman reported that no further work had been done on the Moors since the spring. The contractors still have the fencing to do and the soil graded and sown. It was anticipated that this would be done in early autumn.
7. **Vehicle Activated System**: The Chairman reported that Ray Johnstone was no longer able to change the VAS battery on a weekly basis, he felt too insecure as the job involved climbing a ladder lifting the battery into the box. The Council agreed that they should advertise to find someone who was more agile at a fee of £25 a month. In the meantime the Chairman agreed to take the role on.
8. **Correspondence:**
- Planning Application 17/01012/HP– Demolition of existing single storey extension and erection of two storey side extension to Little Carpenters.** The Council reviewed the plans of this application and agreed that they should recommend approval.
 - Planning Application 15/01403/OUT – Heatheridge – Outline application for 3 new dwellings and to include demolition of existing dwelling and outbuildings.** Refusal
 - Planning Application 17/00264/FUL – Extension to school hall to provide kitchen area –** Approved.
 - Planning Application 16/01674/FUL – Demolition of Pendock Garage and erection of two dwellings –** Refused
 - Pendock s106 Agreement –** District Councillor Bronwen Behan had contacted the clerk regarding the council's request for distribution of s106 funds. The Parish had made no formal requests as it was believed that nothing would be directly attributable to the parish. On the Clerk's request, Cllr Behan had agreed to discuss the matter further with the Council and it was hoped she would be free to put the item on the next Agenda.
 - Protection of ownerless common land and village greens –** The Clerk reported on a legal topic note which affected the Parish in relation to The Moors. As much of the legislation

would not be relevant it was felt that beyond clearing matters with our insurers no further action would be needed.

- 9. Parking at Pendock Cross:** With building work at two sites on the cross parking is becoming very dangerous – the Clerk was asked to remind Highways that they were considering double yellow lines around the cross roads.
- 10. Berrow & Pendock Village Hall representative:** It was reported that Cllr Rosemary Philipson-Stow did not wish to be on the committee, and had asked that someone outside of the Council should take her place. The Clerk reported that this was outside of the lease requirements and the council agreed that it should be a member of the Council. Cllr Charles Rush agreed to join John Davison on the Committee.
- 11.** It was reported that the refuse bin at the end of Grafton Lane was full to overflowing, probably from the Highways workers on the bridge. The clerk would report the matter and ask that it get emptied more regularly.
- 12. Date of the next Meeting:** 7.30pm on Wednesday 6th September 2017 at Pendock Primary School.

The meeting closed at 8.40pm.

Signed
Chairman

Date.....