

The Minutes of the Meeting of Pendock Parish Council
Held at Pendock School at 7.30pm on Tuesday 19th December 2017

Present: Cllrs Mr John Humphreys (Chairman), Mr John Davison, Mr Simon Fellows, and Miss Rosemary Philipson-Stow

In attendance: The Parish Clerk, District Cllr Bronwen Behan and a member of the public

There was 1 member of the public at the meeting but no matters raised for discussion prior to the meeting.

1. **Apologies:** Cllr. Charles rush

2. **Declaration of Interests:** All Councillors were reminded of their duty to keep their register of interests updated and were asked to declare any personal interests in items on the agenda.

3. **Minutes:** The minutes of the meeting held on 26th September 2017 were approved and signed.

4. **Progress Reports:**
 - a. **The Moors :** It was reported that it appeared the work had been completed and the Moors now fenced. It was agreed that the Clerk and the Chairman would inspect the work after Christmas prior to paying the final instalment.
 - b. **Vehicle Activated System:** The Clerk reported that Robin Williams was keen to take on the responsibility for the VAS and the Chairman agreed to meet with him in early January to hand the role over.
 - c. **M50 Bridge Works:** The Clerk reported that no response had yet been received from the contractors or Worcestershire Highways, but she assured the Council that she would be the first to be given the results of the investigation into whether the bridge could be repaired by maintaining a single lane open.

5. Finance Report:

- a. The Council approved the transactions below:

Outgoings: Lengthsman	354.00
Hire of Hall	70.00
Don. Water to Pendock church	500.00
HMRC	10.90
Salary	<u>188.00</u>
Total Outgoings	£1.122.90

Incomings:

Interest	.60
Precept	775.00
Lengthsman Scheme	<u>472.00</u>
Total Incomings	£1,247.60

Total funds at 26th September 2017 £5,340.61

Total funds at 19th December 2017 £5,465.31

- b. **Budget:** The Clerk presented a budget for the coming year which showed an anticipated surplus of £1,358. The budget was accepted by the Councillors
 - c. **Precept:** It was proposed and agreed that the precept should remain at £1,550 for the ensuing year.

6. **Liaison Group – Green Waste Site:** Following a meeting of the Environmental Liaison Group on 16th October 2017 in which once again there was not a quorum, it was agreed that an application be made to change the standing orders by reducing the quorate from 6 and only holding meetings when there was an issue to discuss.

7. **Pendock s106 Agreement:** The Parish Council had asked Councillor Behan to explain more fully what implications there were for the parish when development in the village had incurred a s106 clause, as well as the process of making their wishes known. There had been three planning consents in the past year which had qualified for s106 and in one case the payment had been made prior to development.
It was explained that any use for these funds must be claimed prior to consent being given, but as yet no request from Planning had been made to the Parish to declare their interest in claiming any fund from s106.
A list was given of possible claims that the parish could make from any future s106 funding and Cllr Behan explained that if the Parish had a requirement from this list then they need to write to the MHDC planning department and this would be added to a list of claims for which s106 funding would be allocated.
It was agreed that the Council would review the list and discuss the possibilities at the next meeting.

8. **Correspondence:**
 - a. **Notification of external auditor appointments:** – From year ending March 2018 the council will be exempt from external audit but will need to submit its Annual Return now to be called Annual Governance and Accountability Return to the Auditors allocated. In the case of Worcestershire this will be PKF Littlejohn LLP.

- b. **Planning Application 17/01838/HP** – Having had the previous application refused Mr & Mrs Cale had submitted a revised application for the erection of a two storey side extension including demolition of the existing single storey extension.
 - c. **Application 17/01405/HP Drakes Pit, Grafton Lane** - Approved
 - d. **Notification of planning Appeal, erection of two dwellings at Pendock Garage** – Appeal reference APP/J1860/W/17/3181534
 - e. **Planning application 17/01584/FUL** – Mulberry Cottage, provision of carport – Refused
 - f. **E-mail from Rev. Julie James** – Thanking the Parish Council for their generous donation towards the provision of water to Pendock Church of the Redeemer.
 - g. **Upton Police Monthly Newsletter** – Reported one theft in October from Grafton Farm.
- 9. District councillor’s report** – Cllr Behan reported that the District Council will be shortly moving to a system of alternate weekly collections of waste or fortnightly collections as they are commonly known. The intension is to also improve the amount of recycled waste by better education and communication.
- 10.** It was reported that a licence had recently been issued by Gloucestershire for the operation of 3 lorries and a trailer from The Lake Farm Pendock. This was considered extremely dangerous as it meant increased traffic on a single track road with an excessively dangerous exit onto the B4208. It was suggested that the Clerk advise the regulatory services in Worcestershire of the dangers this would cause and its impracticality in the hope that the licence could get rescinded.
- 11. Date of the next Meeting:** 7.30pm on Tuesday 27th March 2018 at Pendock Primary School unless the results of the report to close the bridge on the B4208 was sustained.

The meeting closed at 9.15pm.

Signed

Chairman

Date.....