

**The Minutes of Annual General Meeting of Pendock Parish Council  
Held at Pendock School at 7.30pm on 15<sup>th</sup> May 2018**

**Present:** Cllrs Mr John Humphreys, Mr Simon Fellows, Mr John Davison, and Mrs Sue Giles

**In attendance:** the Parish Clerk and 7 members of the public.

The notes to questions raised and discussions held before the meeting are at the end of these minutes.

- 1. Election of Chairman:** Councillor Humphreys was proposed by Councillor Sue Giles and seconded by John Davison. This was unanimously agreed. Councillor Humphreys signed the Declaration of Acceptance of Office of Chairman.
- 2. Apologies:** Cllr Rosemary Philipson-Stow gave both her apologies and resignation due to ill health, as a long standing Councillor it was acknowledged that she would be very much missed and all at the meeting wished her well. Apologies were also received from and Cllr Charles Rush.
- 3. Election of Vice-Chairman:** Councillor Simon Fellows was proposed by Councillor Sue Giles seconded by Councillor John Davison. This was unanimously agreed.
- 4. Declaration of Interests:** All Councillors were reminded of their duty to keep their register of interests updated and were asked to declare any personal interests in items on the agenda.
- 5. Minutes:** The minutes of the meeting held on 27<sup>th</sup> March 2018 were approved and signed.
- 6. Finance Report:**
  - a. Approve the Governance Statements:** The Council having reviewed its system of internal controls at the previous meeting considered the governance statements, were satisfied that they met current standards and signed by the Chairman.
  - b. Approval of Accounting Statements 2017/18:** Having reviewed the accounts for the year to 31<sup>st</sup> March 2018 the Accounting Statements were proposed, approved and signed by the Chairman.
- 7. Council Vacancies:** The Council had two vacancies and two members of the parish had offered to join, it was therefore agreed that Mr Robin Williams and Mr Martin Embley be proposed and seconded as co-opted full members of the Parish Council and both duly signed the declaration of acceptance as councillor.
- 8. Lengthsman Scheme:** The Clerk reported that Worcestershire County Council had again offered to contribute £1,828 towards the costs of a lengthsman. She had completed the contract with both the County Council and the Lengthsman and work had already been done for April.

**9. Defibrillator:** Councillor Sue Giles reported that a defibrillator costing £1,383 had been purchased and to be sited on the outside wall of the village shop. Yvonne would monitor it and siting and activation was expect on Wednesday 16<sup>th</sup> May.

**10. Correspondence:**

- a. **Appeal Decision APP/J1860 Heatheridge, Pendock:** Application allowed and planning permission granted for three dwellings to include demolition of existing dwelling and outbuildings at Heatheridge Pendock.
- b. Malvern Hills District council were planning on organising a 'walking for health group' in the villages of Berrow, Pendock and Sledge Green. Anyone interested should contact Claire on 01684 862449.

**11. Councillor's Reports:**

- a. Michael Hale had thanked the Council for its support with his extension planning application.
- b. With the resignation of Miss Philipson-Stow a change in bank signatures was required and Cllr Sue Giles agreed to take her place.
- c. Section 106 – the Clerk had made contact with MHDC in this respect and was awaiting a reply.
- d. Cllr Martin Embley asked about village managed speed cameras and the Clerk agreed to see what she could find out.
- e. The Clerk reported that there had been no interest in anyone coming forward to take her place as Parish Clerk. She informed the Council that she would be terminating her employment on 30<sup>th</sup> June and should nobody be forthcoming she would need a Councillor to received the Council's files and documents.

**12. Date of the next Meeting:** 7.30pm on Tuesday 24th July 2018 at Pendock Primary School.

The meeting closed at 8:20pm.

Signed .....

Chairman

Date.....

AGM Minutes of Pendock Parish Council 15<sup>th</sup> May 2018

Matters discussed prior to the start of the meeting:

- a. Sign post at Pendock cross – the signpost included ‘Pendock Church’ and was directing traffic to Pendock Old Church. This caused confusion for visitors to the village church at the Cross. It was discussed whether this sign post could be changed for a ‘brown sign’ and turn the existing sign to point down to Redmarley Lane and the Pendock Cross church.
- b. Mulberry Cottage, the new build next to the church was causing concerns as the fencing and ditch work were likely to cause collapse due to their depth and proximity. The Chairman agreed to bring this to the attention of the planning officer and drainage officer.
- c. Concerns were raised about the development adjacent to Brookend – namely they were worked 7 days a week which contravened the application, that the ground level had been raised by a meter, thus raising the roof line, and the risk of losing the roadside hedge which gave neighbours protection from the visual impact of the four buildings. The clerk would add the Council’s views to an email to Mr Rudge.