

**The Minutes of the Meeting of Pendock Parish Council
Held at Pendock School at 7.30pm on Tuesday 24th July 2018**

Present: Cllrs Mr John Humphreys (Chairman), Mr John Davison, Mr Martin Embley, Mrs Sue Giles, Mr Charles Rush and Mr Robin Williams.

In attendance: The Parish Clerk

There were no members of the public and therefore no matters raised for discussion prior to the meeting.

1. **Apologies:** Cllr. Simon Fellows
2. **Declaration of Interests:** All Councillors were reminded of their duty to keep their register of interests updated and were asked to declare any personal interests in items on the agenda.
3. **Minutes:** The minutes of the meeting held on 15th May 2018 were approved and signed.
4. **Progress Reports:**
 - a. **Defibrillator:** Cllr. Sue Giles reported that the defibrillator is now installed and working at the village shop. The Guardian Vigilant System has also been set up and the ambulance service has been informed of it's location.
 - b. **Cheque signatory:** There are three cheque signatories which is agreed as adequate.
 - c. **Parish Clerk:** Judy Johnstone has been replaced by Janice Kennedy who started on 1st July 2018.

5. Finance Report:

- a. The Council approved the following:

Opening balance: 31/03/18

Current account	£1,450.96
Investment account	£1,242.80
	£2,693.76

Actuals

MHDC	£775.00	
Interest	£0.14	
Moors	£525.00	-£40.12
Lengthsman	£590.00	-£590.00
Admin		-£501.49

Minutes of Pendock Parish Council 24th July 2018

Staffing		-£317.31
HMRC - VAT refund	£557.67	
Welmed		-£1,675.50
Sub Total:	£2,447.81	-£3,124.42

Closing balance: 30/06/18 **£2,017.15**

Forecast

MHDC	£775.00	as budget
Lengthsman		Over
Admin		budget
		Over
Staffing		budget
Training		Unbudgeted
Churchyard		as budget
Repairs		as budget
Contingent		as budget
Single Farm Payment	£1,000.00	as budget

Forecast closing balance
31/03/19 **£2,057.15**

6. Correspondence:

- a. **Mulbury Cottage, Pendock** – No update had been received on the latest planning application.
- b. **eMail from Steph Grainger regarding concerns about the pavement and overgrown hedge near the school** – there are no funds available for pavement repairs as 106 grant covers affordable housing pavements only.

7. District/County Councillors Report: None presented.

8. Councillor’s reports and items for future agenda:

- a. **Highway issues:** There are several highway issues that have yet to be resolved:
 - i. Speed sign on Pendock Road opposite the old Garage / Honeypot Cottage is to be put back in place;
 - ii. Sign post at Pendock Cross included “Pendock Church” is directing traffic to Pendock Old Church.
 - iii. Potholes along School Lane from Fishers Place to A438 Ledbury Road.

The Clerk to follow up on these and report back at the next meeting.

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- b. **Speed vans:** Cllr Martin Embley looking to hold a meeting with the Community Speedwatch and Operations Manager and will report back at the next meeting.
- c. **Berrow and Pendock Village Hall:** Cllr John Davison reported that there had been a reduction in the use of the village hall. Cllrs Charles Rush and John Davison to follow up on funding opportunities.
It was agreed that all future Parish Council meetings will be held at the Village Hall. The Clerk to put a notice into the parish magazine to that effect.
- d. **History Project.** The school is interested in information on any buildings or other landmarks that have been in existence for some time.

9. Date of next Parish Meeting: 7.30pm on Tuesday 2nd October 2018 at Berrow and Pendock Village Hall.

The meeting closed at 8.25pm.

Signed
Chairman

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