

DRAFT

**The Minutes of the Meeting of Pendock Parish Council
Held at Berrow and Pendock Village Hall at 7.30pm on Wednesday 6th February 2019**

Present: Cllrs Mr John Humphreys (Chair), Mr John Davison, Mr. Martin Embley, Mr. Simon Fellowes, Mrs Sue Giles, Mr. Charles Rush and Mr. Robin Williams

In attendance: The Parish Clerk

There were no matters for discussion before the meeting so no adjournment for the discussion of views.

1. **Apologies:** None received.

2. **Declaration of Interests:** All Councillors were reminded of their duty to keep their register of interests updated and were asked to declare any personal interests in items on the agenda.

3. **Minutes:** The minutes of the meeting held on 28th November 2018 were approved and signed.

4. **Progress Reports:**
 - a. **M50 bridge works.** Work expected to commence on Pendock Sledge Bridge from 11th February 2019 until 20th December 2019 with temporary traffic lights controlling the traffic.
 - b. **Speeding:** The Clerk has written to the Highways department requesting a visit to the village to show them the state of the roads and to discuss options for improving the speed limit signage. No response had been received back. The Clerk to further chase.
 - c. **Litter bin in School Lane:** Cllr. Humphreys to resolve the issue. Cllr. Embley raised the issue that the bin on the corner of Grafton Lane was full of dog waste for several weeks and was not emptied by the refuse collectors.

5. **Finance Report:**
 - a. The Clerk pointed out that there was an error in the submission at the previous meeting and put forward a revised report. The council approved the following revised report:

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Pendock Parish Council Financials 2018/19 - Revised from 28th November 2018 meeting

<u>Details</u>	<u>Income</u>	<u>Expenditure</u>
Opening balance: 30/09/18		
Current account	£1,100.21	
Investment account	£992.98	
	£2,093.19	
Actuals		
Interest	£0.03	
Lengthsman	£472.00	-£236.00
Sub Total:	£472.03	-£236.00
Closing balance: 26/11/18	£2,329.22	

b. The Council approved the following expenditure since the previous meeting:

Pendock Parish Council Financials 2018/19

<u>Details</u>	<u>Income</u>	<u>Expenditure</u>
Opening balance: 27/11/18		
Current account	£1,336.21	
Investment account	£993.01	
	£2,329.22	
Actuals		
Interest	£0.10	
Lengthsman	£118.00	-£236.00
The Moors	£1,399.32	
Worcs CALC		-£12.50
HMRC		-£66.00
Salary (O/N/D)		-£264.00
Hire of village hall (shared)		-£6.00
Sub Total:	£1,517.42	-£584.50
Closing balance: 31/01/19	£3,262.14	

- 6. Election Briefing:** The elections will be held on Thursday 2nd May 2019. In accordance with the law, the existing council will cease on 7th May 2019 and the new council installed. The Clerk will send out a timetable to the councillors following an election seminar on 13th February. The Clerk to put a generic notice in the Parish Magazine of the upcoming elections to encourage people to apply.

It was agreed that following the election, if required, the three bank account signatories shall continue to be available to sign cheques until new signatories are mandated via the bank.

7. Correspondence:

- a. **Planning Application 18/01428/FUL - Heatheridge** was refused by Malvern Hills District Council Planning and Housing Services. A subsequent Planning Application **19/00031/FUL** has been submitted and has been supported by the Parish Council.
- b. **Planning Application 18/01869/RM- Brookend.** The Parish Council has supported the application.
- c. **Letter regarding Pot Holes/ drainage outside Underhill Farm.** Worcestershire County Council has put up 2 ice warning signs outside the farm. The Clerk to write to Underhill Farm requesting an update on the fixing of their water pipes.
- d. **"Prevention Matters" Workshop.** Councillors to contact the organisers directly if they wish to attend.
- e. **CALC Meeting on 12th March** - Councillors to let the Clerk know if they wish to attend.

- 8. District/County Councillors Report:** No report received from the Councillors.

The Clerk was asked to write to the District and the County Councillor for an update on the travellers' site in Eldersfield.

- 9. Councillor's reports and items for future agenda:** None raised.

- 10. Date of next Annual Parish Meeting:** The AGM shall be held at 7.30pm on Wednesday 22nd May 2019 at Berrow and Pendock Village Hall.

The meeting closed at 8.10pm.

Signed

Date.....

Chair
