

**BELBROUGHTON and FAIRFIELD PARISH COUNCIL**  
**(BROMSGROVE DISTRICT)**

**John Farrell**  
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**Dear Parish Councillor,**

1<sup>st</sup> June 2016

You are summoned to attend the Meeting of the Council to be held on Monday 6<sup>th</sup> June 2016 in **The Jubilee Room Belbroughton Recreation Centre** starting at **7.30 p.m.** An agenda is set out below.

Yours sincerely

*John Farrell*

**AGENDA**

**1.Apologies:** – Council to receive apologies and approve the reason for absence.

**Meeting to adjourn for an ‘Open Surgery’ for up to 15 minutes to enable residents to discuss any issues with their councillors.**

**2. Members Declarations of Interest:**

To declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member’s entry in the Member’s Register of Interests).

To declare any Other Disclosable Interests (ODI) in items on the agenda and their nature. Councillors who have declared a DPI or ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the clerk in advance of the meeting.

**3. Dispensations:**

To consider any request for dispensation from a member who may have a DPI or ODI to allow them to stay/speak/vote in the meeting during consideration of the item.

**Meeting to adjourn for members of the public to identify matters of concern relating to the agenda.**

**4. Re-Open the meeting.** To consider for approval the minutes of the meeting held 9<sup>th</sup> May 2016.

**5. Reports - for information:**

- Council Chairman’s report.
- Planning Committee meeting on 16<sup>th</sup> May 2016.
- Finance Committee meeting on 16<sup>th</sup> May 2016.
- Clerks report on items not otherwise on the agenda.
- County and District Councillors.

**6. Annual Return** To note the internal auditor's report on the 2015/16 Parish Council accounts and to consider approval of the accounts, the annual audit and the governance statement.

**7. Veolia Plc – Sandy Lane Planning application Ref 13/000027/CM**

To receive an update from the 'Working Group' and to consider any requests from the 'Working Group' to assist it in its work.

**8. Smartwater**

To consider setting up a 'Parish Project' to progress the supply of 'Smartwater' kits to residents with the resultant requirement to utilise parish council reserves to cover the costs of the kits.

**9. Parish Room Belbroughton**

To note the position regarding the current tenancy.

**10. Fairfield Shop**

To note the position with the retail, and post office establishment.

**11. Council's Annual Report**

To agree the format and the arrangements for distribution of the Annual Report

**12. Fairfield Planters**

To consider sending a note of thanks to Singletons for the supply and installation of the planters.

**13. Councillors' Items**

Parish Councillors to report other items of information and to raise any items for a future agenda.