

KIDDERMINSTER FOREIGN PARISH COUNCIL

CHAIRMAN:

Councillor Mr. J. Gammond

Tel: 01299 400750

CLERK TO THE COUNCIL:

Mrs E. Whitehouse

Tel: 01299 861026

You are summoned to attend the

ANNUAL PARISH MEETING

to be held at

TRIMPLEY VILLAGE HALL

on

MONDAY 16th APRIL 2018

at 7.30p.m.

(Please note date, venue and time of meeting)

Members of the public and

the press are welcome and encouraged to attend

Planned attendance by West Mercia Constabulary officer

This to be followed immediately by

Parish Council meeting

Agenda for both meetings overleaf

Elsie Whitehouse

Dated: 10th April 2018

Clerk to the Council

e-mail: clerk.kiddfor.pc@googlemail.com

AGENDA for the Annual Parish Meeting – 16th April – commencing at 7.30p.m.

(Note: The notation (I) indicates that the item is for information; (D) indicates that it requires a decision)

1. **Welcome by Parish Council Chairman to all present, including any apologies**
2. **Any matters the attending public wish to raise with the Parish Council** (D)
3. **Police Report** (I)
4. **Any other matters – inc. distribution of Quarterly Newsletters**

AGENDA

for the Parish Council Meeting

(Note: The notation (I) indicates that the item is for information; (D) indicates that it requires a decision)

Note – meeting may be taped for accuracy.

Apologies for Absence and Approval of Reasons.

3. a) Declarations of Interest

- a) *Register of interests: Councillors are reminded of the need to update their register of interests*
- b) *To declare any Disclosable Pecuniary Interest in items on the agenda and their nature*
- c) *To declare any Other Disclosable Interests in items on the agenda and their nature*

Councillors who have declared a Disclosable Pecuniary Interest or any Other Disclosable Interest must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

Note: Members general disclosed interests can be found on the District Council website :

<http://www.wyreforestdc.gov.uk/the-council/councillors-committees-and-meetings/town-and-parish-councils.aspx>

4. **Approval of the Minutes of the Meeting of the Parish Council held 19th March 2018** Enclosure 1
5. **District Councillors' reports) to include updates on Wyre Forest matters** (I)
6. **County Councillor's reports) to include updates on highway matters** (I)
7. **Discussion on attendance issues**
8. **Planning and Development Control.**
 - a. **Update on previous applications considered** (I)
 - b. **New applications received up to date of meeting - none as at date of agenda** (D)
 - c. **Compliance Issues**
Update – if any. (I)
 - d. **Discussion on proposed plans for alterations to Trimpley Church** (I)
 - e. **Council Tax obligations re Chalets with Certificates of Lawfulness** (I)
9. **Progress Reports / Matters Arising from Last Month's minutes, as required, but to include:** (I & D)
 - Website Progress – including Training
 - Trees on roadside above Golf Course entrance
 - Eymore Lane lay-by
 - Sump – Hollies Lane
 - Japanese Knotweed control
 - De-registration application of part of Trimpley Green Common
 - Report from Clerk on Casual Vacancy Co-option Procedure
10. **Lengthsman & Litter Collection Matters**
To include - Consideration of any worksheets submitted. (D)
- Confirmation of Litter Collection contract until 2023
11. **Financial Reports and Payment of Accounts.**
 - a) **Payments** – Invoices from the Lengthsman if received. (D)
Vision ICT – Website creation
Trimpley Village Hall – Site Rental fee to cover Commercial Bin Collection
Possible donation to Cancer Research in memory of Cllr. R. Jennings
Clerk's PAYE
 - b) **Churchyard Grant** – Further discussion (D)
 - c) **Grants for Defibrillator provision** – Parish Council contribution to be decided (D)
 - d) **Approval of End of Year Accounts sheets for 2017/18** (D) (Enc 2)
 - e) **Approval of Bank Balance and Reconciliation as at end 2017/18** (D) (Enc 3)
 - f) **Trimpley Village Hall - new room hire rental rates w.e.f. 1st April 2018** (I)
12. **Worcestershire CALC Reports and Notices inc. Data Protection Regs.** (I)
13. **County and District Council & Other Correspondence inc:** (I)
Flag Flying Ceremony – Monday 25th June, Stourport
14. **Road Accident Record** (I)
15. **Other matters** which the Chairman, after consulting members, feels to be of an urgent nature (D)
16. **Next Meeting: confirmation : 21st May 2018 at 7.30pm. – being the Annual Meeting of the Parish Council, and also to include co-option to fill vacancy.** (I)