

To Members of Upper Arley Parish Council

15th August 2023

You are duly summoned to attend the Meeting of Upper Arley Parish Council to be held on Tuesday 22nd August 2023 at Arley Memorial Hall commencing at commencing at 7.30 p.m.

AGENDA

1. Apologies: To receive apologies and to approve reasons for absence.

2. Declarations of Interest:

- a) Register of interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- d) Written requests for the Council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least one clear day prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. Community Policing: To receive any report from the Local Policing Team.

The meeting will be adjourned for Public Question Time.

The time allowed is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended on the minutes as an aide memoire.

The meeting will be reconvened to conduct the items of business listed below: -

4. Dispensations: To consider any requests to grant a dispensation for Agenda items.

5. Minutes: To consider approval of the minutes of the Parish Council meeting held on 25th July 2023 at Shatterford Village Hall (enclosed).

6. District and County Council Matters: To receive any report from County or District Council representatives.

7. Service Reports:

a) Lengthsman: Any report on Lengthsman work (timesheet to be circulated).

8. Highways Issues: Reports to be received from Members on any highway issues, including any reports of road accidents.

9. Financial Report and Payment of Accounts

a) Bank Balances at the 12th August 2023

Lloyds Treasurers Account	£3,997.50
Lloyds Business Instant Access Account	£0.01
CCLA Public Sector Deposit Account	£21,223.38

b) To approve payments to be made as listed below:

Salaries (August 2023)	£553.91	BACS
HMRC	£50.00	BACS
Admin Expenses (August 2023)	£98.45	BACS
PKF Littlejohn (external audit)	£252.00	BACS
Microsoft Office 365	£79.99	BACS
Lengthsman and Litter Contract	£357.00	BACS

c) To ratify the following payments

Toilet Contract 1.7.23	£166.66	SO
Coverplan (laptop)	£9.50	DD

d) Annual Governance and Accountability Return 2022/23: To note the completion of audit for the 2022/2023 financial year by external Auditor PKF Littlejohn.

10. Planning and Development Control:

a) Planning Applications Received

None

b) Additional Planning Applications or other Planning Matters.

To consider any planning applications received or other planning matters notified since close of agenda.

c) Planning Decisions Received

21/0431/FUL The Engine House Arley Lane Shatterford
Change of use of agricultural grazing land to holiday use (sui generis) including the siting of 3 Shepherds Huts and new car parking area. Withdrawn.

11. Clerk's Report: Clerks report on ongoing items.

12. Correspondence for Information: To note correspondence received. Correspondence will be available from the Clerk on request.

13. Councillor's Reports and items for future agendas: Councillors may use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas.

14. Date of Next Meeting: The next meeting will take place on Monday 25th September 2023 at Pound Green and Button Oak Community Hall commencing at 7.30 p.m. (location may be subject to change)



Signed.....

Clerk to Upper Arley Parish Council

Dates for your Diary:

Tuesday 31st October 2023 – Parish Council Meeting – Shatterford Village Hall – 7.00 p.m.

Tuesday 5th December 2023 – Parish Council Meeting – Arley Memorial Hall – 7.00 p.m.