

Pebworth Parish Council

Meeting agenda

To all Members of Pebworth Parish Council.

You are hereby summoned to an ordinary meeting of the Parish Council to be held at the Village Hall on Monday 1st September at 7:00 pm for transacting the following business only.



John Stedman: Clerk to the Council

24 August 2014

Preliminary Meeting:

At 6:15pm Mr Jeremy Teal, the Community Development Manager for WDC, will attend a meeting with all Councillors to discuss the section 106 funding of the Recreation Field development project.

Meeting Agenda

- 1) **Apologies:** To receive apologies and agree the reason for absence:
- 2) **Declarations of Interests**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or Another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- 3) **Chairman to Move:** The meeting be now adjourned for Open Forum.

Open Forum: At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. Brief notes on open forum may be appended to the minutes.

To Receive Ward Members Reports from County& District - Cllr. Alistair Adams:

- 4) **Chairman to Move:** The adjournment to close.
- 5) **Minutes:**
 - a) To approve the wording of the minutes of the August Council meeting. – *circulated by email*
- 6) **The Clerks Progress Reports.**
 - a) To confirm the letter sent to Eric Pickles MP in July was copied to Sir Peter Luff MP.
 - b) Correspondence regarding the streetlights in Wesley Gardens.
 - c) Health Check Event: Katie Hazelgrove reported on the very successful health check event at the Village Hall, a further event may be arranged.
 - d) Overgrown hedge onto the carriageway by Simms Metals Plant reported to Warwickshire County Council.
- 7) **Planning Application to Consider:**
 - a) **W/14/01793/CU**, Land opposite, Sims Metals UK (South West) Limited, Long Marston, Pebworth: Change of use of existing gymnasium building to four terraced dwelling houses, together with associated external works. (Variation of extant consent ref: W/13/02451/CU for four 'live-work' residential units)

8) **Planning Decisions to Note:** none at this time

9) **Planning Matters**

- a) To receive the Clerk's report on enforcement at Charnwood. *Note 1*

10) **Neighbourhood Plan**

- a) To consider the continuance of the Neighbourhood Development Plan project.

11) **Insurance:**

- a) To consider the Zurich insurance schedule as circulated by email and agree the items and amounts insured.

12) **Finance:**

- a) To consider for approval Payments and balances listed in Appendix A – *circulated*
- b) To consider a donation request from the Pebworth Piper Treasurer.

13) **Housing:**

- a) To consider the housing allocation report from the WDC housing officer *Note 2*
- b) To consider the draft Parish Council flyer for distribution at the welcome event on 27th September and agree the number of copies required - *A5 copy circulated*

14) **Honeybourne Road Street Signage:**

- a) To consider correspondence received from Meesha Patel.

15) **Highway Matters:**

- a) New highway matters to be reported.
- b) To receive a report on correspondence with WDC regarding ditch clearance on Broad Marston Road and in Broad Marston *Note 3*
- c) To receive a report from Cllr Simon Shiers on the request to fix no parking signs on Bank Farm wall and consider any appropriate action arising from the report.

16) **Drainage matters funded by Cala Homes.**

- a) To consider quotations for the ditch clearance works adjacent to The Close.

17) **Lengthsman/Handyman**

- a) To receive the Lengthsman's report on works carried out.
 - i) Digging out the Broad Marston Road ditch culvert.
 - ii) Report on water emanating from Norton Gardens into the School Street verge.
- b) To consider any new Lengthsman or Handyman matters.

18) **Public Rights of Way:** Matters to be reported for action.

- a) To receive the Clerks report on repairs to the broken hand rail support post on the steps leading into the Churchyard.

19) **Parish Projects:**

- a) To consider the outcome of Mr Jeremy Teal's project funding report.
- b) Consider the pre-application planning consultation report from WDC.
- c) To consider the specification and quotation for drainage works from Phil Day Sports and Midwest Landscaping Limited

d) **To note** - the Council's insurer's information on the BMX track insurance.

The BMX track public liability cover is dependent on Jump numbers and I informed them we may have 15 to 20 jumps, they quoted a premium of £200 per year.

20) The Close:

- a) To receive the regular visual inspection report on the play equipment.

21) Allotments:

- a) To consider the details of the draft tenants rental agreement and shed specification guidance. - *circulated*

- b) **To note** - the Council's insurer's information on allotment holders public liability insurance.
The council's policy will not cover the allotments for public liability and we must ensure the plot holders have their own PL insurance, usually on their household policy.

22) Street Lighting:

- a) Faulty lights to be reported.
- b) **To note** - Eon reports the scheduled start date for the replacement of three streetlights and other works is 2nd September.
- c) **To note** – The newly installed columns will be painted dark green when installed and will be repainted later to match the existing lighter green columns.

23) Cemetery:

- a) **Boundary Clearance:** To consider a second specification and quotation for remedial works on the excessive ivy and brambles along the eastern boundary of the cemetery. Cllr Pam Veal to report.
- b) To receive the Clerk's progress report on the grave levelling works.
- c) **To note** – permission given to Geo. Clifford & Sons to install a memorial for Fred Hands and the correct fee being received

24) Pebworth in Bloom:

- a) To receive a Committee update report from Cllr Simon Shiers.

25) Correspondence: None at this time.

26) Matters Raised by Members: for consideration and or items for future agendas.

27) To confirm meeting dates: The next Ordinary Meeting of the Council is scheduled for 6th October at 7.00 pm in the Village Hall.