

**TO MEMBERS OF GREAT COMBERTON PARISH COUNCIL**  
**You are duly required to attend the next meeting of the Parish Council to be held on**  
**Wednesday 5<sup>th</sup> July 2023**  
**in Great Comberton Village Hall at 7.00pm**

**AGENDA**

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**
  - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
3. **Parishioners' comments**  
Meeting adjourned for Public Question Time.
4. **Minutes:** To consider the approval of the minutes of meeting held on Wednesday 10<sup>th</sup> May 2023. (attached)
5. **Casual vacancy: Proposal to fill the casual vacancy by co-option**
6. **Progress reports:** for information
  - a. Lengthsman
  - b. Highways
  - c. Police/CSW
  - d. Footpaths/PRoW/Trees
  - e. Rooftop Housing
  - f. Conservation Area Character Appraisal
  - g. Brailles Orchard fencing
7. **District and County Councillors' reports:** for information
8. **Planning**
9. **Finance**
  - a) Current Balances
  - b) To consider payments to be made as on the attached list
  - c) Bank reconciliation (i) 28 June 2023
10. **Calc training**
11. **Correspondence for information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.
12. **Councillors' reports and items for future agendas**
13. **Date of next meeting:** Wednesday 6<sup>th</sup> September

Nicola Harding, Clerk to the Parish Council

**Meeting Wednesday 5<sup>th</sup> July 2023**  
**Detail Information as at 28<sup>th</sup> June 2023**

<b>Item 5, Casual vacancy</b>	Notice of Co-option: One application received (attached)																						
<b>Item 6, Progress reports</b>	<ul style="list-style-type: none"> <li>a. Lengthsman</li> <li>b. Highways</li> <li>c. Police/CSW</li> <li>d. Footpaths/PRoW/Trees</li> <li>e. Rooftop Housing</li> <li>f. Conservation Area Character Appraisal</li> <li>g. Brailles Orchard fencing</li> </ul>																						
<b>Item 8, Planning</b>	<p><b>W/22/01898/FUL: Newfarm House</b>, Russell Street - change of use of land for domestic purposes and retention of storage barn and container (retrospective) <i>application approved.</i></p> <p><b>W/22/00611/FUL: Lower End Farm</b> Excavation of three ponds, a flood retention area and a ditch meander in two pasture fields. Removal of condition 3 on planning permission 21/02258/FUL - Notification of Planning Appeal REF: APP/H1840/W/22/3308308. <i>No further updates at present.</i></p> <p><b>W/23/00332/LB: Shelton Farm, Lower End</b> - roof replacement of north elevation and porch and replacement of tiles, as required. <i>Circulated 27/6/23 - any comments to be received by 17<sup>th</sup> July.</i></p>																						
<b>Item 9, Finance</b>	<p>a) Current Balances at 28<sup>th</sup> June 2023</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Business Current Account:</td> <td style="text-align: right;">£6,045.33</td> </tr> <tr> <td>Business Savings Account</td> <td style="text-align: right;">£1,774.37</td> </tr> <tr> <td style="text-align: right;"><b>TOTAL</b></td> <td style="text-align: right;"><b>£7,819.70</b></td> </tr> </table> <p>b) Payments to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">* 12/5/23 GC Social Club: Coronation expenses</td> <td style="text-align: right;">£250.00</td> </tr> <tr> <td>* 23/5/23 Lengthsman expenses</td> <td style="text-align: right;">£70.00</td> </tr> <tr> <td>Salary (May &amp; June 2023)</td> <td style="text-align: right;">£604.50</td> </tr> <tr> <td>Clerk's expenses (May &amp; June 2023)</td> <td style="text-align: right;">£24.00</td> </tr> <tr> <td>Postage (May/June 2023)</td> <td style="text-align: right;">£6.00</td> </tr> <tr> <td>VH hire (May 2023)</td> <td style="text-align: right;">£7.00</td> </tr> <tr> <td>Lengthsman (May 2023)</td> <td style="text-align: right;">£135.00</td> </tr> <tr> <td style="text-align: right;"><b>TOTAL</b></td> <td style="text-align: right;"><b>£1,096.50</b></td> </tr> </table> <p>c) Bank reconciliation (i) 28 June 2023</p>	Business Current Account:	£6,045.33	Business Savings Account	£1,774.37	<b>TOTAL</b>	<b>£7,819.70</b>	* 12/5/23 GC Social Club: Coronation expenses	£250.00	* 23/5/23 Lengthsman expenses	£70.00	Salary (May & June 2023)	£604.50	Clerk's expenses (May & June 2023)	£24.00	Postage (May/June 2023)	£6.00	VH hire (May 2023)	£7.00	Lengthsman (May 2023)	£135.00	<b>TOTAL</b>	<b>£1,096.50</b>
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**Item 11, Correspondence**

Worcs Calc	New Cllr training dates available via Zoom: Tuesday 11 <sup>th</sup> July/Tuesday 19 <sup>th</sup> September/Tuesday 3 <sup>rd</sup> October (New Chairman training)/Tuesday 21 <sup>st</sup> November 2023 - £30 for member Councils.
Boundary Commission	Details received of review of Worcestershire County Council's current electoral arrangements: circulated – <i>comments if any to be received by 19<sup>th</sup> September.</i>
SW Police	Latest edition of Summer newsletter: Rural & Business Crime Team ( <i>attached</i> )
John Campion, West Mercia Police & Crime Commissioner	Town & Parish Council 2023 survey received. One response requested from Town and Parish Councils by Monday 14 <sup>th</sup> August, to comment on police visibility, accessibility, and crime and disorder in your area ( <i>attached</i> )