

**TO MEMBERS OF GREAT COMBERTON PARISH COUNCIL**

**You are duly required to attend the next meeting of the Parish Council to be held on  
Monday 6<sup>th</sup> November 2023  
in Great Comberton Village Hall at 7.00pm**

**AGENDA**

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**
  - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
3. **Parishioners' comments**  
Meeting adjourned for Public Question Time.
4. **Minutes:** To consider the approval of the minutes of meeting held on Monday 4<sup>th</sup> September 2023. (attached)
5. **Progress reports:** for information
  - a. Lengthsman
  - b. Highways
  - c. Police
  - d. Footpaths/PRoW
  - e. Brailles Orchard
  - f. Comberton Quay
  - g. War Memorial
6. **Drainage**
7. **District and County Councillors' reports:** for information
8. **Planning**
9. **Finance**
  - a) Current Balances
  - b) To consider payments to be made as on the attached list
  - c) Bank reconciliation (ii) 10 October 2023 & review of budget
  - d) Proposal to approve purchase of Remembrance Sunday wreath
10. **Broadband:** Any updates from Cllr Hamilton
11. **Correspondence for information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.
12. **Councillors' reports and items for future agendas**
13. **Date of next meeting:** Monday 8<sup>th</sup> January 2024 – to be confirmed

Nicola Harding

Clerk to the Parish Council

**Meeting Monday 6th November 2023**  
**Detail Information as at 30<sup>th</sup> October 2023**

<b>Item 5, Progress reports</b>	<p>a. Lengthsman: October work plan to be received – September payment to be approved.</p> <p>b. Highways: Displaced blocks: request to replace others displaced along the roadside verge towards the war memorial forwarded to WCC on 5/9/23.</p> <p>c. Police: Latest Parish contract completed.</p> <p>d. Footpaths/PRoW: any reports</p> <p>e. Brailles Orchard: updates regarding regrading at entrance.</p> <p>f. Comberton Quay: updates received from Land Registry (emailed 24/10/23.)</p> <p>g. War Memorial: First annual condition survey to be completed in line with grant conditions: request sent to conservation architect.</p>																								
<b>Item 8, Planning</b>	No applications received or pending.																								
<b>Item 9, Finance</b>	<p>a) Current Balances at 30<sup>th</sup> October 2023</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Current Account:</td> <td style="text-align: right;">£7,159.83</td> </tr> <tr> <td>Savings Account:</td> <td style="text-align: right;">£1,782.83</td> </tr> <tr> <td style="text-align: right;"><b>TOTAL</b></td> <td style="text-align: right;"><b>£8,942.66</b></td> </tr> </table> <p>b) Payments to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Salary: September 2023</td> <td style="text-align: right;">£302.25</td> </tr> <tr> <td>Lengthsman: August work-plan</td> <td style="text-align: right;">£180.00</td> </tr> <tr> <td>Lengthsman: September work-plan</td> <td style="text-align: right;">£150.00</td> </tr> <tr> <td>Clerk's expenses: September &amp; October 23</td> <td style="text-align: right;">£24.00</td> </tr> <tr> <td style="text-align: right;"><b>TOTAL</b></td> <td style="text-align: right;"><b>£656.25</b></td> </tr> </table> <p>Income to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Precept (ii)</td> <td style="text-align: right;">£2,456.00</td> </tr> <tr> <td>CTSG (ii)</td> <td style="text-align: right;">£121.00</td> </tr> <tr> <td>WCC: July &amp; August lengthsman</td> <td style="text-align: right;">£360.00</td> </tr> <tr> <td style="text-align: right;"><b>TOTAL</b></td> <td style="text-align: right;"><b>£2,937.00</b></td> </tr> </table> <p>c) Bank reconciliation (ii) 10 October 2023 &amp; review of budget: documents forwarded to Cllr Hamilton for checks and verification.</p> <p><b>*2024-2025 budget requirement:</b> Total budget requirement to be approved and forwarded to Wychavon District Council by Friday 26 January 2024.</p> <p>d) Proposal to approve purchase of Remembrance Sunday wreath</p>	Current Account:	£7,159.83	Savings Account:	£1,782.83	<b>TOTAL</b>	<b>£8,942.66</b>	Salary: September 2023	£302.25	Lengthsman: August work-plan	£180.00	Lengthsman: September work-plan	£150.00	Clerk's expenses: September & October 23	£24.00	<b>TOTAL</b>	<b>£656.25</b>	Precept (ii)	£2,456.00	CTSG (ii)	£121.00	WCC: July & August lengthsman	£360.00	<b>TOTAL</b>	<b>£2,937.00</b>
Current Account:	£7,159.83																								
Savings Account:	£1,782.83																								
<b>TOTAL</b>	<b>£8,942.66</b>																								
Salary: September 2023	£302.25																								
Lengthsman: August work-plan	£180.00																								
Lengthsman: September work-plan	£150.00																								
Clerk's expenses: September & October 23	£24.00																								
<b>TOTAL</b>	<b>£656.25</b>																								
Precept (ii)	£2,456.00																								
CTSG (ii)	£121.00																								
WCC: July & August lengthsman	£360.00																								
<b>TOTAL</b>	<b>£2,937.00</b>																								

**Item 11, Correspondence**

WCC	The recent trial conducted by Worcestershire County Council to broaden the scope of the Parish Lengthsman Scheme to include elements of maintenance work on the Public Rights of Way network, is to be continued.
WCC	Details of survey relating to WCC's enhanced partnership plan to improve local bus services in the County – survey to be completed by 12 November (emailed.)
WCC	Tree Warden scheme: Opportunities for volunteer tree wardens in Parishes: Further details from WCC co-ordinator, Wade Muggleton on <a href="mailto:wmuggleton@worcestershire.gov.uk">wmuggleton@worcestershire.gov.uk</a>