

Hill & Moor Parish Council

Clerk: Mrs Jo Adams
Landline: 01386 554305

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To Members of Hill & Moor Parish Council

You are duly summoned to attend the Annual Meeting of the Parish Council to be held at 7.00pm on Thursday 3rd May 2018 at Lower Moor Village Hall.

AGENDA

1. **Election of the Chairman** and signing of the Declaration of Acceptance of Office
2. **Apologies:** To receive apologies and to approve reasons for absence
3. **To receive Declarations of Interest**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

4. Election of the Vice-Chairman

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

5. **To confirm or amend the bank signatories**
6. **To confirm members of the Urgent Decisions Group**
7. **To confirm or appoint representatives to outside bodies**
 - a) PACT
 - b) Fladbury Glasshouses
 - c) Neighbourhood Watch
 - d) Landfill Site
 - e) Village Hall
 - f) Worcestershire CALC

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g) Any other organisations not listed

8. Minutes: To consider the approval of the minutes of the meeting of the 5th April 2018

9. District and County Councillors reports: For information

10. Parish Councillors reports: Councillors may use this opportunity to report minor matters of information, give updates or report attendances not included elsewhere on the agenda.

11. Progress reports: for information

- a) Playing Field & mowing
- b) Play area
- c) Flood / Drainage
- d) Footpaths
- e) Village Hall
- f) Neighbourhood Watch
- g) Landfill Site
- h) Lengthsman
- i) Newsletter items
- j) Report from NHB /S106 Group

12. Planning

- a) To discuss and comment on any current planning applications
- b) To receive Decision Notices
- c) To note or discuss Planning Correspondence, Information and Issues

13. To discuss refurbishment costs for the phone box

14. To discuss the addition of yellow lines to the junction of Manor Road and May Tree Road

15. Finance: To report on the financial situation of the Parish Council and to approve cheques for payment

16. Correspondence for Information: To note items which have been circulated or will be available for inspection at the meeting.

17. Clerk's report

18. Date of next meeting and items for next agenda: To confirm the date of the next meeting and to raise items for future agendas. Current scheduled date: 7th June 2018.

Signed

Jo Adams, Clerk to Hill and Moor Parish Council