

## To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on Thursday 20<sup>th</sup> July 2023 at Norton Parish Hall, Littleworth.

**Public Question Time:** From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

### Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** 7.45pm
- 2. Signing of Undertakings and Declarations of Office following uncontested election**
- 3. Changes to membership**  
To consider any changes to membership.
- 4. Declarations of Interest**
  - a. Register of Interests: Councillors are reminded of the need to update their register of interests and to return their Register of Interests Form to the Monitoring Officer within 28 days of taking office.
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 5. Minutes (Chairman)** 7.50pm
  - a. To consider adoption of minutes of the Parish Council Meeting held on 22 June 2023
  - b. Review of minute action summary
- 6. Progress reports (for information, reporting by exception)** 8.05pm
  - a. District Councillor Report (Cllr Adams and Cllr Mrs Turier)
  - b. County Councillor Report (Cllr Mrs Robinson)
  - c. Finance (Responsible Finance Officer)
    - i. Balances
    - ii. Monthly accounts/bank reconciliation to 30 June 2023
    - iii. 2022/23 financial year end and annual audit process
  - d. Social Media/Website Communications (Cllr Pollard)
  - e. West Mercia Police/PACT/Anti-social Behaviour (Police/Cllr Job)
  - f. St. James the Great Church, Norton (Rev. Badger)
- 7. Community Apiary (Apiary Group/Clerk)** 8.25pm  
To consider update and actions.
- 8. Tranquillity Trail and The Kings Meadow Projects (Cllr Fincher/Clerk)** 8.30pm  
To consider working group Terms of Reference, update from working group and actions.
- 9. Public Rights of Way (PRoW) (Cllr Fincher/Clerk)** 8.40pm  
To consider update.
- 10. Open Space/Verge, Highways and Drainage Matters (Cllr Fincher/Cllr Arrow/Clerk)** 8.45pm  
To consider update incl. Active Travel Corridor and Barracks curtilage wall repairs, and parking issues at school times.
- 11. Norton Connector (Cllr Waizeneker)** 8.55pm  
To consider update.
- 12. Coronation Coins (Cllr Fincher, Clerk)** 9.00pm  
To consider allocation of remaining Coronation coins (after presentation to NJK CE Primary School pupils).
- 13. Parish Defibrillators (Cllr Stafford)** 9.05pm  
To consider update regarding installation of defibrillator within the Brockhill area of the Parish.
- 14. Planning (Cllr Richmond/Cllr Fincher/Cllr Waizeneker)** 9.15pm  
To consider report on current applications and other planning matters incl. those associated with the SWDP Review/Parkway Garden Town, Neighbourhood Plan, proposals for leisure development (Wadborough Road, Littleworth) and consultation on Worcs CC Planning Validation Document Review (closes 5 September).

- 15. Parish Council Owned Land** (Cllr Fincher/Clerk) **9.30pm**  
To consider update including replacement of Oak tree within Norton verge tree seat.
- 16. Allotments** (Cllr Richmond/Assistant Clerk) **9.35pm**  
To consider update.
- 17. Parish Hall Recreation Facilities and Outside Space** (Cllr Fincher) **9.40pm**  
To consider update incl. annual recreation facilities safety inspection report, weed spraying, play area gates, slab maintenance, landscaping around conifer stumps, removal of fallen tree and rainwater outflow system.
- 18. Parish Hall** (Cllr Fincher – Parish Council Chairman & Chair of the Hall Trustees) **9.50pm**  
To consider Parish Council representative report.
- 19. Worcester Norton Sports Club/Worcester Norton Community Interest Company** **10.00pm**  
To consider update from Parish Council WNCIC representative (Cllr Fincher).
- 20. Employment Matters** (Chairman/Clerk) **10.05pm**  
To consider any matters/updates.
- 21. Sentry Statue** (Cllr Job, Cllr Fincher, Clerk) **10.10pm**  
To consider landscaping update.
- 22. Neighbourhood Plan Parish Aspirations Document** (Cllr Arrow/Cllr Pollard/Cllr Waizeneker)  
To receive update regarding quarterly review due August 2023.
- 23. Finance** (Chairman/Responsible Finance Officer) **10.15pm**  
To consider payments to be made/confirmed.
- 24. Correspondence for Information** (Chairman) **10.20pm**  
Items of correspondence will be available for inspection at the meeting.
- 25. Clerk's report - Urgent Decisions & Expenditure Delegation since last meeting** (Clerk)
- 26. Items for update to local M.P.** (Chairman)  
To consider any items for communication.
- 27. Councillors' reports and items for future agenda** (Chairman)  
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 28. Date of next Parish Council Meeting**  
28 September 2023

Signed

*Jane Greenway*

Mrs Jane Greenway, Clerk to Norton-Juxta-Kempsey Parish Council  
13 July 2023

## PLANNING APPLICATIONS – July 2023

|                                      | <u>Application</u>  | <u>Description of Proposal</u>  |
|--------------------------------------|---|---|
| <b><u>Approvals:</u></b>             | 19 Wadborough Road,<br>Littleworth<br>W/23/00762/HP   | Removal of conservatory and erection of garden room. Parish Council supports.   |
| <b><u>Refusals:</u></b>              | None  |   |
| <b><u>Awaiting Decision:</u></b>     | Land off Broomhall Way<br>Easting 385871, Northing<br>251879. Worcester City<br>22/00751/ FUL                               | Change of use of land to provide 10 permanent Travellers Pitches incl. the stationing of caravans for residential purposed with ancillary dayroom for each pitch plus associated access, parking, landscaping, engineering and infrastructure works |
|                                      | Land at (Os 8785 5016),<br>Hatfield Lane, Norton<br>W/22/02008/OUT  | Outline planning application for residential development of up to 3 self/custom-build dwelling houses, access and associated works. Parish Council objects. See Appeal under 'Other' below.   |
|                                      | Land At (Os 9017 5117),<br>Mucknell Farm Lane,<br>Stoulton W/22/01955/FUL   | Development of a 1MW solar farm and associated infrastructure. Parish Council objects.  |
|                                      | Norton House Farm,<br>Woodbury Lane, Norton<br>W/22/01543/FUL   | Conversion of barns/storage buildings to 3 No. dwellings and construction of a domestic car garage and bin store. Parish Council objects.   |
|                                      | Woodbury Holdings,<br>Woodbury Lane, Norton<br>W/23/00991/TDC5  | Technical Details Consent following Permission in Principle approval (22/02549/PIP) for one self-build dwelling. Parish Council objects.  |
| <b><u>Internal Consultation:</u></b> | None  |   |
| <b><u>Other:</u></b>                 | Planning Inspectorate Ref:-<br>APP/H1840/W/23/3316580<br>Land at (Os 8785 5016),<br>Hatfield Lane, Norton<br>W/22/02008/OUT | Outline planning application for residential development of up to 3 self/custom-build dwelling houses, access and associated works. Parish Council objects.   |
|                                      | 1 and 2, Church Cottage,<br>Church Lane, Norton<br>W/22/00587/OUT   | Outline application (with some matters reserved) for the construction of 2no. new dwellings. Parish Council supports in principle. Application withdrawn.   |