

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 27th April 2017** at Norton Parish Hall, Littleworth.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Declarations of Interest**
 - a. Register of Interests: Re-elected Councillors are reminded of the need to update their register of interests and newly co-opted Councillors are required to complete and return the Register of Interests Form to the Monitoring Officer within 28 days of their co-option.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 3. Minutes (Chairman)**
 - a. To consider adoption of minutes of the Parish Council meeting held on 30th March 2017.
 - b. Minute action summary review.
- 4. Progress reports for information** **7.55pm**
 - a. District and County Councillor Report (Cllr. Adams)
 - b. Finance (Responsible Finance Officer)
 - i. Balances and s137 expenditure
 - ii. Monthly accounts/bank reconciliation not available due to preparation of year end accounts
 - iii. 2016/17 financial year end and annual audit process
 - c. West Mercia Police and PACT (PCSO Pardoe/PCSO Tinkler/PC Acaster/Cllr. Sparling)
 - d. St. James the Great Church, Norton (Rev. Badger)
- 5. Planning (Cllr. Richmond/Chairman)** **8.10pm**

To consider report on current applications.
- 6. Norton Pre-school (Cllr. Turvey)** **8.20pm**

To consider the change in the status of Pre-school, the implications of this and actions.
- 7. Severn Trent Water Land Sale (Cllr. Turvey)** **8.35pm**

To consider the contract for sale of the pumping station land to STW and agreement for signing on behalf of the Parish Council to complete the land sale.
- 8. Parish Hall Recreation Facilities and Outside Space (Cllr. Brooker/Cllr. Dawson/Clerk)** **8.45pm**

To consider updates including development of outside space, playing field drainage, re-location of the Pre-school container, additional field access point quote, report of incident involving dogs off leads and funding applications.
- 9. Parish Hall (Cllr. Brooker and Cllr. Dawson)** **9.00pm**

To consider report from landlord representatives and funding requests.
- 10. Worcester Parkway Station (Cllr. Turvey/Cllr. Fincher)** **9.15pm**

To consider update, outcome of the Woodbury Lane survey and actions.
- 11. Southern Link Road Works & Crossing Points (Cllr. Turvey/Cllr. Fincher)** **9.30pm**

To consider update and actions.
- 12. Adoption/Maintenance of Development by Garden Centre (Cllr. Turvey/Clerk)** **9.40pm**

To consider update and actions regarding adoption, maintenance and future use of open spaces.
- 13. Neighbourhood Plans (Cllr. Turvey)** **9.45pm**

To consider update from steering group, including group responsibilities, consultant appointment and Plan production process.
- 14. Employment Matters (Cllr. Turvey/Clerk)** **9.50pm**
 - a. To consider any reports and actions.

- b. To consider carry forward of 66.5 extra hours worked by the Clerk into 2017/18 as ‘banked hours’ and carry forward of 16.75 hours holiday from 2016/17 into 2017/18.
 - c. To consider paying the Groundsman and Litter Picker for unused annual holiday entitlement of 20.8 hours and 6.5 hours respectively.
- 15. Annual Parish Meeting – 3rd May (Clerk) 9.55pm**
To consider preparations and actions for the Annual Parish Meeting.
 - 16. Parish Council Newsletter (Clerk) 10.00pm**
Content required by 1st May.
 - 17. Allotments (Cllr. Sparling) 10.05pm**
To consider update and actions.
 - 18. Public Rights of Way (Cllr. Turvey) 10.10pm**
To consider update, public right of way maintenance costs for 2017/18 and actions.
 - 19. Bus Services (Cllr. Hughes/Cllr. Sparling) 10.15pm**
To consider update regarding 382 services and actions.
 - 20. Worcester Norton Sports Club (Cllr. Turvey) 10.20pm**
To consider any update and actions relating to WNSC redevelopment plans/associated matters.
 - 21. Highways and Drainage Matters (Cllr. Turvey/Clerk) 10.25pm**
To consider updates/reports on highway and drainage matters and actions.
 - 22. Parish Council Owned Lands (Cllr. Turvey) 10.35pm**
To receive update and consider any actions.
 - 23. Finance (Chairman) 10.40pm**
 - a. To consider payments to be made/confirmed as on list attached.
 - b. To consider renewal of CALC membership
 - 24. Correspondence for Information (Chairman/Clerk) 10.45pm**
The attached appendix of items will be available for inspection at the meeting.
 - 25. Clerk’s report - Urgent Decisions & Expenditure Delegation since last meeting (Clerk) 10.50pm**
 - 26. Items for update to local M.P. (Chairman)**
To consider any items for communication.
 - 27. Councillors’ reports and items for future agenda (Chairman)**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
 - 28. Dates of next meeting**
Annual Parish Meeting: 3rd May 2017
Annual Parish Council Meeting: 25th May 2017

Signed
Jane Greenway
 Mrs Jane Greenway
 Clerk to Norton-Juxta-Kempsey Parish Council
 21st April 2017

PLANNING APPLICATIONS – April 2017

Approvals

Recreation Hall, Wadborough Road, Littleworth. Ref: W/16/03003/PN Improvements and alterations to village hall to replace windows to the main halls, reposition the front entrance. Extend front canopy roof, resurface the stoned car park area with free draining tarmac. AMENDMENT: To include change of use of small hall to a coffee shop. Parish Council supports.

Refusals - None

Awaiting Decision

Land to the south of the City of Worcester, Bath Road. Malvern Hills DC Ref: W/13/00656/OUT Welbeck Land Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester.

Land north of Taylors Lane, south of and part north of A4440 Broomhall Way, Worcs. Malvern Hills DC Ref: W/13/01617 St. Modwen Developments Outline application with all matters reserved except for access, for a mixed use development comprising residential development up to 255 dwellings, employment (B1) (b and c), B2 and/or B8, access, footpath, cycleways and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage.

Land adjacent to Lobelia Close, Cranesbill Drive, Broomhall Green and the A4440 Broomhall Way Worcester City Ref: P13A0617 St. Modwen Developments Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

Middle Battenhall Farm Worcester City Ref: P13B0632 Miller Homes Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure

Land at Broomhall Way Worcester City Ref: P14L0266 Outline planning permission for the erection of up to 103 dwellings with all matters reserved, excluding access. Parish supports subject to revision of application.

Land at Broomhall Way Worcester City Ref: P14L0266 (amended application) Outline matters application for the erection of up to 81 dwellings with all matters reserved, excluding access.

Internal Consultation – None

Other – None

Appeals

Planning appeal ref: APP/J1860/W/16/3165260:

Land adj. Pattann Bungalow, Abbotswood, Littleworth MHDC Ref: 16/00008/FUL 1 no. 4 bed house (Parish Council did not support the original application which was refused by Malvern Hills DC). Objection comments submitted to the Planning Inspector.