

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next Meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Wednesday 27th September 2017** at Norton Parish Hall, Littleworth.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Changes to membership**
To consider any changes to membership and applications for co-option as a Parish Councillor.
- 3. Declarations of Interest**
 - a. Register of Interests: Re-elected Councillors are reminded of the need to update their register of interests and newly co-opted Councillors are required to complete and return the Register of Interests Form to the Monitoring Officer within 28 days of their co-option.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 4. Minutes (Chairman)**
 - a. To consider adoption of minutes of the Parish Council meeting held on 20th July 2017.
 - b. Minute action summary review.
- 5. Progress reports for information** **8.00pm**
 - a. District and County Councillor Report (Cllr. Adams)
 - b. Finance (Responsible Finance Officer)
 - i. Balances and s137 expenditure
 - ii. Monthly accounts and bank reconciliation to 31st August 2017
 - iii. 2016/17 financial year end and annual audit
 - iv. VAT return
 - c. West Mercia Police and PACT (PCSO Pardoe/PCSO Tinkler/PC Acaster/Cllr. Sparling)
 - d. St. James the Great Church, Norton (Rev. Badger)
- 6. Planning (Cllr. Richmond/Chairman)** **8.15pm**
To consider report on current applications.
- 7. New Homes Bonus Funding (NHB) (Cllr. Turvey)** **8.20pm**
To consider suggestions for projects for funding by NHB.
- 8. Parish Hall (Cllr. Fincher)** **8.25pm**
To consider report from Parish Council representative, funding requests, utilisation of remaining coffee shop/community hub NHB funding, Hall buildings insurance and actions.
- 9. Parish Hall Recreation Facilities and Outside Space (Cllr. Brooker/Cllr. Dawson/Clerk)** **8.35pm**
To consider updates/reports including development of outside space, graffiti, football bookings, litter, moles, bike rack, playing field drainage proposals and s106 funding application.
- 10. Norton Pre-school (Cllr. Turvey/Cllr. Fincher)** **8.45pm**
To consider new ground rent valuation, new lease, re-location of the Pre-school container, thefts from grounds and actions.
- 11. Worcester Parkway Station (Cllr. Turvey/Cllr. Fincher)** **8.55pm**
To consider update and actions.
- 12. Southern Link Road Works & Crossing Points (Cllr. Turvey/Cllr. Fincher)** **9.00pm**
To consider update and actions.
- 13. Adoption/Maintenance of Development by Garden Centre (Chairman/Clerk)** **9.05pm**
To consider update and actions regarding adoption, maintenance and future use of open spaces.
- 14. Neighbourhood Plans (Cllr. Turvey)** **9.10pm**
To consider update from steering group.

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| 15. Employment Matters (Chairman/Clerk) | 9.15pm |
| To consider any updates, reports and actions. | |
| 16. Allotments (Cllr. Hughes/Clerk) | 9.20pm |
| To consider update and actions. | |
| 17. Public Rights of Way (Cllr. Turvey) | 9.25pm |
| To consider update and actions. | |
| 18. Bus Services (Cllr. Hughes) | 9.35pm |
| To consider update regarding 382 services and actions. | |
| 19. The Norton Worcestershire Regiment Group (Cllr. Turvey) | 9.40pm |
| To consider a grant funding application from The Norton Worcestershire Regiment Group for a statue of a WW1 soldier in the Parish and submission/funding of a planning application relating to the location and installation of the proposed statue on a grass verge at Norton. | |
| 20. War Memorial Maintenance (Cllr. Turvey) | 9.50pm |
| To consider quotes, recommended work and War Memorial Trust grant funding application. | |
| 21. Worcester Norton Sports Club (Chairman) | 10.00pm |
| To consider any update and actions relating to WNSC redevelopment plans/associated matters. | |
| 22. Highways, Verges and Drainage Matters (Chairman/Clerk) | 10.05pm |
| To consider updates/reports on highway, verge and drainage matters and actions. | |
| 23. Parish Council Owned Lands (Chairman) | 10.10pm |
| To receive update and consider any actions. | |
| 24. Parish Website (Clerk) | 10.15pm |
| To consider maintenance, updating and development of the website. | |
| 25. Wychavon Chairman's Diamond Jubilee Community Recognition Award (Chairman) | 10.20pm |
| To consider nominations for submission by 5 January 2018. | |
| 26. Finance (Chairman) | 10.25pm |
| a. To consider payments to be made/confirmed as on list attached. | |
| b. To consider renewal of the Open Spaces Society annual membership at a cost of £45 | |
| 27. Correspondence for Information (Chairman/Clerk) | 10.30pm |
| The attached appendix of items will be available for inspection at the meeting. | |
| 28. Clerk's report - Urgent Decisions & Expenditure Delegation since last meeting (Clerk) | 10.35pm |
| 29. Items for update to local M.P. (Chairman) | |
| To consider any items for communication and attendance of meetings by Nigel Huddleston MP. | |
| 30. Councillors' reports and items for future agenda (Chairman) | |
| Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u> | |
| 31. Dates of next meeting | |
| Parish Council Meeting: 19 th October 2017 | |

Signed

Jane Greenway

Mrs Jane Greenway

Clerk to Norton-Juxta-Kempsey Parish Council

21st September 2017

PLANNING APPLICATIONS – September 2017

Approvals

**Orchard House, Church Lane,
Norton. Ref W/17/01148/HP**

Attached single storey annex and first floor extension. Parish Council supports with comments.

**Maple Cottage, Hatfield Bank
Ref W/17/01563/HP**

Single storey rear extension and creation of first floor gable.

Refusals - None

Awaiting Decision

**Land to the south of the City of
Worcester, Bath Road. Malvern
Hills DC Ref: W/13/00656/OUT
Welbeck Land**

Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester.

**Land adjacent to Lobelia Close,
Cranesbill Drive, Broomhall Green
and the A4440 Broomhall Way
Worcester City Ref: P13A0617
St. Modwen Developments**

Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

**Middle Battenhall Farm
Worcester City Ref: P13B0632
Miller Homes**

Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure

**Cooksholme Farm, Wadborough Rd
Littleworth. Ref W/17/00972/FUL
(plus additional information)**

Conversion of 3 agricultural buildings to residential dwellings, erection of 4 new dwellings, change of use of agricultural land to residential use, partial demolition of agricultural buildings. Parish Council supports with comments/conditions.

**Cooksholme Farm, Wadborough Rd
Littleworth. Ref W/17/01582/LB**

It is proposed to convert 3 traditional agricultural buildings in to residential dwellings at Cooksholme Farm. The proposed works include demolition of a garage which adjoins Barn 3 and demolition of a Dutch barn. Listed Building Consent.

**Bevere Lodge, Church Lane, Norton
Ref W/17/01308/OUT**

Outline application with all matters reserved for new build three bedroom, two storey dwelling, to include partial demolition of Bevere Lodge to facilitate plot width. Resubmission of 17/00235/OU. Parish does not support.

Internal Consultation - None

Other

**2 Coronation Road, Littleworth
Ref W/17/01123/HP**

Proposed 2 storey side extension to existing dwelling. Parish Council supports with comments/conditions. **Withdrawn by applicant.**

Appeals

Appeal Ref: APP/H1840/W/17/3174675

**Eastfield, Wadborough Road,
Kempsey. Ref: W/16/01648/PN**

Construction of 3 no stock lakes together with provision of 4 no "glamps" and the temporary permission of a mobile home for the use of the fishery manager. Parish does not support. Wychavon Planning refused. Appeal hearing date: 20 September 2017