

# HARVINGTON PARISH COUNCIL.

Clerk Mrs. N. Holland – 01386 793050.  
Morton Wood Farmhouse, Morton Wood Lane, Abbots Morton, WR7 4LU.  
Email: harvingtonpc@gmail.com  
Website: <http://e-services.worcestershire.gov.uk/myparish/>

You are hereby summoned to attend an Ordinary Parish Council Meeting on Wednesday August 8th 2018 at 7.45pm in Harvington Village Hall. Please inform the Clerk if you are unable to attend. The meeting is open to all members of the public and the press. Residents are welcome to attend and can address the meeting during Public Question Time.

## AGENDA.

1.	<b>To consider apologies</b> and to approve reasons for non- attendance.
2.	<b>Declarations of Interest:</b> with reference to items on the agenda members are reminded of their responsibility to declare interests as defined in the Code of Conduct and to update their Register of Interests held with Wychavon District Council.
3.	<b>Dispensations:</b> to consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote. Requests to be submitted to the Clerk prior to a meeting. (S33 of the Localism Act 2011).
4.	<b>To receive reports from County, District Cllrs. and Police.</b>
<b>The meeting will be adjourned for Public Question time.</b>	
5.	<b>Minutes:</b> to consider the adoption of the minutes of the Ordinary Parish Council meeting held on 11.07.18.
7.	<b>Clerk's report:</b> <u>New Homes Bonus funding</u> – currently available £14,284. <u>Overgrown Shrubbery, The Rowans</u> – Highways Officer has reported that the clearance of the bushes is likely to take place in the autumn after the nesting and growing season. <u>Licenses</u> - received for planters. Bus Shelter still outstanding. <u>Oak Tree and Laurel Bush, Church Street</u> – a quote has been received from a local contractor and County Cllr. Mr. Hopkins has agreed to fund the £200 from the County Divisional Fund to remove the Oak Tree and the Laurel Bush. <u>Wychavon District Council</u> - Civic Service 9th September 2018.
8.	<b>To note receipt of written report from representatives: (Items not for discussion).</b> Wychavon CALC Executive Committee meeting.
9.	<b>Neighbourhood Plan.</b>
9.1	To agree approval that Cllr. Mr. Colebrook is now a member of the Steering Group acting on behalf of the residents of Harvington not the Council.
9.2	To receive an update on progress.
10.	<b>Financial Matters.</b>
10.1	To consider for approval schedule of payments and expenses and summary of accounts.
10.2	Harvington Cricket Club grant application:

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	a) To receive site visit report. b) To consider grant application.
10.3	To note Alcester Road bus shelter added to Assets Register and to approve the amendment details from the insurance company.
10.4	To consider quotes received for providing the Parish Council with its own website.

<b>11.</b>	<b>To receive and approve notes from Finance &amp; General Purposes meeting and to consider the following:</b>
11.1	To consider information received re applying for a Permissive Path.
11.2	<b>Jubilee Orchard and Playing Field:</b> a) To agree that the remaining NHB funding be allocated towards Phase 3 of restoration work on the autumn and towards ongoing maintenance work. b) To consider quote received to carry out outstanding maintenance work required in both areas. c) To consider either: i) contractor carries out future repairs and that the Clerk is permitted to authorise the work if the cost is under £500 as per Financial Regulations or ii) Appoint a Warden.
11.3	To consider placing swings in the Orchard.
11.4	<b>New Homes Bonus Funding:</b> a) Adult Gym equipment. b) New play equipment.
11.5	To approve risk assessment for the Jubilee Orchard and Playing Field.

<b>12.</b>	<b>Planning.</b>
12.1	To consider the following application: 18/01326/HP - 14 Orchard Place, Harvington. <b>Proposal:</b> First floor side extension; ground floor side extension and new porch.
12.2	To note application dealt by delegation: a) 18/01224/HP The Sidings, Anchor Lane, Harvington. <b>Proposal:</b> Single storey side extension. <b>Comments:</b> No objection. <b>Permission granted.</b> b) 18/01293/HP Sunnybanks, Leys Road, Harvington. <b>Proposal:</b> Demolition of existing outbuilding and proposed new garage with storage area over. <b>Comments:</b> No objections.
12.3	To note correspondence received from the Planning Authority: a) 18/01062/HP – 39 Village Street, Harvington. <b>Permission granted.</b> b) 18/01167/HP - The Acorns, Oak Tree Road, Harvington. <b>Permission granted.</b>

<b>13.</b>	<b>Village Matters.</b>
13.1	To consider quotes received to prevent vehicles parking on the Village Green.
13.2	To consider notification of an application for the grant of a street trading consent.
13.3	To consider second quote for bench installation.

<b>14.</b>	<b>To consider correspondence received:</b>
14.1	Provisional request to ask the Council if they would provide funding for an information booklet for residents in Harvington.
14.2	Request for Vehicle Activated Signage similar to neighbouring Parish.

<b>15.</b>	<b>Under The Public Bodies (Admission to Meeting(s) Act) 1960 to consider excluding the public and press</b>
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from this agenda item as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

a) Warden - outstanding items to be returned to Council.

b) Clerk extra hours worked.

**Circulation: All members of the Parish Council; District and County Councillors.**

**Dated: 2nd August 2018.**

**Signed: Mrs. N. Holland (Clerk).**

## Correspondence received that does not require decision unless requested as an agenda item.

**Weekly CALC** updates provided via email to all members.

**Weekly Worcestershire Roadwork Report** via email to all members.

**Neighbourhood Plan minutes 18.07.18** - circulated to members by email 23.07.18

**Wychavon District Council:** The Government has published a [technical consultation on the 2019/20 local government finance settlement](#). The consultation covers: The final year of the four-year settlement offer; Reflecting business rates retention pilots; The new homes bonus in 2019/20 and potential future reform; Council tax referendum principles; Dealing with 'Negative revenue support grant' in 2019/20. The deadline for responses is 18 September 2018. WDC would like to encourage you to respond to the Government's consultation and let us know your comments. **Emailed to members 26.07.18.**

The 'Wychavon Village of Culture 2019' competition is now open! The competition is to promote and increase the impact of culture in the district. Villages are encouraged to develop programmes which can include a mixture of visual arts, literature, music, theatre, heritage, sports and more. Programmes will need to reach a wide variety of audiences, lead to a lasting social impact and create a legacy for the area. The winning area will be awarded £5,000, with two runners up receiving £1,000 each, to deliver their programme during 2019. To apply, areas need to submit an online expression of interest form to us by 21 September 2018. To access the form and for more information please visit [www.wychavon.gov.uk/village-of-culture](http://www.wychavon.gov.uk/village-of-culture)

**Update from West Mercia Police & Crime Commissioner:** circulated to members 01.08.18.

**Every two years Wychavon District Council** runs the Building Design Awards to recognise building projects that show real design quality, craftsmanship and sustainable building practices. The nominations for the 2018 Building Design Awards are now open!

The Awards are broken down into five categories:

- **Heritage Award** for the conversion of a historic building or new work within a historic context
- **Home Award (new build)**
- **Home Award (extensions and conversions)**
- **Sustainability Award** for projects demonstrating high standards of energy conservation or sustainable construction
- **Community Architecture Award** for projects that serve the local community e.g. village halls and schools

To be eligible, projects need to have been completed between July 2016 and July 2018 and be within Wychavon District. <https://www.wychavon.gov.uk/building-design-awards>

The closing date for nominations is **Friday 7 September 2018. Emailed to members 19.07.18**

## Supporting notes to agenda for meeting August 8th 2018.

<u>Min: No:</u>	<u>Update.</u>	<u>Position</u>
<b>146.1/17</b>	Bus Shelter, Alcester Road installed	<b>Waiting on License.</b>
<b>Agenda No: 5</b>	Minutes of July 2018 meeting enclosed.	<b>For approval.</b>
<b>Agenda No: 8</b>	Written reports in July notes.	<b>To note.</b>
<b>Agenda No: 10.1</b>	Schedule of payments + bank summary to be emailed 06.08.18	<b>For decision.</b>

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<b>Agenda No: 10.2</b>	Harvington Grant application – site visit report in August report.	<b>For consideration.</b>
<b>Agenda No: 10.3</b>	Insurance company email sent 02.08.18	<b>For consideration.</b>
<b>Agenda No: 10.4</b>	Parish websites quotes in August report.	<b>For consideration.</b>
<b>Agenda No: 11.</b>	F & GP Notes enclosed.	<b>To note.</b>
<b>Agenda No: 11.1</b>	Permissive Path information emailed to members.	<b>For consideration.</b>
<b>Agenda No: 11.2</b>	Quote for outstanding work to PF and Orchard.	<b>For decision.</b>
<b>Agenda No: 11.5</b>	Risk Assessment for JO and PF.	<b>For consideration.</b>
<b>Agenda No: 13.1</b>	Two quotes in relation to bollards Village Green	<b>For consideration</b>
<b>Agenda No: 13.2</b>	Street trading circulation emailed.	<b>For consideration.</b>