

HARVINGTON PARISH COUNCIL.

Clerk Mrs. N. Holland – 01386 793050.
Morton Wood Farmhouse, Morton Wood Lane, Abbots Morton, WR7 4LU.
Email: harvingtonpc@gmail.com
Website: <http://e-services.worcestershire.gov.uk/myparish/>

You are hereby summoned to attend an Ordinary Parish Council Meeting on Wednesday October 10th 2018 at 7.45pm in Harvington Village Hall. Please inform the Clerk if you are unable to attend. The meeting is open to all members of the public and the press. Residents can address the meeting during Public Question Time.

AGENDA.

1.	To consider apologies and to approve reasons for non- attendance.
2.	Declarations of Interest: with reference to items on the agenda members are reminded of their responsibility to declare interests as defined in the Code of Conduct and to update their Register of Interests held with Wychavon District Council.
3.	Dispensations: to consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote. Requests to be submitted to the Clerk prior to a meeting. (S33 of the Localism Act 2011).
4.	To receive reports from County, District Cllrs. and Police.
The meeting will be adjourned for Public Question time.	
5.	Minutes: to consider the adoption of the minutes of the Ordinary Parish Council meeting held on 10.09.18.
6.	Clerk's report: <u>New Homes Bonus</u> funding – currently available £14,284. <u>Licenses</u> -Bus Shelter still outstanding. <u>Phase three restoration works, Orchard</u> – once contractor for RHA has cleared the brambles work will commence. <u>Bench</u> - installation commenced W/C 01.10.18. <u>Play area</u> - meeting with Playdale Company to take place on 11th October 2018 at 12 Noon.
7.	To note receipt of written report from representatives: (Items not for discussion). a) Autumn Parish Conference.
8.	Website.
8.1	To receive update.
8.2	To approve revised website policy.
9.	Neighbourhood Plan.
9.1	To approve the updated version of the Harvington Neighbourhood Plan and Evidence Reasoning Justification documents for submission to Wychavon District Council, Regulation 15 of the Neighbourhood Planning (General) Regulations 2012, in order to commence Regulation 16 six week public consultation.
9.2	To consider approving placing the community feedback from the Regulation 14 consultation document on the website.

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10.	Financial Matters.
10.1	To consider for approval schedule of payments and expenses and summary of accounts.
10.2	To agree to vire from: a) Contingency £300 to Planters budget heading. b) Warden funds to Projects 2018 budget heading.
10.3	To agree that extra payment to employee be transferred from general reserves.
10.4	To agree donation to Royal British Legion and attendance at service to lay wreath.

11.	Planning.
11.1	To note correspondence received from the Planning Authority: 18/01703/HP – Boundary House, Brickyard, Alcester Road, Harvington. Permission granted.

12.	To receive and approve notes from Finance & General Purposes meeting and to consider the following:
12.1	To consider responses received from parishioners in regard to items 12.2 and 12.3.
12.2	To consider three quotes to purchase two sets of swings for the Orchard area.
12.3	Christmas Tree: a) To receive update from Highways re location of the tree. b) To consider quotes: i) To prepare initial works to place a tree on the verge of Leys Road and the B4088. ii) Annual tree installation costs. iii) To provide tree decorations.
12.4	To consider the Amenity Tender documents for work to commence March 2019.

13.	Village Matters.
13.1	To consider concerns of speeding in the Village.
13.2	To consider a request to redesign the Village Newsletter.
13.3	To consider request for Firework display to be held on the playing field.

14.	To consider correspondence received.
14.1	To consider request for a meeting with the Council to discuss suggestions for land off Crest Hill.

Circulation: All members of the Parish Council; District and County Councillors.

Dated: 4th October 2018.

Signed: Mrs. N. Holland (Clerk).

Correspondence received that does not require decision unless requested as an agenda item.

Weekly CALC updates provided via email to all members.
Weekly Worcestershire Roadwork Report via email to all members.
News from your Police and Crime Commissioner: 100 Additional Officers. Full report https://www.westmercia-pcc.gov.uk/news-events/ Emailed to members: 04.10.18.
Scam Mail: Royal Mail want to raise awareness of scam mail in the local community. Royal Mail never knowingly deliver scam mail, they know the distress that it can cause when received. This type of mail is illegal and targets the most vulnerable in society and Royal Mail want to put a stop to it. Typically, scam mail involves professional fraudsters sending convincing letters that are designed to trick people out of money or other valuables. Scam mail can include bogus competitions and fake prize draws. This mail mostly originates from overseas and is hard to detect. Royal Mail hope to reduce the impact of scam mail on its customers by the introduction of a new industry-wide code of practice; a new clause in their bulk mail contracts; and by working with other postal operators in the UK and around the

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world to share intelligence and take steps to prevent it entering the UK.

You can contact Royal Mail if you are concerned that someone you know is receiving scam mail:

Write to Royal Mail at FREEPOST SCAM MAIL enclosing any items that are suspected of being scam mail;

Call the Royal Mail Scam Mail Helpline on 0800 0113 466;

Email scam.mail@royalmail.com

Correspondence in relation to Neighbourhood Plan Consultation re land rear of Village Hall responded to.

South Worcestershire Open Space Assessment - Town/Parish Council Survey completed and returned.

Wychavon CALC Minutes/Agenda/Summary of Rights of Way talk. Emailed to members 17.08.18.

Worcestershire CALC Wychavon area minutes of meeting held on 5th September 2018. Emailed to members 01.10.18.

Wychavon District Council - A new type of application was introduced on 1st June 2018 called "Permission in Principle". It is an alternative way of gaining planning permission for housing-led development. Further information can be obtained on GOV.UK by clicking on the link below: – "Introduction to permission in principle" that you may find of interest: <https://www.gov.uk/guidance/permission-in-principle>

Draft Statement of Community Involvement Consultation Tuesday 25 September – Wednesday 24 October 2018. The District Council is updating its Statement of Community Involvement (SCI). Revision is needed to reflect changes in national planning legislation and a new requirement to set out how the Council will support groups undertaking neighbourhood plans. **The consultation can be viewed online at www.stratford.gov.uk/sci. The deadline for submitting comments is Wednesday 24 October.** They can be sent by email to policy.consultation@stratford-dc.gov.uk or by post to Planning & Housing Policy, Stratford-on-Avon District Council, Elizabeth House, Church Street, Stratford-upon-Avon CV37 6HX. **Emailed to members: 25.09.18.**

Supporting notes to agenda for meeting October 12th 2018.

<u>Min: No:</u>	<u>Update.</u>	<u>Position</u>
146.1/17	Bus Shelter, Alcester Road installed	Waiting on License.
Agenda No: 5	Minutes of September 2018 meeting enclosed.	For approval.
Agenda No: 8.2	Website policy – revised version.	For consideration.
Agenda No: 10.1	Schedule of payments + bank summary to be emailed 11.10.18	For decision.
Agenda No: 12	Notes of September F&GP meeting.	For consideration.
Agenda No: 12.1	Feedback on items raised in Village News to be circulated by Chair.	For consideration.
Agenda No: 12.2	Revised quote for swings enclosed.	For consideration.
Agenda No: 12.3	Christmas Tree quotes.	For consideration.
Agenda No: 12.4	Amenity tender contract.	For consideration.
Agenda No: 14.1	Letter forwarded to members.	For consideration.