



Rous Lench Parish Council

Councillors are summoned to a meeting of Rous Lench Parish Council at 7pm on Monday 17th July 2023 in Rous Lench Village Hall

Press and public are cordially invited to attend

Agenda

1. **Chairman's welcome**
2. **Apologies for absence:** To receive apologies and to approve reasons for absence.
3. **Declarations of Personal and Prejudicial Interest**
 - 3.1. **Register of Interests:** With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their register of interests as required. *Failure to register or declare an interest may result in the commission of a criminal offence.*
 - 3.2. **Disclosable Pecuniary Interests:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. *Councillors with a Disclosable Pecuniary Interest must leave the room for the relevant items.*
 - 3.3. **Other Disclosable Interests:** To declare any Other Disclosable Interests in items on the agenda and their nature. *Councillors with an Other Disclosable Interest may need to leave the room for the relevant items.*
 - 3.4. **Dispensations:** To consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote.
4. **Open Session:** *The meeting will be adjourned for the open session.*
 - 4.1. **District Councillors:** To receive a report.
 - 4.2. **County Councillor:** To receive a report.
 - 4.3. **Police:** To receive a report.
 - 4.4. **Public participation:** At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration. *Maximum duration 5 minutes per person and 15 minutes in total.*
5. **To consider and adopt the minutes** from the Parish Council meeting on the 22nd May 2023.
6. **Planning:** To consider the following planning applications to be determined by Wychavon District Council and appeals to be determined by the Planning Inspectorate:
 - 6.1. **ENF/20/0370**, The Caravan, Radford Rd – update to be provided.
 - 6.2. **W/22/02027/OUT**, Land at (OS 0277 5140) Low Road, Church Lench – Outline application for the erection of up to 19 dwellings (including affordable homes) – comment provided by RLPC. Currently pending decision.



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- 6.3. **SWDP Review consultation** – response provided by RLPC. Any updates to be provided.
 - 6.4. **W/23/00141/FUL & W/23/00142/LB**, St Peters Church, Rous Lench - alterations to church to include air source heat pump, stone meter pier, external terrace, maintenance outbuilding, solar PV panels and cycle racks. Comment provided by RLPC, currently pending decision.
 - 6.5. **W/23/00321/FUL**, The Caravan At, Radford Road, Rous Lench, Evesham, WR11 4UL - additional two static caravans, one touring caravan and two day rooms to form three gypsy pitches on approved gypsy site (W/15/01159) for members of the same family already living on the site. Comment provided by RLPC, currently pending decision.
 - 6.6. **Appeal: 21/00712/FUL**, The Caravan At, Radford Road, Rous Lench, Evesham, WR11 4UL - Replacement of existing dwelling and ancillary buildings with construction of new two-bedroom bungalow together with relocation of vehicular access track (part retrospective). Comment provided by RLPC, currently pending decision.
 - 6.7. **Appeal: W/22/00712/CU**, Stables opposite Tudor Cottage, Mill Lane, Radford - Change of use of existing stables to holiday let accommodation. Currently pending decision.
 - 6.8. **W/23/00997/FUL (Clerk's delegation)** To note comments submitted between scheduled meetings: Rye House, Abbots Lench, Rous Lench, Evesham, WR11 4UW - Proposed agricultural storage building.
 - 6.9. **W/23/01005/FUL (Clerk's delegation)** To note comments submitted between scheduled meetings: Land at (OS 0133 5302), Rous Lench to Ab Lench, Abbots Lench, Rous Lench - Replacement of the existing agricultural building with multi-purpose agricultural building.
 - 6.10. **W/23/01182/AGR (Clerk's delegation)** To note comments submitted between scheduled meetings: DLF Seeds Ltd, Thorn Farm, Evesham Road, Inkberrow, Worcester, WR7 4LJ - Two agricultural polytunnels.
- 7. Progress reports: Clerk's report**
- 7.1. Update Council on actions since previous meeting.
 - 7.2. To approve annual leave.
 - 7.3. To consider and approve training budget for CiLCA training.
 - 7.4. Barclays Bank – mandate change progress report.
- 8. Community Orchard/Garden and Allotments:** update from Cllr Newton.
- 9. Rous Lench and Radford Parish:** Items for discussion or decision or to share updates.
- 9.1. Asset maintenance checks (standing item).
 - 9.2. Vehicle Activated Sign – consider options for new VAS to improve battery life.
 - 9.3. King's Coronation Funding – update on tree & plaque.
 - 9.4. '20 is plenty' scheme – to consider pursuing for Rous Lench.
 - 9.5. Beltane Bash 2023 – update on Police questionnaire and contact with Simon Hallam.
 - 9.6. Policing priorities – quarter 3 priorities to be determined.
 - 9.7. Town and Parish Council survey from West Mercia Police – to complete the survey.
 - 9.8. Division Boundaries for Worcestershire Consultation – to discuss.
 - 9.9. Councillor vacancies – update on co-option.
 - 9.10. Community funding opportunities – to discuss.
- 10. Finance:**
- 10.1. **End of year accounts and audit** – To provide an update on progress.
 - 10.2. **Budget expenditure:** To consider and approve.
 - 10.3. **Bank reconciliation:** To consider and approve.

- 10.4. Invoices:** To approve the following invoices for payment:
- 10.4.1.** Kerry Williamson (June and July salary and expenses).
 - 10.4.2.** Simon Skeys (Lengthsman).
 - 10.4.3.** Worcestershire CALC – CiLCA guidance session for Clerk.
 - 10.4.4.** Worcestershire CALC – Clerk’s Toolkit training.
 - 10.4.5.** Information Commissioner’s Office – annual subscription (direct debit).
 - 10.4.6.** Rous Lench Village Hall – hall booking for meeting.
- 11. Correspondence:** Clerk to present correspondence received since previous meeting.
- 12. Councillor Reports & Items for Future Agenda.** To provide an opportunity for councillors to report minor matters of information not included elsewhere on the agenda and to raise items for future meetings. *Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*
- 13. Date of the next meeting:** Monday 25th September at 7pm.

Dated 11th July 2023

*Kerry Williamson
Clerk and RFO*