



## Rous Lench Parish Council

---

Councillors are summoned to a meeting of Rous Lench Parish Council at 7pm on Monday 25th September 2023 in Rous Lench Village Hall

Press and public are cordially invited to attend

### Agenda

1. **Chairman's welcome**
2. **Apologies for absence:** To receive apologies and to approve reasons for absence.
3. **Declarations of Personal and Prejudicial Interest**
  - 3.1. **Register of Interests:** With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their register of interests as required. *Failure to register or declare an interest may result in the commission of a criminal offence.*
  - 3.2. **Disclosable Pecuniary Interests:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. *Councillors with a Disclosable Pecuniary Interest must leave the room for the relevant items.*
  - 3.3. **Other Disclosable Interests:** To declare any Other Disclosable Interests in items on the agenda and their nature. *Councillors with an Other Disclosable Interest may need to leave the room for the relevant items.*
  - 3.4. **Dispensations:** To consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote.
4. **Open Session:** *The meeting will be adjourned for the open session.*
  - 4.1. **District Councillors:** To receive a report.
  - 4.2. **County Councillor:** To receive a report.
  - 4.3. **Police:** To receive a report.
  - 4.4. **Public participation:** At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration. *Maximum duration 5 minutes per person and 15 minutes in total.*
5. **To consider and adopt the minutes** from the Parish Council meeting on the 17th July 2023.
6. **Planning:** To consider the following planning applications to be determined by Wychavon District Council and appeals to be determined by the Planning Inspectorate:
  - 6.1. **ENF/20/0370**, The Caravan, Radford Rd – any update to be provided.
  - 6.2. **W/22/02027/OUT**, Land at (OS 0277 5140) Low Road, Church Lench – Outline application for the erection of up to 19 dwellings (including affordable homes) – comment provided by RLPC. Currently pending decision. Planning Committee on 14th September 2023.



Clerk: Kerry Williamson  
Email: [rouslenchpc@gmail.com](mailto:rouslenchpc@gmail.com)  
Telephone: 07721 889703

- 6.3. **SWDP Review consultation** – response provided by RLPC. Any updates to be provided.
  - 6.4. **W/23/00141/FUL & W/23/00142/LB**, St Peters Church, Rous Lench - alterations to church to include air source heat pump, stone meter pier, external terrace, maintenance outbuilding, solar PV panels and cycle racks. Comment provided by RLPC, currently pending decision.
  - 6.5. **W/23/00321/FUL**, The Caravan At, Radford Road, Rous Lench, Evesham, WR11 4UL - additional two static caravans, one touring caravan and two day rooms to form three gypsy pitches on approved gypsy site (W/15/01159) for members of the same family already living on the site. Comment provided by RLPC, currently pending decision.
  - 6.6. **Appeal: 21/00712/FUL**, The Caravan At, Radford Road, Rous Lench, Evesham, WR11 4UL - Replacement of existing dwelling and ancillary buildings with construction of new two-bedroom bungalow together with relocation of vehicular access track (part retrospective). Comment provided by RLPC, currently pending decision.
  - 6.7. **Appeal: W/22/00712/CU**, Stables opposite Tudor Cottage, Mill Lane, Radford - Change of use of existing stables to holiday let accommodation. Planning Inspectorate allowed appeal – planning permission granted.
  - 6.8. **W/23/00997/FUL**, Rye House, Abbots Lench, Rous Lench, Evesham, WR11 4UW - Proposed agricultural storage building. Wychavon District Council approved.
  - 6.9. **W/23/01005/FUL**, Land at (OS 0133 5302), Rous Lench to Ab Lench, Abbots Lench, Rous Lench - Replacement of the existing agricultural building with multi-purpose agricultural building. Wychavon District Council approved.
  - 6.10. **W/23/01182/AGR**, DLF Seeds Ltd, Thorn Farm, Evesham Road, Inkberrow, Worcester, WR7 4LJ - Two agricultural polytunnels. Notification from Wychavon District Council that planning permission is not required.
- 7. Progress reports: Clerk's report**
- 7.1. Update Council on actions since previous meeting.
  - 7.2. To review Clerk's salary (on anniversary of appointment: 15/08/2023)
- 8. Community Orchard/Garden and Allotments:** update from Cllr Newton.
- 9. Rous Lench and Radford Parish:** Items for discussion or decision or to share updates.
- 9.1. Asset maintenance checks (standing item).
  - 9.2. Vehicle Activated Sign – update on battery life & poles.
  - 9.3. King's Coronation Funding – update on tree & plaque.
  - 9.4. Funding opportunities – to provide an update.
  - 9.5. Wychavon District Council Chairman visit to village hall - reminder to those who can attend.
  - 9.6. Village Newsletter – to consider paying or contributing to the printing costs.
  - 9.7. Police Speeding surveys – to provide an update.
  - 9.8. Hereford & Worcester Fire and Rescue Service: Community Risk Management Plan questionnaire – to complete.
  - 9.9. 80th Anniversary of the D-Day Landings (6th June 2024) – to consider the event guide.
- 10. Finance:**
- 10.1. **End of year accounts and audit** – To provide an update on the audit process.
  - 10.2. **Budget expenditure:** To consider and approve.
  - 10.3. **Bank reconciliation:** To consider and approve.
  - 10.4. **Invoices:** To approve the following invoices for payment:

- 10.4.1. Kerry Williamson (August and September salary and expenses).
  - 10.4.2. Simon Skeys (Lengthsman).
  - 10.4.3. Worcestershire CALC – CiLCA guidance session for Clerk.
  - 10.4.4. Rous Lench Village Hall – hall booking for meeting.
  - 10.4.5. Wychavon District Council – Uncontested election administration charge.
  - 10.4.6. PolicyBee Ltd – Allotments & Community Gardens annual insurance (payment made from CLG funding).
11. **Correspondence:** Clerk to present correspondence received since previous meeting.
12. **Councillor Reports & Items for Future Agenda.** To provide an opportunity for councillors to report minor matters of information not included elsewhere on the agenda and to raise items for future meetings. *Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*
13. **Date of the next meeting:** Monday 27th November at 7pm.

---

*Dated 19th September 2023*

*Kerry Williamson  
Clerk and RFO*