

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB Tel: 07846 125405

Email: hmhspc@gmail.com
www.worcestershire.gov.uk/myparish

You are duly summoned to attend the **MEETING of the PARISH COUNCIL**
to be held at **7.00 p.m. on Monday 18th November 2019** Committee Room, Salwarpe Village Hall

Public Question Time – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, after which, the Parish Council will commence its meeting. Members of the Public may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes. The adopted code is applicable to Councillors during Public Question Time.

Rights to Record Meetings - Admission to meetings Act 1960 s.1 (9) allows for members of the public and the press to report on the proceedings of the meeting (details and limitations displayed at the meeting).

Community Police – Officers report to the Parish Council.

Pre-Meeting Discussion Michael Simpson West Mercia Police - Response to Increased Incidents of Theft in Parishes

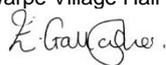
AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest/Code of Conduct**
 - (a) To declare any interest
 - (b) To declare any Dispensations
 - (c) To note the Code of Conduct and requirements of the Transparency Regulations
 - (d) To note the right to record meetings refer to displayed notice
 - (e) To confirm any necessary update to the Register of Interests
3. **Minutes**
 - a) To consider for approval the draft Minutes of the meeting of the Parish Council held on 16th September 2019
4. **Clerk**
 - (a) Clerk to report on actions from Minutes of 16th September 2019 and update on progress from actions from Minutes for items not covered on the Agenda
5. **Reports of County & District Councillors**
 - (a) For information (any items raised for decision will appear on the agenda for the next meeting)
6. **Chairmans Report**
 - (a) Highways
 - (b) SWDP – Publication Consultation Event 14/11/2019
7. **Deputy Chairman Report**
 - (a) Smart Water (Finance Committee Proposed)
 - (b) Control Documentation (Standing Orders/Financial Controls/Internal Controls) – Review (Finance Committee Proposed)
 - (c) Spellis Green Salt Bin – (Finance Committee Proposed)
 - (d) Chairman's Allowance – Proposed increase from £300pa to £500pa (Finance Committee Proposed)
8. **Councillor Reports (New Items)**
 - (a) Bus Shelter – Litter Bin/ Hedge (Cllr. Phillips)
 - (b) SWDP – Feedback from Parish Council Briefing Presentation on 6/11/2019 (Cllr. Meddings)
 - (c) Churchfields Licencing Hearing – (Cllr Meddings)
 - (d) Sling Lane – Progress report (Cllr Armitage/Clerk)
9. **Salwarpe Village Hall Committee Report (Cllr.J.Hill)**
10. **Finance**
 - (a) Review of payments made and received since the last meeting (see Appendix 1)
 - (b) Report on year to date expenditure compared to budget
 - (c) Draft Precept 2020/2021
 - (d) Notification Finance Committee Meeting Precept 2020/2021 Review - 13/01/2020 6.00pm
 - (e) Maintenance Contract 2020/2021 Initial Discussion
11. **Planning Consultations**
 - (a) Applications (see Appendix 2)
 - (b) Enforcements and Appeals (see Appendix 3)
 - (c) Temporary Granted Permissions (see Appendix 4)
12. **Correspondence**
13. **Councillors Reports - Items for Future Agenda's:**

Each councillor is requested to use this opportunity to report matters of information not included elsewhere on this agenda and to raise items for future agenda's. Items for debate or decision will be deferred to the next meeting
14. **Date of next meeting**

To confirm the date of the next Parish Council Meeting to be held at 7.00 p.m. on Monday 20th January 2020 Committee Room at Salwarpe Village Hall

Signed



Mrs E. Gallagher, Clerk to Hindlip, Martin Hussingtree & Salwarpe Parish Council

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB Tel: 07846 125405

Email: hmhspc@gmail.com
www.worcestershire.gov.uk/myparish

Appendix 1 Payments and Receipts 6th September 2019 – 9th November 2019

Opening Balance Community Account	18221.00
Less Payments	(2809.30)
Less Transfer to Deposit Account	0
Plus Receipts	12336.71
Total Closing Balance	27748.41

Business Money Manager Deposit Account	24,735.82
Interest	12.33
Transfer from Community Account	
Closing Balance May BMM Account	24,748.15
Closing Balance Community Account	27748.41
Total	52,496.56
Less Ring-fenced additional mtnce - mowing	(850.00)
Less Ring-fenced NHB Bus Shelters – subject to project approval	(2,929.00)
Less ringfenced election costs	(850.00)
Less ringfenced community event grant (£1,000 grant 18/19)	(950.00)
Less ringfenced biodiversity grant	(1,000.00)
Less ringfenced Middleton Cottage CIL (rec'd 2019)	(7128.00)
Total allocated Reserves (Ring fenced)	(13707.00)
Total Funds	
Ringfenced	(13,707.00)

Payments from 6th September – 9th November 2019 (Community Account)

30/09/2019	Contractor	August Contract 7518 lengthsman 7519	502.12
01/10/2019	Salaries	Salary Sept	450.28
01/10/2019	HMRC	Salary Sept	92.81
21/10/2019	Contractor	Sept lengthsman 7654 Contract 7653	750.52
28/10/2019	British Legion	Wreath	52.00
28/10/2019	Councillor	Reimbursement of Expenses	132.53
02/11/2019	Salaries	Oct salary	494.33
02/11/2019	HMRC	Oct salary	114.16
07/11/2019	Norton	Renewal Anti Virus	19.99
07/11/2019	Chairmans Allowance	2nd payment (Oct)	150.00
09/11/2019	HP Inc	Replacement Battery	50.56
Total			2809.30

Receipts from 6th September – 9th November 2019 (Community Account)

26/09/2019	Wychavon District Council	Precept 2 nd Payment	11995.00
01/10/2019	Worcestershire County Council	Lengthsman	341.71
Total			12336.71

Plus Additional Potential Sources of Funding

Uncommitted NHB (to claim)	656	To Claim subject to project approval
S106 Hindlip Open Space (to claim)	5320.77	To Claim subject to project approval

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB Tel: 07846 125405

Email: hmhspc@gmail.com
www.worcestershire.gov.uk/myparish

CIL Levy Middleton Cottages- Additional TBA	TBA	
--	------------	--

**Planning
6 September 2019 – 9th November 2019**

APPENDIX 2

NEW APPLICATIONS				
No	Location	Proposal	Parish	Decision
19/02254/HP	Brownheath House, Brown Heath Lane, Martin Hussingtree, Droitwich Spa, WR9 7JF	Proposed garden room	Martin Hussingtree	Pending comment sent 31/10/2019
19/02329/ADV	Worcester Rugby Club Westons Fields, Offerton Lane, Hindlip, Worcester, WR3 8TR	2 no. totem pole signage.	Hindlip	Pending comment due 14/11/2019
19/02292/RM Associated Ref:19/00948/R	Land Between Roman Way And, Copcut Lane, Salwarpe	Reserved matters application for approval of appearance, landscaping, layout and scale of dwellings to plots 821 and 822. Both units to be open market dwellings and not affordable housing units	Salwarpe	Pending comment due 15/11/2019
NEW Applications in period - 3				
AWAITING DECISIONS				
No	Location	Proposal	Parish	Decision
19/00381/FUL	David Lloyd, Warriors Way, Hindlip, Worcester, WR3 8ZF	Erection of a permanent air dome to cover four outdoor tennis courts	Hindlip	Comment sent 12/3/2019 Decision Pending
18/02558/FUL	Land At Yew Tree Hill, Newland Road, Droitwich Spa	Four new dwellings	Salwarpe	Comments sent 12/08/2019
19/01756/HP Associated Ref:19/01757/LE	Court Farm, Hindlip Lane, Hindlip, WR3 8SS	Proposed extension to form swimming pool, games room and granny annexe	Hindlip	Comments sent 24/08/2019
DECISIONS				
No	Location	Proposal	Parish	Decision
19/01352/HP	Pandey House, Droitwich Road, Martin Hussingtree, Worcester, WR3 8TE	Erection of Detached Garage	Martin Hussingtree	Withdrawn 11/09/2019
19/01064/FUL	Hindlip Hall, The Drive, Hindlip, Worcester, WR3 8SP	Installation of a temporary modular classroom adjacent to the Firearms School	Hindlip	Approved 11/09/2019
19/01672/HP	The Byre, Middleton Farm, Ladywood Road, Salwarpe, Droitwich Spa, WR9 0AH	Link extension between The Byre and The Old Dairy plus single storey extension to The Byre	Salwarpe	Approved 16/09/2019
17/02334/OUT	Casa Colina Newland Road	Residential development of land of up to 9 dwellings following the removal of the existing dwelling.	Droitwich/ Salwarpe	Approved 19/09/2019
19/01679/OUT	Corner Mead, Newland Lane, Newland, Droitwich Spa, WR9 7JH	Outline application for up to 9 Self Build Dwellings including new means of access off Newland Lane.	Salwarpe	Refused 25/09/2019

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB Tel: 07846 125405

Email: hmhspc@gmail.com
www.worcestershire.gov.uk/myparish

19/01749/GPDG	Pear Tree Orchard, New Chawson Lane, Salwarpe, Droitwich, WR9 OBB	Notification for prior approval for a proposed change of use of agricultural building to 1 no. dwelling house (Class C3) and for associated operational development.	Salwarpe	Prior approval given 25/09/2019
19/04738/PREM Licencingl	Churchfields Barn Ladywood Road, Salwarpe, Droitwich Spa, Worcestershire, WR9 0AH	Exhibition of Films: Saturday to Sunday: 12:00-23:00 Performance of Live Music: Everyday: 08:30-23:30 Late Night Refreshment: Monday to Saturday: 23:00-00:00 Playing of Recorded Music: Everyday: 08:30-23:30 Sale of Alcohol: Sunday: 10:00-23:30 Sale of Alcohol: Monday to Saturday: 08:30-23:30	Salwarpe	Representations by 3/09/2019 Hearing 25/09/2019 Granted 25/09/2019 – Subject to conditions.
19/01828/GPDR	Former Poultry Buildings, Drury Lane, Martin Hussingtree	Prior Approval Application for use of larger building for the storage and distribution of goods and use of the smaller building as the associated office from which the business would be run.	Martin Hussingtree	Approved 03/10/2019
19/01743/OUT	Land Off, Drury Lane, Martin Hussingtree	New access from Drury Lane construction of a two storey four bed dwelling construction of a single storey double garage	Martin Hussingtree	Refused 25/10/2019
18/01097/OUT	Land at Station Rd Fernhill Heath	Outline application with all matters reserved for up to 160 dwellings including affordable housing, new accesses off Station Road, the creation of new wildlife habitats, sustainable drainage ponds and green infrastructure together with ancillary works.	Martin Hussingtree	Withdrawn 15/10/2019
19/02117/HP	Cobweb Cottage, Ladywood Road, Salwarpe, Droitwich Spa, WR9 0AJ	Demolition of existing attached outbuilding and construction of a new detached garage and home office.	Salwarpe	Withdrawn 31/10/2019
19/03427/Street Trading Consent	Wychavon District Area	Mobile Trader. Sales of Ice creams, soft drinks and sweets on a mobile basis. Tuesdays/Thursdays/Saturdays. Hours 16:00 to 22:00	Hindlip, Martin Hussingtree & Salwarpe	Representations by 29 July 2019 to Worcs.Regulatory Services Comments sent 24/07/2019 Committee 11/09/2019 (TBC)
19/01060/OUT	Land Off, Pershore Lane, Tibberton	Outline planning application with all matters reserved. Provision of sustainable drainage and ancillary works. Worcester 6 Business Park.	Hindlip	Approved 20/09/2019
19/01359/RM	Land between Roman Way/Copcut Lane, Salwarpe	Reserve Matters. Appearance, layout, scale and landscaping Plots 1040 – 1057 (Permission W/14/02829/OU) COPCUT RISE	Salwarpe	Approved 27/08/2019
19/01716/FUL	The Studio, Sterling Business Centre, Drury Lane, Martin Hussingtree, Worcester, WR3 8TD	To install air conditioning equipment to business property	Martin Hussingtree	Approved 27/09/2019

Decisions in Period - 15

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB Tel: 07846 125405

Email: hmhspc@gmail.com
www.worcestershire.gov.uk/myparish

APPENDIX 3

ENFORCEMENTS

Enforcement No.	Location	Description of alleged breach	Parish	Status
ENF/19/0137	Gloverspiece Mini Farm	Breach of Planning condition 5 of W/12/01993/CU. On completion of replacement barn existing structures to be demolished.	Salwarpe	Enforcement Investigation 04/04/2019. Report Received 28/06/2019 Development incomplete. Existing structures due to be demolished Summer 2019 Closed 8/10/2019.
W/16/01472/AA. ENF19/0331	Copcut, A38 Layby Advertising Sales Board, Redrow Homes.	3 years	Martin Hussingtree	Expires 30/07/2019 Reported to enforcement 30/07/2019 Removed Closed 19/09/2019
New Enforcements - 0				

APPEALS

No.	Description	Parish	Decision
APP/H1840/W/19/3226263 19/00328/PIP	Application for permission in principle for an entry level exception scheme in accordance with paragraph 71 of the National Planning Policy Framework comprising the erection of 9 no. entry-level (starter) homes Land Opposite Yew Tree Farm Newland Road Droitwich Spa WR9	Martin Hussingtree	Representations by 15 August 2019
APP/H1840/W/19/3235302 19/00743/FUL	Change of use of field to residential curtilage Harvest Barn Smite Lane Hindlip Worcester WR3 8SZ	Hindlip	Representations by 1 st October 2019
19/00951/HP APP/H1840/W/19/3234714	Proposed 2 storey link extension between The Byre and The Old Dairy building to create one residential unit.	Salwarpe	Allowed 3/11/2019
APP/H1840/W/19/3223985 Hindlip Stables, Pershore Lane, Martin Hussingtree	Conversion part stable to 3 one bed apartments	Martin Hussingtree	Dismissed 24/10/2019
New appeals in period 1			

APPENDIX 4

TEMPORARY GRANTED PERMISSIONS

No:	Location	Period	Expiry Date
W/16/01286/PN.	Land North of Pulley Lane, Marketing Suite. Redrow Homes.		Within 6 weeks of Sale of 239th dwelling
17/00095/FUL	Upper Smite Farm. An application for the retention of a temporary agricultural workers dwelling (log cabin)	3 years	25/05/2020
19/01064/FUL	Hindlip Hall, The Drive, Hindlip, Installation of a temporary modular classroom adjacent to the Firearms School	2 years	expire 11th September 2021.
New Temporary permissions in period - 1			

**HINDLIP, MARTIN HUSSINGTREE AND SALWARPE
PARISH COUNCIL**

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB

Tel: 07846 125405

Email: hmhspc@gmail.com

www.worcestershire.gov.uk/myparish
