

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB

Tel: 07846 125405

Email: hmhspc@gmail.com

www.worcestershire.gov.uk/myparish

Parish Councillors are duly summoned to attend the **Parish Council Meeting** to be held **virtually by Zoom** at **7.00pm** on **Monday 26th October 2020**. Joining instructions are as follows:

<https://us04web.zoom.us/j/76748886733?pwd=RGtGcHU4V0lPSEwyY3BkdVdpWXo3Zz09>

Meeting ID: 767 4888 6733

Passcode: nhUp5d

Members of the public and the press are entitled to attend.

CHAIRMAN TO INTRODUCE INSTRUCTIONS FOR CONDUCT AND VOTING PROCEDURE

Community Police Report – Not available during the pandemic.

AGENDA

Councillors Cllr. P Oakley (Chair). Cllr. A Thawley (Deputy Chair) Cllr B Meddings. Cllr. A Phillips. Cllr C. Hughes. Cllr. D Luscombe. Cllr. A .Thomas. Cllr. J. Brodrick. Cllr. J. Clarke. Cllr. M Armitage. Cllr. J. Hill.

District Councillors Dist. Cllr. T. Miller Dist Cllr. N. Wright.

1. **Apologies** To receive apologies and approve reasons for absences
2. **Code of Conduct & Standing Orders**
 - a) To declare interests and dispensations
 - b) To note the Code of Conduct, right to record meetings and requirements of the Transparency Regulations
3. **Minutes**
 - a) To consider for approval the draft Minutes of the meeting of the Parish Council held on 8th July 2020
4. **Chairman's Report**
 - a) **New Homes Bonus Outstanding Monies**
 - b) **Highways**
5. **Deputy Chair Report**
 - a) **Smart Water (precis report attached)**
6. **Councillor Reports**
 - a) **Community Enhancement Tree Planting Scheme (Cllr. A. Phillips – precis report attached)**
 - b) **South Worcestershire Development Plan (Cllr B. Meddings- precics report attached)**
 - c) **Wychavon Parish Council Event (Cllr B. Meddings- precics report attached)**
 - d) **Remembrance Sunday Wreath Laying (Cllr B. Meddings- precics report attached)**
 - e) **Court Farm Development (Cllr. J. Brodrick)**
7. **Salwarpe Village Hall Committee Report (Council Representative - Cllr.J.Hill)**
8. **Reports of County & District Councillors**
 - a) Urgent items only - for information (any items raised for decision will appear on the agenda for the next meeting)
9. **Chairman/Clerk/ County & District Councillors**
 - a) Progress on items from **Previous Minutes in abeyance except urgent feedback** -. Updates provided by email
10. **Finance**

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- a) Review and ratification of payments made and received since the last meeting (see Appendix 1)
- b) Report on year to date expenditure compared to budget
- c) Completion of Auto Enrolment Compliance. Re-declaration due March 2023 – To Note
- d) Approval of amendments to Clerks employment contract. Increase in holiday entitlement after 5 years-service, NALC salary award and amendment to HMRC working at Home Allowance 06/04.20
- e) Finance Committee Meeting 26/10/2020 Initial precept setting meeting. Suggested items for consideration by the Finance Committee
- f) CIL Levy Middleton Cottages 5th Plot - £1670.10 April 2021

11. Planning Consultations

- a) Applications (see Appendix 2 – Two versions)
- b) Enforcements and Appeals (see Appendix 3 - Two versions)
- c) Temporary Granted Permissions (see Appendix 4 -Two versions)

12. Councillors Reports & Items for Future Agenda's:

To report matters of essential information and to raise items for future agenda's. Items for debate or decision will be deferred to the next meeting

13. Date of next meeting

Details of format and date to be provided and confirmed via the Parish Council Website.

Signed



Mrs E. Gallagher, Clerk to Hindlip, Martin Hussingtree & Salwarpe Parish Council

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Payments and Receipts 4th July 2020 – 30th September 2020

Opening Balance Community Account	34,672.95
Less Payments	(3,176.34)
Plus Receipts	15463.00
Total Closing Balance	46,959.61
Business Money Manager Deposit Account	24,784.42
Interest	.62
Transfer from Community Account	0
Closing Balance May BMM Account	24,785.04
Closing Balance Community Account	71,744.65
Total	
Less Ring-fenced additional mtnce - mowing	(619.00)
Less Ring-fenced NHB Bus Shelters – subject to project approval	(2,413.00)
Less ringfenced election costs	(1,600.00)
Less ringfenced community event grant inc VE Commemoration	(1,058.00)
Less ringfenced biodiversity grant	(1,000.00)
Less ringfenced New Homes Misc/Smart Water	(5,807.00)
Less ringfenced Middleton Cottage CIL (rec'd 2019)	(7,128.00)
Less ringfenced Notice Boards	(3,316.00)
Less ringfenced Emergency Contingency	(10,000.00)
Less ringfenced Climate Enhancement	(5,000.00)
Less ringfenced WCC Unspecified Contingency	(1,000.00)
Total allocated Reserves (Ring fenced)	(38,941.00)
Total Funds	71,744.65
Ringfenced	(38,941.00)
Available Funds (rounded)	32,803.65

Potential Additional Funds

Uncommitted NHB (to claim)	S106 Hindlip Open Space (to claim)	CIL Levy Middleton Cottages- Additional
656	5320.77	1670.10 April 2021

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Date	Payee	Reason	Paid Out	Receipts
06/08/2020	Communicorp	Councillor copies	16.00	
06/08/2020	salaries	July Salary	414.52	
06/08/2020	HMRC	July Salary	95.13	
01/09/2020	contractor	Maintenance May 8473	336.60	
01/09/2020	contractor	Maintenance 8474	387.60	
01/09/2020	contractor	Maintenance July 8476	279.60	
01/09/2020	contractor	Lengthsman July 8475	114.00	
01/09/2020	contractor	Lengthsman June 8477	66.00	
01/09/2020	Councillor	Reimbursement Smartwater expenses	131.04	
29/08/2020	Salaries	August Salary	534.85	
05/09/2020	HMRC	August Salary	126.84	
28/09/2020	Wychavon DC	Precept 2		15,463.00
08/08/2020	Smartwater	Hindlip	674.16	
Total			3,176.34	15,463.00

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APPENDIX 2

3rd July 2020 – 23rd September 2020

NEW APPLICATIONS				
No	Location	Proposal	Parish	
20/01353/HP	Ashley, Ladywood Road, Martin Hussingtree, Worcester, WR3 7SX	Proposed Porch and Balcony Over Garden Workshop	Martin Hussingtree	Approved 19/08/2020 (see decisions)
20/01376/CAN	Willow Barn, Church Lane, Martin Hussingtree, Worcester, WR3 8TQ	T1 - Willow Tree - Remove all regrowth, repollard and remove lowest limb growing easterly	Martin Hussingtree	Tree Works Application Non-Consultee
20/01474/NMA	Land Between Roman Way And, Copcut Lane, Salwarpe	Non-material amendment to planning approval 19/01359/RM for the removal of cladding from apartment blocks	Salwarpe	Non Material Amendment Non Consultee Approved 07/08/2020
20/01238/HP	Ein Man Arbennig, Brookside Fruits, Worcester Road, Copcut,	Conversion of detached garage to ancillary annexe accommodation (retrospective)	Salwarpe	Comments sent Approved 09/09/20 (see decisions)
20/015354/CLPL	Westcoe Newland Lane,	Outbuilding for swimming pool	Salwarpe	Comment sent 24/08/2020 Approved 14/09/2020
20/01658/HP	The Martin, Drury Lane, Martin Hussingtree, Worcester, WR3 8TD	Construction of raised balcony deck and balustrade, insertion of a French door from the master bedroom and minor alterations of the existing roof.	Martin Hussingtree	Comment sent 26/08/2020 Approved 18/09/2020
Licencing Application 20/02635/VAR YPL	Brookside Fruits Café. Worcester Road Copcut	Variation of licence to supply alcohol on and off premises 0800-2300 everyday	Salwarpe	Comment sent
20/01593/OUT	Land Off, Pershore Lane, Tibberton	Outline planning application with all matters reserved except for access and earthworks for development comprising B1, B2 and B8 uses; The creation of new accesses for vehicles, pedestrian and cycles, car and cycle parking; sustainable drainage measures, including storage ponds for surface water attenuation; provision of utilities infrastructure; and all ancillary enabling works. Variation of condition 30 of planning permission 19/01060/OUT	Hindlip	Comment sent 26/08/2020
20.03115.strtr	Licencing App Wychavon District	Extended hours street trading pudding van	Wychavon	Comments sent 15/09/2020
20/01641/OUT	Land Opposite, Yew Tree Farm, Newland Road, Droitwich Spa	Outline application for up to 7 self build dwellings (matters relating to Access, Appearance, Layout and Scale are reserved)	Salwarpe	Comment due 04/09/2020
20/01740/CU	Court Farm, Hindlip Lane, Hindlip, Worcester, WR3 8SS	Change of use of redundant building to 3No. holiday lets	Hindlip	Comment sent 15/09/2020

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20/01772/CLPU	Sterling Business Centre, Drury Lane, Martin Hussingtree, WR3 8TD	Certificate of Lawfulness for propose use for Five light industrial units (B1c)	Martin Hussingtree	Comment sent 10/09/2020
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NEW Applications in period - 12

AWAITING DECISIONS				
No	Location	Proposal	Parish	Decision
20/00577/LB Associated Ref:20/00576/HF	Court Farm, Hindlip Lane, Hindlip, Worcester, WR3 8SS	Single storey rear extension and extension to garage block	Hindlip	Pending Comment sent 20/04/2020 RESTARTED 11/06/20

DECISIONS

//No	Location	Proposal	Parish	Decision
20/01195/CLPU	Wescoe, Newland Lane, Newland, Droitwich Spa, WR9 7JH	Application for Lawful Development Certificate for Proposed siting of 2 large outbuildings.	Salwarpe	Certificate Lawful Development Application Certified Permitted Development issued 21/07/2020
19/02770/FUL	Churchfields Farm, Ladywood Road, Salwarpe, Droitwich Spa, WR9 0AH	Change of use of field and erection of building to provide extension to existing farm visitor attraction	Salwarpe	Approved 24/07/2020
20/00633/LB	Hindlip Hall, The Drive, Hindlip, Worcester, WR3 8SP	Refurbishment of windows to ground, first and third floors	Hindlip	Consent Granted 05/06/2020
20/00643/LB	Hindlip Hall, The Drive, Hindlip, Worcester, WR3 8SP	Alterations proposed to the Lobby	Hindlip	Consent Granted 09/06/2020
20/01353/HP	Ashley, Ladywood Road, Martin Hussingtree, Worcester, WR3 7SX	Proposed Porch and Balcony Over Garden Workshop	Martin Hussingtree	Approved 19/08/2020
20/01140/GPDC	Brookhill Farm, Porters Mill Lane, Ladywood, Salwarpe, Droitwich Spa, WR9 0AL	Prior approval for proposed change of use of Agricultural Building to Dwellinghouse (Class C3), and for associated building operations.	Salwarpe	Prior approval Permission Granted 23/08/2020
20/01238/HP	Ein Man Arbennig, Brookside Fruits, Worcester Road, Copcut,	Conversion of detached garage to ancillary annexe accommodation (retrospective)	Salwarpe	Approved 09/09/20
20/015354/CLPU	Westcoe Newland Lane,	Outbuilding for swimming pool	Salwarpe	Comment sent 24/08/2020 Approved 14/09/2020
20/01658/HP	The Martin, Drury Lane, Martin Hussingtree, Worcester, WR3 8TD	Construction of raised balcony deck and balustrade, insertion of a French door from the master bedroom and minor alterations of the existing roof.	Martin Hussingtree	Comment sent 26/08/2020 Approved 18/09/2020
20/01474/NMA	Land Between Roman Way And, Copcut Lane, Salwarpe	Non-material amendment to planning approval 19/01359/RM for the removal of cladding from apartment blocks	Salwarpe	Non Material Amendment Non Consultee Approved 07/08/2020

Decisions in Period - 10

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APPENDIX 3

ENFORCEMENTS				
Enforcement No.	Location	Description of alleged breach	Parish	Status
1 New Enforcement in period	Redacted			
New Enforcements - 1				

APPEALS			
No.	Description	Parish	Decision
APP/H1840/W/19/3241879	Outline application for up to 9 Self Build Dwellings including new means of access off Newland Lane. Corner Mead Newland Lane Newland Droitwich Spa WR9 7JH (19/01679/OUT)	Hindlip	Allowed 23/07/2020
New appeals in period 1			

APPENDIX 4

TEMPORARY GRANTED PERMISSIONS			
No:	Location	Period	Expiry Date
W/16/01286/PN.	Land North of Pulley Lane, Marketing Suite. Redrow Homes.		Within 6 weeks of Sale of 239th dwelling
17/00095/FUL	Upper Smite Farm. An application for the retention of a temporary agricultural workers dwelling (log cabin)	3 years	25/05/2020 – Planning Dept informed
19/01064/FUL	Hindlip Hall, The Drive, Hindlip, Installation of a temporary modular classroom adjacent to the Firearms School	2 years	expire 11th September 2021.
New Temporary permissions in period - 0			

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APPENDIX 2 24th September 2020 – 14th October 2020

NEW APPLICATIONS				
No	Location	Proposal	Parish	
20/000033/REG3 20/02041/CM.	Sixways Park & Ride	Variation of Condition 1 of planning permission ref: 15/000020/REG3: "Proposed change of use from passenger terminal building to public toilet facilities associated with the Park and Ride Facility; and offices; and proposed external alterations to the building to include two single doors providing access to the public toilet facilities" so as to allow the continued use of the building for offices and also public toilet facilities associated with the Park and Ride Facility.	Worcestershire County Council	Comments sent 22/10/20 Comments to County & EdwardSimcox
20/02028/HP	Hill View, Smitte Lane, Hindlip, Worcester, WR3 8SZ	Single storey rear extension	Hindlip	Comments due 23/10/2020
20/01956/LB Associated Ref:20/01955/HP	Strand Cottage, Church Lane, Martin Hussingtree, Worcester, WR3 8TQ	Rear Single Storey Extension	Martin Hussingtree	Comments due 29/10/2020
20/02114/FUL	Churchfields Farm, Ladywood Road, Salwarpe, WR9 0AH	Retrospective permission for the conversion of an existing open fronted steel frame barn to house a wood chip/pellet fired biomass boiler and its associated equipment along with storage spaces for fuel.	Salwarpe	Comments due 29/10/2020
NEW Applications in period - 4				

AWAITING DECISIONS				
No	Location	Proposal	Parish	Decision
20/00577/LB Associated Ref:20/00576/HP	Court Farm, Hindlip Lane, Hindlip, Worcester, WR3 8SS	Single storey rear extension and extension to garage block	Hindlip	Pending Comment sent 20/04/2020 RESTARTED 11/06/20
Licencing Application 20/02635 VARYPL	Brookside Fruits Café, Worcester Road Copcut	Variation of licence to supply alcohol on and off premises 0800-2300 everyday	Salwarpe	Comment sent
20.03115.strtr	Licencing App Wychavon District	Extended hours street trading pudding van	Wychavon	Comments sent 15/09/2020 Hearing 14/10/20
20/01641/OUT	Land Opposite, Yew Tree Farm, Newland Road, Droitwich Spa	Outline application for up to 7 self build dwellings (matters relating to Access, Appearance, Layout and Scale are reserved)	Salwarpe	Comment due 04/09/2020
20/01740/CU	Court Farm, Hindlip Lane, Hindlip, Worcester, WR3 8SS	Change of use of redundant building to 3No. holiday lets	Hindlip	Comment sent 15/09/2020

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Decisions in Period - 1

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ENFORCEMENTS				
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2 New Enforcement in period	Redacted			
New Enforcements - 2				

APPEALS			
No.	Description	Parish	Decision
New appeals in period			

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19/01064/FUL	Hindlip Hall, The Drive, Hindlip, Installation of a temporary modular classroom adjacent to the Firearms School	2 years	expire 11th September 2021.
New Temporary permissions in period - 0			