

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB

Tel: 07846 125405

Email: hmhspc@gmail.com

www.worcestershire.gov.uk/myparish

Parish Councillors are duly summoned to attend the **Parish Council Meeting** to be held **virtually by Zoom** at **7.00pm on Monday 18th January 2021**. Joining instructions are as follows:

<https://us04web.zoom.us/j/72045403411?pwd=R0F0VDJibEtTbkVUa3llbjZXWFNKdz09>

Meeting ID: 720 4540 3411

Passcode: 9u7szr

Members of the public and the press are entitled to attend.

CHAIRMAN TO INTRODUCE INSTRUCTIONS FOR CONDUCT AND VOTING PROCEDURE

Community Police Report – Not available during the pandemic.

AGENDA

Councillors Cllr. P Oakley (Chair). Cllr. A Thawley (Deputy Chair) Cllr B Meddings. Cllr. A Phillips. Cllr C. Hughes. Cllr. D Luscombe. Cllr. A .Thomas. Cllr. J. Brodrick. Cllr. J. Clarke. Cllr. M Armitage. Cllr. J. Hill.

District Councillors Dist. Cllr. T. Miller Dist Cllr. N. Wright.

1. **Apologies** To receive apologies and approve reasons for absences
2. **Code of Conduct & Standing Orders**
 - a) To declare interests and dispensations
 - b) To note the Code of Conduct, right to record meetings and requirements of the Transparency Regulations
3. **Minutes**
 - a) To consider for approval the draft Minutes of the meeting of the Parish Council held on 26th October 2020 and Finance Committee Meeting of the 11th January 2021
4. **Chairman's Report**
 - a) **New Homes Bonus/s106 Outstanding Monies/ Consideration of Options**
 - b) **Highways:** Copcut junction issues + 40 mph speed limit A38
 - c) **Smartwater Scheme** – Salwarpe roll out
 - d) **District Wards Boundary Review**
5. **Deputy Chair Report**
 - a) **Finance committee 2021/2022 Precept recommendations**
6. **Councillor Reports**
 - a) **Community Enhancement Tree Planting Scheme and Wildflower Proposal (Cllr. A. Phillips – precis attached)**
 - b) **Flooding Issues (Cllr M. Armitage)**
 - d) **Remembrance Day Wreath Laying (Cllr B. Meddings- precis report attached)**
7. **Salwarpe Village Hall Committee Report (Council Representative - Cllr.J.Hill)**
8. **Reports of County & District Councillors**
 - a) Urgent items only - for information (any items raised for decision will appear on the agenda for the next meeting)
9. **Chairman/Clerk/ County & District Councillors**
 - a) Progress on items from **Previous Minutes in abeyance except urgent feedback** -. Updates provided by email

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10. Finance

- a) Review and ratification of payments made and received since the last meeting (see Appendix 1)
- b) Report on year to date expenditure compared to budget
- c) Consideration of grant request of £1080 by SHMH PCC towards churchyard and burial grounds costs
- d) Consideration of Proposed Increase of 2.5% for the Council's Annual Maintenance Contract

11. Planning Consultations

- a) Applications (see Appendix 2 – Two versions)
- b) Enforcements and Appeals (see Appendix 3 - Two versions)
- c) Temporary Granted Permissions (see Appendix 4 -Two versions)

12. Councillors Reports & Items for Future Agenda's:

To report matters of essential information and to raise items for future agenda's. Items for debate or decision will be deferred to the next meeting

13. Date of next meeting

Virtual Annual Parish Meeting followed by ordinary Council Meeting to be held on 15th March 2021. Details confirmed via the Parish Council Website.

Signed



Mrs E. Gallagher, Clerk to Hindlip, Martin Hussingtree & Salwarpe Parish Council

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Appendix 1 Payments and Receipts 4th July 2020 – 30th September 2020

Opening Balance Community Account	46,959.61
Less Payments	(35365.02)
Plus Receipts	2064.52
Total Closing Balance	13659.11
Business Money Manager Deposit Account	24,785.04
Interest	1.10
Transfer from Community Account	27000.00
Closing Balance May BMM Account	51786.14
Closing Balance Community Account	13659.11
Total	65445.25
Less Ring-fenced additional mtnce - mowing	(619.00)
Less Ring-fenced NHB Bus Shelters – subject to project approval	(2,413.00)
Less ringfenced election costs	(1,600.00)
Less ringfenced community event grant inc VE Commemoration	(1,058.00)
Less ringfenced biodiversity grant	(1,000.00)
Less ringfenced New Homes Misc/Smart Water	(5808.63)
Less ringfenced Middleton Cottage CIL (rec'd 2019)	(7,128.00)
Less ringfenced Notice Boards	(3,316.00)
Less ringfenced Emergency Contingency	(10,000.00)
Less ringfenced Climate Enhancement	(5000.00)
Less ringfenced WCC Unspecified Contingency	(1,000.00)
Total allocated Reserves (Ring fenced)	(38,942.63)
Total Funds	65445.25
Ringfenced	(38,942.63)
Available Funds (rounded)	26502.62

Potential Additional Funds

Uncommitted NHB (to claim)	S106 Hindlip Open Space (to claim)	CIL Levy Middleton Cottages- Additional
656	5320.77	1670.10 April 2021

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Transactions 31/09/2020 – 12/01/2021

Date	Payee	Reason	Paid	Received
31/09/2020	BMM	INTERNAL TRANSFER TO SAVINGS ACCOUNT	27000.00	
31/09/2020		SEPT SALARY	534.85	
31/09/2020	HMRC	SEPT SALARY	126.84	
25/10/2020	SMARTWATER	SALWARPE	2029.20	
31/10/2020		OCTOBER SALARY	549.77	
31/10/2020	HMRC	OCTOBER SALARY	125.71	
04/11/2020		CHAIRMAN'S ALLOWANCE	250.00	
16/11/2020	PKF LITTLEJOHN	EXTERNAL AUDIT 2019/20	240.00	
01/12/2020	NORTON	NORTON ANTIVIRUS RENEWAL	29.99	
01/12/2020	CLERK	NOVEMBER SALARY	380.01	
01/12/2020	HMRC	NOVEMBER SALARY	86.88	
01/12/2020	COUNCILLOR	REIMBURSEMENT OF EXPENSES	512.29	
01/01/2021	ROYAL MAIL	RENEWAL 15.DEC 20	360.00	
02/01/2021	ASHRIDGE NURSERIES	MARTIN GREEN TREES ASHRIDGE NURSERIES	463.49	
05/01/2021	HMRC	DEC PAY	108.6	
04/01/2021	CLERK	DEC PAY	467.89	
31/08/2020	CONTRACTOR	INV 8901 LENGTHSMAN AUGUST	138.00	
30/09/2020	CONTRACTOR	INV 8903 LENGTHSMAN INV SEPT	24.00	
30/10/2020	CONTRACTOR	INV 8905 LENGTHSMAN INV OCT	138.00	
31/08/2020	CONTRACTOR	INV 8900 MAINTENANCE AUG	577.80	
30/09/2020	CONTRACTOR	INV 8902 MAINTENANCE SEPT	433.20	
31/10/2020	CONTRACTOR	INV 8904 MAINTENANCE OCT	252.00	
30/11/2020	CONTRACTOR	INV 8906 MAINTENANCE NOV	187.20	
31/12/2020	CONTRACTOR	INV 8920 LENGTHSMAN DEC	198.00	

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31/12/2020	CONTRACTOR	INV 8919 OAK TREE PLANTING VILLAGE GREEN	120.00	
12/01/2021	COUNCILLOR	EXPENSES RECLAIM JULY - DEC	31.30	
04/11/2020	WORCS CC	LENGHSMAN REIMBURSEMENT JUNE/JULY		171.14
01/12/2020	HP	PRINTER CASHBACK		30.00
22/12/2020	WORCS CC	GRANT TOWARDS SMARTWATER		1000.00
25/11/2020	HMRC	VAT REIMBURSEMENT APRIL - OCT		863.38
		Total	35365.02	2064.52

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APPENDIX 2

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15th October 2020 – 12th January 2021

NEW APPLICATIONS				
No	Location	Proposal	Parish	
20/02202/GPDQ	Unit 4, Brookside Fruits, Worcester Road, Copcut, Droitwich Spa, WR9 7JA	Application to determine if prior approval is required for a proposed change of use of agricultural buildings to 2No. dwelling houses (Class C3) and for building operations reasonably necessary for the conversion.	Salwarpe	Prior approval granted CIL levy £3596.92
20/02230/HP Associated Ref:20/02231/LB	Hay Barn, 4 Elgar Court, Martin Hussingtree, WR3 8TY	Erection of conservatory and verandah to the rear of the property	Martin Hussingtree	Comments due 24/11/2020 Cllr Phillips non pecuniary interest declared
20/02306/HP	Oak House, Drury Lane, Martin Hussingtree, WR3 8TD	Single storey oak orangery to rear	Martin Hussingtree	Comments sent 3 /12/2020 Cllr Phillips non pecuniary interest declared
20/02571/GPDQ	New Mill Farm, Ladywood, Droitwich Spa, WR9 0AL	Notification for Prior Approval of Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3) and for Associated Operational Development	Salwarpe	Comments sent 21/12/2020
20/02760/FUL	Worcester Aquatics, Droitwich Road, Martin Hussingtree, Worcester, WR3 8TE	Demolition of buildings on site and erection of 2 no. dwellings.	Martin Hussingtree	Comments due 20/01/2021
21/00100/MINORP	David Lloyd Warriors Way, Hindlip, Worcestershire, WR3 8ZF	Expansion of the licensable areas to include part of the indoor spa area and spa garden for the sale of alcohol only	Hindlip	Licensing Application
NEW Applications in period - 6				
AWAITING DECISIONS				
No	Location	Proposal	Parish	Decision
Licensing Application 20/02635 VARYPL	Brookside Fruits Café, Worcester Road Copcut	Variation of licence to supply alcohol on and off premises 0800-2300 everyday	Salwarpe	Comment sent
20.03115.strtr	Licensing App Wychavon District	Extended hours street trading pudding van	Wychavon	Comments sent 15/09/2020 Hearing 14/10/20
20/01772/CLPU	Sterling Business Centre, Drury Lane, Martin Hussingtree, WR3 8TD	Certificate of Lawfulness for propose use for Five light industrial units (B1c)	Martin Hussingtree	Comment sent 10/09/2020
20/01376/CAN	Willow Barn, Church Lane, Martin Hussingtree, Worcester, WR3 8TQ	T1 - Willow Tree - Remove all regrowth, repollard and remove lowest limb growing easterly	Martin Hussingtree	Tree Works Application Non-Consultee Pending

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20/01956/LB Associated Ref:20/01955/HP	Strand Cottage, Church Lane, Martin Hussingtree, Worcester, WR3 8TQ	Rear Single Storey Extension	Martin Hussingtree	Comments sent 26/10/2020
DECISIONS				
No	Location	Proposal	Parish	Decision
20/01740/CU	Court Farm, Hindlip Lane, Hindlip, Worcester, WR3 8SS	Change of use of redundant building to 3No. holiday lets	Hindlip	Comment sent Refused 13/11/2020
20/02028/HP	Hill View, Smite Lane, Hindlip, Worcester, WR3 8SZ	Single storey rear extension	Hindlip	Approved 02/12/2020
20/000033/REG3 20/02041/CM.	Sixways Park & Ride	Variation of Condition 1 of planning permission ref: 15/000020/REG3: "Proposed change of use from passenger terminal building to public toilet facilities associated with the Park and Ride Facility; and offices; and proposed external alterations to the building to include two single doors providing access to the public toilet facilities" so as to allow the continued use of the building for offices and also public toilet facilities associated with the Park and Ride Facility.	Worcestershire County Council	Approved 04/12/20 Cease 31/08/2025
20/02114/FUL	Churchfields Farm, Ladywood Road, Salwarpe, WR9 0AH	Retrospective permission for the conversion of an existing open fronted steel frame barn to house a wood chip/pellet fired biomass boiler and its associated equipment along with storage spaces for fuel.	Salwarpe	Approved 8/12/2020
20/02363/FUL	The Log Cabin, Upper Smite Farm, Smite Lane, Hindlip, Worcester, WR3 8SZ	Temporary permission for the retention of rural workers log cabin for a further 3 year period.	Hindlip	Comments due Temp permission granted until 30/10/2023
20/01641/OUT	Land Opposite, Yew Tree Farm, Newland Road, Droitwich Spa	Outline application for up to 7 self build dwellings (matters relating to Access, Appearance, Layout and Scale are reserved)	Salwarpe	Approved 21/12/2020
20/02202/GPDQ	Unit 4, Brookside Fruits, Worcester Road, Copcut, Droitwich Spa, WR9 7JA	Application to determine if prior approval is required for a proposed change of use of agricultural buildings to 2No. dwelling houses (Class C3) and for building operations reasonably necessary for the conversion.	Salwarpe	Prior approval granted CIL levy £3596.92
20/02306/HP	Oak House, Drury Lane, Martin Hussingtree, WR3 8TD	Single storey oak orangery to rear	Martin Hussingtree	Approved 6/01/2021 Cllr Phillips non pecuniary interest declared
20/00577/LB Associated Ref:20/00576/HP	Court Farm, Hindlip Lane, Hindlip, Worcester, WR3 8SS	Single storey rear extension and extension to garage block	Hindlip	Pending Approved 12/01/2021
Decisions in Period - 9				

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ENFORCEMENTS				
Enforcement No.	Location	Description of alleged breach	Parish	Status
ENF 20/0264	Court Farm, Hindlip Lane, Hindlip, Worcester, WR3 8SS	Quad Bike Track	Hindlip	Residents Complaint Opened 10/07/2020
17/00095/FUL / ENF/20/0222	Upper Smite Farm. An application for the retention of a temporary agricultural workers dwelling (log cabin)	3 years	Hindlip	25/05/2020 – Planning Dept informed
ENF/20/0382ENF/20/0382	Land Adjacent Summerfield Ladywood Road Salwarpe	Alleged breach of planning control	Salwarpe	Residents complaint opened 14/10/2020
ENF/20/0402	Land Off Offerton Lane Hindlip	Alleged breach of planning control	Hindlip	Complaint opened 22/10/2020
New Enforcements – 1				

APPEALS			
No.	Description	Parish	Decision
New appeals in period			

APPENDIX 4

TEMPORARY GRANTED PERMISSIONS			
No:	Location	Period	Expiry Date
W/16/01286/PN.	Land North of Pulley Lane, Marketing Suite. Redrow Homes.		Within 6 weeks of Sale of 239th dwelling. Awaiting Confirmation of removal - Jan 2021
20/000033/REG3 20/02041/CM.	Sixways Park & Ride variation of condition	5 years	Cease 31/08/2020
19/01064/FUL	Hindlip Hall, The Drive, Hindlip, Installation of a temporary modular classroom adjacent to the Firearms School	2 years	expire 11th September 2021.
20/02363/FUL	The Log Cabin, Upper Smite Farm, Smite Lane, Hindlip, Worcester, WR3 8SZ	3 years	Expire 30/10/2023
New Temporary permissions in period - 1			